

**Individual User (IU) Access Instructions for the Global–Theater Security Cooperation Management Information System (G-TSCMIS) Release 3 (R3) Request for Proposal (RFP)**

As provided in the “Primary Point of Contact (PPOC) Document Access Instructions for the Global–Theater Security Cooperation Management Information System (G-TSCMIS) Release 3 (R3) Request for Proposal (RFP),” the following directions are provided for Individual Users (IUs) to obtain access to the Net-Centric Enterprise Solutions for Interoperability (NESI) web site. Access will require either a DoD PKI certificate, either via a CAC or an External Certification Authority (ECA) soft certificate. If an ECA certificate is required, information on obtaining one through an authorized vendor can be found on the ECA PKI Program’s website, <http://iase.disa.mil/pki/eca/> (this must be completed BEFORE requesting NESI access).

1 – IUs will access the NESI web site using the following link: <https://nesi.spawar.navy.mil>. (Copy and paste to web browser if hyperlink does not work).

Click on “New Account Request” ” in the blue title bar. Complete the necessary personal information. Then follow the directions below EXACTLY:

- a) In the box “Government POC,” state “Eric Hollenbeck”
- b) In the box “Justification,” provide the following information:  
“IU Access is being requested for the Global–Theater Security Cooperation Management Information System (G-TSCMIS) Release 3 (R3) RFP documents.”

You will receive email notification of access approval from the NESI administrator within 48 hours (excluding weekends and holidays). If you already have a user account set-up with NESI, skip this step.

2 - **After** the above access to NESI is granted, go to the NESI web site <https://nesi.spawar.navy.mil/projects/gtscmistr3/> (Copy and paste to web browser if hyperlink does not work) and follow the directions below EXACTLY:

- a) In the box “Justification”, provide the following information in the order shown:
  - 1) Access is being requested per the Contractor’s PPOC request submitted on (DATE)
  - 2) Individual User Information:
    - o Complete name
    - o Phone number
    - o Email address – must be a corporate email address
    - o Citizenship (MUST be a U.S citizen)
  - 3) State the following:

By requesting access to the Global–Theater Security Cooperation Management Information System (G-TSCMIS) Release 3 (R3) RFP documents, I understand and agree that the documents are of limited distribution and I will not attempt to copy the documents nor make them available to anyone who does not have approved access.

The user making this initial request will normally receive a confirmation email that access has been granted within 48 hours (excluding weekends and holidays).

Questions about this process should be directed to Eric Hollenbeck at [eric.j.hollenbeck@navy.mil](mailto:eric.j.hollenbeck@navy.mil) and Kelly Smith at [kelly.m.smