

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J	PAGE OF PAGES 1 14
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 30-Jun-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND 02 CONTRACTS 4301 PACIFIC HIGHWAY SAN DIEGO CA 92110-3127	CODE N00039	7. ADMINISTERED BY (If other than item 6) See Item 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X	9A. AMENDMENT OF SOLICITATION NO. N00039-16-R-0030
				X	9B. DATED (SEE ITEM 11) 16-Jun-2016
					10A. MOD. OF CONTRACT/ORDER NO.
					10B. DATED (SEE ITEM 13)
CODE		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of Amendment 0001 is to do the following: 1) Update L-317, Submission of Proposals: 2.2 - Proposal Format to include the following text: "Tables and graphics are not required to be double-spaced. Resumes may be single-spaced."; 2) Update L-317, Submission of Proposals: 3.3.1 - Section 1: Proposal Cover Letter to change the text from "a statement that the proposal is valid for six months from RFP release." to "a statement that the proposal is valid for no less than six months from the date and time established for receipt of proposals."; and 3) Update Attachment 7 - Labor Category Descriptions to change the requirements for Inventory PHS&T Manager (Key) from "Required: Minimum of five (5) years Inventory and PHS&T experience (2) Or an associate's degree and three (3) years of supply support management experience" to "Required: Minimum of five (5) years Inventory and PHS&T experience (2) Or an associate's degree and three (3) years of Inventory and PHS&T experience."					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 30-Jun-2016	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

L-317 SUBMISSION OF PROPOSALS (COMPLEX) (JUL 1999)

1. Introduction

This Request for Proposal (RFP) is for the procurement of services to support the Integrated Undersea Surveillance System (IUSS) Logistics Support Facility (LSF). Services include Facility Operation and Navy Life Cycle Logistics Support, Network and Facility Management Support, Foreign Military Sales (FMS) Support, and Program Management.

1.1. Date and Time for Receipt of Offers

The date and time for receipt of offers is **18 July 2016 at 5:00 PM (PDT)**. All times are local time for San Diego, California. All submissions are subject to the late proposal provisions of FAR 52.215-1, Instructions to Offerors – Competitive Acquisition.

1.2. Proposal Validity Period

Proposals submitted in response to this RFP shall be valid for no less than six months from the date and time established for receipt of proposals.

1.3. Questions

Offerors may request clarifications or submit questions concerning any aspect of this solicitation. All questions shall be submitted in writing via the “Ask Question” button on the e-commerce solicitation page for Solicitation # N00039-16-R-0030 by **30 June 2016 at 5:00 PM (PDT)**. All times are local time for San Diego, California. Offerors are advised that the Government will make available to the public any Offeror questions and comments and the Government's associated responses; therefore Offerors shall not provide questions or comments of a proprietary nature. The Government will use its best efforts to respond to Offeror questions and comments; however, responses are not guaranteed.

1.4. Instructions to Access Attachment (1)

Attachment (1) - Performance Work Statement (PWS) for the Integrated Undersea Surveillance System (IUSS) Logistics Support Facility (LSF), dated 15 June 2016 is located on SPAWAR's Net-Centric Enterprise Solutions for Interoperability (NESI) Collaboration Site at <https://nesi.spawar.navy.mil>.

To obtain access to this secure website, all interested Offerors must have the following:

1. A current and properly scoped DD 2345 on file with the Defense Logistics Information Services (DLIS). If the Offeror does not have a current and properly scoped DD 2345 on file and cannot provide a Joint Certification Program (JCP) number, please visit DLIS at <http://www.dlis.dla.mil/jcp/> for more information on how to complete and submit the DD 2345.

2. A DoD CAC or ECA Certificate. Instructions on how to obtain a certificate can be found at <http://iase.disa.mil/pki/eca/Pages/index.aspx>
3. Use a computer with DoD root certificates installed. Required Trusted Client Certs installed in your browser are:
 - "Trusted Root Certification Authorities" - "DoD Root CA2"
 - "Intermediate Certification Authorities" - "DoD CA-27"The user must verify the installation of the proper trusted DoD certificates in the browser. The root certificates can be downloaded from the following DISA sites:

<http://iase.disa.mil/pki-pke/Pages/tools.aspx>
http://iase.disa.mil/pki-pke/getting_started/Pages/index.aspx
http://iase.disa.mil/pki-pke/getting_started/Pages/windows.aspx (see video)

Offerors shall follow the below steps to access Attachment (1) – Performance Work Statement (PWS):

1. Provide the company's JCP number and CAGE Code along with the name, email address and phone number for each requested user (maximum 2 users per company), to James Leal at James.Leal@navy.mil and Katarzyna Staron-Barabasz at Kat.Staron@navy.mil.
2. Sign and return Attachment (12) – Integrated Undersea Surveillance System (IUSS) Logistics Support Facility (LSF) NESI Collaboration Site Access Use and Non-Disclosure Agreement (NDA) via email to James Leal at James.Leal@navy.mil and Katarzyna Staron-Barabasz at Kat.Staron@navy.mil.
3. Request access to SPAWAR's Net-Centric Enterprise Solutions for Interoperability (NESI) Collaboration Site. Each contractor may request NESI access for up to two representatives. Each representative must be a U.S. citizen or lawfully admitted in the U.S. for permanent residency (please see DD 2345). Steps for access requests are as follows:
 - a. Request a NESI-CS account (if you do not already have a NESI-CS account)
 - i. Access NESI Collaboration Site at <https://nesi.spawar.navy.mil>
 - ii. Click on link titled "Request for a New Account"
 - iii. Fill out the Requested information. For "Government POC" use James Leal. For "Justification" use the following statement: "Access is required to view the IUSS Logistics Support Facility (LSF) Procurement Project"
 - iv. Wait for "account approval email" - Account will be approved within 48 hours. If access is not granted within 48 hours, the company shall notify James Leal at James.Leal@navy.mil and Katarzyna Staron-Barabasz at Kat.Staron@navy.mil
 - v. In "account approval email", click on link to activate account.
 - b. Request access to the IUSS Logistics Support Facility (LSF) Procurement Project
 - i. Access <https://nesi.spawar.navy.mil/projects/lisfrfi/>
 - ii. Request project-access via website.
 - iii. Wait for "project access approval" email. Please note that project approval will only be provided once James Leal and Katarzyna Staron-Barabasz have received the signed NDA, and the Offeror's JCP number and CAGE Code has been verified.
 - c. Access Performance Work Statement (PWS) for the Integrated Undersea Surveillance System (IUSS) Logistics Support Facility (LSF), dated 15 June 2016 (PWS will be posted once RFP is released)
 - i. Access <https://nesi.spawar.navy.mil/projects/lisfrfi/>
 - ii. Select link: "IUSS Logistics Support Facility (LSF) Procurement Project"
 - iii. On left hand side select: "Documents"
 - iv. Click on "IUSS LSF RFP Documents" folder

- v. Select the “Performance Work Statement (PWS) for the Integrated Undersea Surveillance System (IUSS) Logistics Support Facility (LSF), dated 15 June 2016” document

2. Proposal Requirements

2.1. Proposal Organization

The proposal shall be organized into the volumes, sections and page limitations shown in the table below:

ITEM	PAGE LIMIT
VOLUME I: TECHNICAL	
Factor 1: Technical Approach	15 pages total for elements a, b, d, e, and f 10 pages for element c
Factor 2: Corporate Experience	7 pages
Factor 3: Management Approach	
Sub-factor 1: Management Plan/Staffing and Transition Plan	10 pages
Sub-factor 2: Experience and Qualifications of Key Personnel	14 pages (limited to 2 pages per resume)
Factor 4: Past Performance	2 pages per contract- up to 3 contracts (6 pages total)
VOLUME II: COST	No page limit
VOLUME III: CONTRACTUAL	
Section 1: Proposal Cover Letter	No page limit
Section 2: Signed SF33 with completed Section B	No page limit
Section 3: Representation and Certifications (Section K)	No page limit
Section 4: Exceptions to the RFP	No page limit
Section 5: Contractor Responsibility Information	No page limit
Section 6: Proprietary Data Protection Agreements (PDPAs)	No page limit

The Offeror’s proposal shall be provided in separate Technical, Price and Contract files in accordance with the above table. Failure to submit complete information in the manner above may be considered a “no response” and may result in the exclusion of the proposal from further consideration.

2.2. Proposal Format

Pages shall be numbered consecutively within each Section, showing volume, section, and page. As an example, page 19 of Section 1 of Volume I would be numbered I-1-19. Pages in the Cost Volume shall be numbered consecutively. There are no sections in the Cost Volume. As an example, page 62 of the cost volume would be numbered “II-62.”

A page is defined as a sheet of paper that includes information. When information is contained on both sides of a single sheet of paper it will be counted as two pages and be numbered accordingly. Information submitted in excess of the page limits established above will not be read or evaluated. Page limits do not include cover sheets, tables of contents, traceability matrix(es), lists of figures, lists of drawings, lists of proprietary data, glossaries, tabs, dividers, or entire blank pages. All proposal material must be contained within the page limit(s) identified for each volume, unless otherwise specified. Partial pages count as a full page. All pages within a page limited volume shall be consecutively numbered, starting at page one, and shall not exceed the page limitation. Each page shall contain a footer that includes, as a minimum, the Offeror’s name, RFP number, volume number, page number and, if applicable, restrictive legend (see FAR 52.215-1(e)(2)).

The Offeror's proposal shall be prepared on standard 8 1/2" by 11" paper, double-spaced, with 1" minimum margins. Foldouts may be used, but shall be no larger than 17" by 11", shall be printed on one side only, and shall count as two pages. Tables and graphics are not required to be double-spaced. Resumes may be single-spaced.

Type size shall be Times New Roman and no smaller than 12 point in the text and 10 point in spreadsheets. Standard margins shall be a minimum of one inch, excluding header and footer. For the Past Performance Form, Attachment 5, type size shall be 8 point font on form, and 12 point font in any additional pages. The volumes shall contain a glossary of abbreviations and acronyms used and an explanation of each. No pen and ink changes are allowed.

3. Content

An Offeror's proposal is presumed to represent to Offeror's best efforts to respond to the solicitation. Proposals submitted for consideration for award must address the full scope of the solicitation. Proposals which address only part or portions of the solicitation will be considered unacceptable. Non-conformance may cause rejection of, or the down grading of, the proposal. Proposals should be clear, concise and complete. Organization, clarity, accuracy of information, relevance, and completeness are of prime importance.

Proposals shall correlate directly and sequentially with the following specific proposal preparation instructions. Proposals shall be complete and self-sufficient, relate exactly to what is requested and proposed, and strictly adhere to the requirements of this solicitation. Use of documentation by reference, and not incorporated into the proposal, will not be allowed. Where cross-referencing is used, the volume, attachment, exhibit and paragraph numbers, as appropriate, shall be referenced.

3.1. VOLUME I: TECHNICAL

The technical proposal shall be specific, detailed, complete, and fully demonstrate that the Offeror has a thorough understanding of the Government's requirements. The Offeror must provide sufficient detail to substantiate the validity of all stated claims. Statements that the Offeror understands, can or will comply with all specifications, statements paraphrasing the specifications or parts thereof, and phrases such as "standard procedures will be employed" or "well known techniques will be used," etc., are insufficient. Data previously submitted will not be considered; therefore such data shall not be incorporated in the technical proposal by reference. No cost or price information shall be included in the technical proposal.

The proposal shall present evidence of the Offeror's understanding of the requirements. The proposal shall demonstrate the Offeror's familiarity with the detailed aspects of the requirements, and shall clearly show that the Offeror correctly interpreted the requirements.

The proposal shall demonstrate that the Offeror's approach adheres to the requirements, is feasible, and is well planned to meet the Integrated Undersea Surveillance System (IUSS) Logistics Support Facility (LSF) services requirements.

Proprietary data contained in the proposal shall be specifically identified by page.

The technical proposal shall be broken down into the following four (4) sections:

Factor 1 - Technical Approach. The Technical Approach shall demonstrate the soundness of the Offeror's technical approach to supporting the below listed areas as described in the Performance Work Statement (PWS, Attachment 1 to the solicitation). The Offeror shall indicate recognition of any technical limitations/ risks in its approach and state plans to mitigate those limitations/ risks.

- a. LSF Operation (PWS 3.1.1). The Offeror shall describe its approach that demonstrates the ability to successfully operate the LSF and provide life cycle logistic support for all IUSS fielded systems afloat and ashore.
- b. Outfitting for IUSS Afloat and Ashore Sites (PWS 3.1.2). The Offeror shall describe its approach that demonstrates the ability to successfully provide for outfitting and logistics loadout of IUSS afloat and shore sites.
- c. Provisioning and Technical Support for IUSS Equipment (PWS 3.1.3). The Offeror shall describe its approach that demonstrates the ability to successfully provide provisioning and technical support for IUSS equipment. For provisioning, the Offeror shall describe its internal policies and procedures for procuring items to include, market research, price evaluation, obtaining cost and pricing data, and its review process for providing a material pricing package to the Government. In addition to the above narrative, using the attached sample BOM (Attachment 6, Sample BOM, Logistics Support Facility Procured Parts), the Offeror shall provide a sample material pricing package showing the results of market research accomplished; the degree of price competition obtained; and the results of price evaluations.
- d. IUSS LSF Support (PWS 3.2.1). The Offeror shall describe its approach that demonstrates the ability to provide LAN support, management and maintenance of the IOOSC Administrative Services Network, physical security, and maintenance of a technical documentation repository.
- e. Operate, Maintain, and Manage Web-Enabled IUSS Logistics Database (WILD) (PWS 3.2.2). The Offeror shall describe its approach that demonstrates the ability to operate and maintain a remotely hosted (web-based) Oracle database which utilizes a user interface that is written in Microsoft .NET.
- f. Foreign Military Sales (FMS) Support: FMS TRIL Support (PWS 3.3.1). The Offeror shall describe its approach that demonstrates the ability to use and maintain a Tailored Repairable Items List (TRIL) including transportation support of TRIL materials.

Factor 2 – Corporate Experience. The Offeror shall describe its experience providing total life cycle logistics support including supply support, inventory management of both traditional DOD provisioned assets and non-traditional assets, operations and maintenance for mission equipment, including SURTASS; Fixed Surveillance System (FSS); Foreign Military Sales (FMS); or other like systems taken place within the last five years. The more relevant and similar the Offeror's described experience is to the work required under this solicitation, the more valuable that experience will be considered by the Government. Operational, functional, and technical knowledge and experience with the systems and equipment identified above is considered the most relevant and, therefore, valuable to the Government. For experience not specifically supporting these services, systems, or equipment, the value of the experience will be determined by the similarity to the systems/equipment identified and the depth, breadth and complexity of the tasks performed. If the Offeror provides experience not specifically supporting the type of services, systems or equipment identified, the Offeror shall provide an explanation as to why the experience is relevant.

Factor 3 – Management Approach. The Offeror shall demonstrate the soundness of its management approach, staffing and transition approach, understanding of management requirements, and capability to manage and perform the proposed effort. The Management Proposal shall be organized in the following manner:

Sub-factor 1: Management Plan/ Staffing and Transition Plan: The Management Plan/Staffing and Transition Plan shall address the following elements:

- a. **Management Plan.** The Offeror shall provide a detailed Management Plan that will be followed during contract execution. The Management Plan will define the organizational structure for the contract; how personnel will be assigned; how the Offeror's team will interface with its corporate structure and the contract government structure, including the fleet. The plan will define the policies and procedures for standardization, process and process

control, productivity, quality, cost control and cost management. The plan will describe the Offeror's method of cost/schedule control and reporting and its procedures for early identification and resolution of problems.

Staffing and Transition Plan. Offerors shall provide a narrative Staffing and Transition Plan, addressing the proposed approach to hiring and retaining qualified personnel. The Offeror shall describe in detail its plan to ensure that personnel with the required level of qualifications, education, and experience (shown in Attachment 7, Labor Category Descriptions) are available at contract award, within 7 days, and within 14 days, as shown in Attachment 8, Staffing Plan Matrix. The Offeror shall describe its ability to obtain the required resources in the event that any proposed key personnel, named contingent hires, or planned hires from an incumbent contractor or other contractors are not available at the time of contract award. The Staffing and Transition Plan shall describe the proposed process for managing personnel turnover during performance and for addressing surge requirements shown in Section 3.2.1 Labor Hours and Labor Mix. The Staffing and Transition Plan shall identify any risks associated with hiring and retention of qualified personnel at contract award and during contract performance and shall describe how the risks will be mitigated. The Staffing Plan Matrix shown in Attachment 8 covers the base year requirement only. All Key Personnel shall be immediately available upon contract award.

Sub-factor 2: Experience and Qualifications of Key Personnel: Offerors shall submit one (1) resume for each of the seven (7) Key Personnel positions:

1. Program Manager
2. Operations Manager
3. Supply Support Manager
4. Inventory PHS&T Manager
5. Network LAN Administrator
6. Software Engineer/WILD Database Manager
7. OCONUS Warehouse Manager

The resumes shall reflect the experience, qualifications, and ability to perform the responsibilities of the key employees shown in Attachment 7, Labor Category Descriptions. Resumes shall contain sufficient detail to demonstrate that proposed personnel possess the experience desired to enable the successful performance of the PWS. Resumes shall quantify the number of years of specialized experience and identify the specific dates, including the month and year for start and end dates (e.g., January 2010-December 2015). If specialized experience overlaps with other experience, the resume shall clearly identify the percentage of time spent on each type of work.

Resumes shall include, at a minimum but not limited to, the following information:

- Employee name
- Years of professional experience
- Current position/title
- Educational history
- Chronology of professional experience
- Current level of security clearance

Factor 4 – Past Performance. The Offeror shall provide past performance information for up to three (3) past Government contracts, which are relevant in scope, magnitude, and complexity to the effort required by this solicitation. Relevancy, as it pertains to past performance information, is a measure of the extent of similarity between the service/support effort, complexity, dollar value, contract type, and subcontract/teaming or other comparable attributes of past performance examples and the solicitation requirements; and a measure of the likelihood that the past performance is an indicator of future performance. The contracts provided should have been performed within the last five (5) years, but not necessarily completed. Additionally, for 2 of the 3 past

performance references, the Offeror must show experience as either a Prime contractor or a major subcontractor. Major subcontractor is defined as performing at least 30% of the overall cost of the prime contract.

The Offeror shall provide this information using the Past Performance Form (Attachment 5) and by attaching the most recent Contractor Performance Assessment Reporting System (CPARS) evaluations or other customer evaluations (if available) in accordance with Attachment 5, Block 15. If CPARS evaluations are unavailable, the Offeror shall ensure that the Government points of contact shown in Block 9a/9b of Attachment 5 are current and accurate and complete. The Government reserves the right to contact references for verification and additional information. The Government reserves the right to use past performance information obtained from sources other than those identified by the Offeror. The Government does not assume the duty to search for data to cure the problems it finds in the information provided by the Offeror. The burden of providing thorough and complete past performance information remains with the Offeror.

3.2. VOLUME II, COST

Cost proposal is to be submitted in accordance with the following instructions:

The cost proposals (for the Prime and all Subcontractors) shall be submitted using the format provided in Attachments 9 and 10 in MS Excel format with formulas intact. Each CLIN shall be separately priced and then rolled up to the contract total. Information provided shall be consistent with the Offeror's disclosed accounting practices and shall identify how the direct and indirect rates were derived. The Offeror shall identify the basis for the various cost elements for which each rate is applied. Each spreadsheet shall be formatted in Microsoft Excel and contain cells with working formulas intact and calculations rounded using two decimal places.

Offeror's (Prime and all Subcontractors) shall provide a summary description of the standard estimating system or methods utilized for the Cost Proposal. The summary description shall cover separately each major cost element (i.e., direct labor, direct labor escalation, indirect costs, and fixed fee). Offerors shall submit a copy of the most current Forward Pricing Rate Agreement (FPRA) or DCAA/DCMA report(s) on the Offeror's Labor, Indirect Rates, and Accounting System reviews, if available.

3.2.1. Labor Hours and Labor Mix

Offerors shall propose level of effort by labor category in accordance with the following estimated labor mix provided below:

Labor Category	Base Year Hours	Option Year 1 Hours	Option Year 2 Hours	Option Year 3 Hours	Option Year 4 Hours
Program Manager (Key)	1,040	1,040	1,040	1,040	1,040
Security Manager	1,040	1,040	1,040	1,040	1,040
Operations Manager (Key)	1,040	1,040	1,040	1,040	1,040
Inventory PHS&T Manager (Key)	2,080	2,080	2,080	2,080	2,080
Software Engineer	4,160	4,160	4,160	4,160	4,160
Supply Support Manager (Key)	2,080	2,080	2,080	2,080	2,080
Network LAN Administrator (Key)	2,080	2,080	2,080	2,080	2,080
Software Engineer / WILD Database Manager (Key)	2,080	2,080	2,080	2,080	2,080
OCONUS Warehouse Manager (Key)	2,080	2,080	2,080	2,080	2,080

Labor Category	Base Year Hours	Option Year 1 Hours	Option Year 2 Hours	Option Year 3 Hours	Option Year 4 Hours
Warehouse Specialist	6,240	6,240	6,240	6,240	6,240
Configuration Specialist	6,240	6,240	6,240	6,240	6,240
Logistics Analyst	6,289	6,289	6,289	6,289	6,289
Supply Clerk	8,320	8,320	8,320	8,320	8,320
Total Hours	44,769	44,769	44,769	44,769	44,769

SURGE (Option CLINs)

Labor Category	Base Year Hours	Option Year 1 Hours	Option Year 2 Hours	Option Year 3 Hours	Option Year 4 Hours
Supply Clerk	1,040	1,040	1,040	2,080	2,080
Logistics Analyst	2,080	2,080	4,160	4,160	4,160
Software Engineer	1,040	1,040	1,040	1,040	1,040
Total Hours	4,160	4,160	6,240	7,280	7,280

The Government’s labor category descriptions are provided in Attachment 7, Labor Category Descriptions. In the event that the Offeror’s labor category designations do not align precisely with the Government labor category designations, Offerors may use their own labor category designations. When using their own labor category designations, Offerors shall provide a cross reference to the Government labor categories and labor category descriptions for the labor category designations used in the proposal.

The total hours proposed for the Prime and all Subcontractors shall equal the labor mix provided above. This estimate provides the number of hours the contractor will be required to perform during contract performance; however, actual contract performance may vary from this estimate. Accordingly, the Government cannot guarantee the contractor will perform the estimated hours shown for either the individual labor categories or the total estimated hours.

3.2.2. Direct Labor

In preparing the Cost Proposal, Offerors must identify the labor category and either a named current employee, a named intended employee, or state “TBD” in the direct labor category column. The straight time hourly rates shall use a forty-hour week for the conversion of salaried employees to the hourly basis and shall be exclusive of loading factors; e.g., vacation, sick leave, holidays, overhead, G&A, and fee. Offerors (Prime and all Subcontractors) shall identify on Attachments 9 and 10 (Prime Pricing Model and Subcontractor Pricing Model) the Current Actual Labor Rates. Offerors shall specify whether or not uncompensated overtime is included in their proposal for the Prime and all Subcontractors. (See Sections L-331 and M-308).

In addition, Offerors shall provide a “total compensation plan” in accordance with Provision 52.222-46 Evaluation of Compensation for Professional Employees, which sets forth salaries and fringe benefits, proposed for the professional employees who will work under the contract. The labor categories listed below are considered to be “Professional Employees”.

Position	Employee Type
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Program Manager (Key)	Professional Employee
Operations Manager (Key)	Professional Employee
Supply Support Manager (Key)	Professional Employee
Inventory PHS&T Manager (Key)	Professional Employee
Network LAN Administrator (Key)	Professional Employee
Software Engineer / WILD Database Manager (Key)	Professional Employee
OCONUS Warehouse Manager (Key)	Professional Employee
Software Engineer	Computer Professional Employee
Security Manager	Professional Employee
Configuration Specialist	Computer Professional Employee
Logistics Analyst	Computer Professional Employee

The labor categories listed in the table below are considered to be service employees, as defined in clause 52.222-41 Service Contract Labor Standards. The wage determinations for these labor categories can be found in Attachment 4, Wage Determinations.

RFP Labor Category	Wage Determination Occupation Code and Title
Warehouse Specialist	21410 - Warehouse Specialist
Supply Clerk	01410 - Supply Technician

In order to facilitate the Government's assessment of the realism of the Offeror's proposed direct labor rates, Offerors (including proposed subcontractors) shall submit, as part of their Cost Proposal, documentation substantiating the accuracy of their proposed direct labor rates. Acceptable documentation may include the following:

- (1) Copies of current or prior fiscal year DCMA Forward Pricing Rate Agreement (FPRA), Forward Pricing Rate Recommendation (FPRR), or Forward Pricing Rate Proposal (FPRP).
- (2) Payroll data (if proposing current named employees).
- (3) Copies of signed Letters of Intent that indicate agreed upon annual salary (if proposing named new hires).
- (4) If proposing rates that do not fall within one of the above criteria, provide a detailed, comprehensive description of the methodology used to establish the proposed direct rate. The description shall include both the source where the rate was obtained and a description of how the resulting rate was calculated. Merely stating that a "salary survey" or "market survey" was used is not sufficient.
- (5) If labor category averages are used, provide a detailed narrative that supports the category averages and include the calculation used to establish the category average. For example, provide a list of the current salaries for all employees working in that labor category, divided by the number of current employees in that labor category. If job classification tables or blended rates between job titles are used, provide a detailed explanation to crosswalk between the Government's labor category and the Offeror's proposed rate for that labor category.

3.2.3. Indirect Rates

Current and historical indirect data, to include FPRA, FPRR, provisional rates, actual incurred rates, and annual incurred cost claims (if submitted), or DCAA audits of the Offeror's indirect rates shall be provided for the three years prior to the Offeror's current fiscal year. This data shall include the Offeror's fringe benefit, overhead (on and off-site as applicable), General and Administrative (G&A), and Materials and Subcontracts (M&S) handling rates as applicable to the Offeror's accounting system. In the absence of FPRA or FPRR information, the Government may use historical indirect data to determine the realism of the proposed indirect rates. If proposed rates are significantly different from the three year historical rates, Offerors shall include a detailed explanation and supporting cost data to establish the realism of the rates. Prime contractors and subcontractors shall explain any year to year differentials for indirect rates.

3.2.4. Direct Labor Escalation.

If the Offeror (prime and all subcontractor) proposes direct labor rates of the base period that are different than the rate specified in Attachments 9 and 10 under the column heading "Actual Current Labor Rate", an explanation shall be provided for the difference (i.e. the actual current labor rate was escalated by a specified percentage) to equal the direct labor rate proposed for the base period. Additionally, documentation substantiating the basis of the direct labor escalation rates and calculation methods utilized shall be provided by the Offeror.

Offerors shall propose any direct labor escalation applicable to the option years.

3.2.5. Facilities Capital Cost of Money

If Facilities Capital Cost of Money (FCCM) is proposed, Offerors shall submit a completed DD Form 1861 entitled "Contract Facilities Capital Cost of Money."

3.2.6. Identification and Type of Subcontract

The Offeror (Prime) shall provide a list of all Subcontractors by name and shall specify the type of subcontract (e.g., CPFF, FFP or T&M).

3.2.7. Subcontractor Costs

A separate, fully-disclosed cost proposal shall be submitted for each subcontractor proposed in the same format as required for the Prime and will be evaluated by the Government. If the prime has a DCMA approved Purchasing System, the cost proposal shall contain documentation of the prime's evaluation of the Subcontractor's cost/technical proposal, and its determination of the reasonableness of the subcontract prices.

Subcontractors that prefer to submit detailed cost information directly to the Government (rather than to the Prime) shall submit their proposals through the-commerce website (<https://e-commerce.sscno.nmci.navy.mil/>). Cost data provided separately by a Subcontractor must be received by the time and date specified for receipt of proposals.

Subcontractors are required to provide the DCAA/DCMA branch offices for their company, with the name and email address of the DCAA/DCMA points of contact that are familiar with their company.

3.2.8. Other Direct Costs

Offerors shall include Other Direct Costs (ODCs) EXACTLY as specified below. It is anticipated that ODC costs will consist mainly of travel. These amounts are inclusive of any/all indirect cost adders.

Base Year:	\$36,000
Option Year 1:	\$41,500
Option Year 2:	\$26,000
Option Year 3:	\$31,500
Option Year 4:	\$38,700

Base Year Surge (Option):	\$6,500
Option Year 1 Surge:	\$6,400
Option Year 2 Surge:	\$6,500
Option Year 3 Surge:	\$6,600
Option Year 4 Surge:	\$6,800

3.2.9. Provisioning for IUSS Equipment CPFF CLINs

It is anticipated that Provisioning CPFF CLINs will be utilized for material purchases requiring short turnaround times in accordance with PWS 3.1.3. Offerors shall propose the estimated costs, which are inclusive of any/all indirect cost adders (except fee) as specified below. Offerors shall propose a fixed fee rate for each provisioning CLIN not to exceed 4%.

Base Year:	\$1,941,300
Option Year 1:	\$1,500,800
Option Year 2:	\$2,006,200
Option Year 3:	\$2,046,400
Option Year 4:	\$2,080,600

Base Year Surge (Option):	\$1,024,500
Option Year 1 Surge:	\$439,900
Option Year 2 Surge:	\$1,498,500
Option Year 3 Surge:	\$1,937,500
Option Year 4 Surge:	\$1,378,400

3.2.10. PIO Material CLIN

Offerors shall propose the estimated not-to-exceed amount (exclusive of profit) as specified below. Offerors shall propose a profit rate to be utilized for future orders placed under this PIO CLIN. The proposed profit rate shall not exceed 4%.

PIO CLIN:	\$1,596,800
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3.2.11. Fee

Fee may be proposed on both prime and subcontracted costs. The maximum amount of fixed fee for the labor CLINs proposed by the contractor shall not exceed 10 percent of the contract's estimated cost, excluding fee. The maximum fee for the Provisioning for IUSS Equipment CPFF CLINs shall not exceed 4%. The maximum profit rate for the PIO Material CLIN shall not exceed 4%.

3.2.12. Totals

Sum of all the above cost elements and fee/profit. Offerors (Prime and all Subcontractors) shall provide spreadsheets for each of the following: Base year, Option 1, Option 2, Option 3, and Option 4, and surge options for each year, as well a spreadsheet of the total for all five (5) years. Offerors shall round to two (2) decimal places and shall ensure that MS Excel files, when printed, are legible (i.e., not tiny print).

3.2.13. Accounting System

Offerors are advised that they must have an accounting system adequate for determining costs applicable to this cost reimbursement task order in order to be eligible for award. Offerors shall provide a copy of the DCAA report stating the Offeror's accounting system is adequate for the accumulation, reporting, and billing costs under a cost reimbursement contract. In the absence of a DCAA or DCMA Report on an Adequate Accounting System, the Offerors shall complete Attachment 11 (Preaward Accounting System Adequacy Checklist). The Offeror (Prime) is responsible for ensuring that each Subcontractor with a proposed CPFF subcontract also has an adequate accounting system. Subcontractors with adequate accounting system shall submit a DCAA report stating that their accounting system is adequate for the accumulation, reporting, and billing costs under a cost reimbursement contract. Subcontractors that do not have an adequate accounting system should be proposed as FFP or T&M.

3.2.14. Purchasing System

Offerors shall provide a status of their purchasing system. Offerors shall provide a copy of the report from the cognizant DCAA or DCMA office as supporting documentation, if available.

3.3. VOLUME III, CONTRACTUAL

This volume provides for all other miscellaneous contractual items delineated above in this provision.

3.3.1. Section 1: Proposal Cover Letter

The Offeror's proposal shall include a cover letter on the Offeror's letterhead stationery and signed by an executive of the company who possesses authority to contractually bind the Offeror. The cover letter shall acknowledge receipt of all amendments (if any are issued) to the RFP. The submittal letter shall identify all enclosures being transmitted as part of the response to the RFP. The letter shall reference the RFP number and acknowledge that it transmits an offer in response to the RFP. It shall state: (1) Commercial and Government Entity (CAGE) number, (2) DUNSs Number, (3) Taxpayer Identification Number (TIN), (4) state the name, address and telephone number of the cognizant DCAA audit office, (5) the name, address and telephone number of the cognizant DCMA office, and (6) a statement that the proposal is valid for no less than six months from the date and time established for receipt of proposals. The above listed information (items 1-6) shall also be provided for all proposed subcontractors as a separate cover letter or an enclosure to the prime contractor's cover letter.

3.3.2. Section 2: Signed SF33 with completed Section B

The Offeror's proposal shall include a completed and signed SF33 and completed Section B.

3.3.3. Section 3: Representations and Certifications (Section K)

The Offeror's proposal shall include a completed Section K.

3.3.4. Section 4: Exceptions to the RFP

The Offeror's proposal shall include any exceptions to the terms and/or conditions of the solicitation. The Offeror shall clearly state the exceptions and provide references to the applicable RFP page, paragraph or exhibit line item number. The Offeror shall provide a full explanation for all exceptions taken to the solicitation. Any material exceptions to the RFP may render the proposal unacceptable and ineligible for award on initial proposals. If the offeror takes no exceptions to the provisions of the solicitation, the offeror shall state "No exceptions".

3.3.5. Section 5: Contractor Responsibility Information

The Offeror's proposal shall include the following information to aid in the determination of contractor responsibility:

- (a) Information regarding the general financial condition of the firm and specific plans for financing the proposed contract, including the latest available financial statements.
- (b) A summary of the Offeror's:
 - i. accounting procedures and controls
 - ii. organization
 - iii. quality assurance programs
 - iv. equipment and facilities relative to this effort
- (c) If any subcontracting, provide the following information:
 - i. Methodology for the selection of proposed subcontractors, if any, and the benefit they would bring to the arrangement.
 - ii. Analysis performed on the subcontractor's cost proposal to determine a fair and reasonable price.
- (d) Any other additional information that will assist in a better or complete understanding of your firm and capabilities.

3.3.6. Section 6: Proprietary Data Protection Agreements (PDPAs)

The Government desires to have Booz Allen Hamilton (BAH) provide facility and administrative support throughout the source selection process. In doing so, the Government desires to provide BAH with access to the proposals submitted in response to this solicitation.

Responses to the solicitation must clearly state on the cover page whether the Offeror provides the Government permission to provide BAH access to the Offeror's proposal. The Government recommends that the Offeror place the following statement as a footer on the cover page of its proposal: "The Government is granted permission to provide Booz Allen Hamilton with access to this proposal for purposes solely related to supporting the IUSS LSF acquisition." If the Offeror does not grant such permission, the Government will not provide BAH with access to the Offeror's proposal. Offerors are encouraged to execute Proprietary Data Protection Agreements (PDPAs) with BAH. Subcontractors that provide proposal information separate from the prime Offeror's proposal shall clearly state whether permission is granted allowing BAH to have access to the subcontractor's proposal.

Point of Contact for Booz Allen Hamilton PDPA is as follows:

Richard Burroughs, richard.b.burroughs.ctr@navy.mil

(End of provision)

(End of Summary of Changes)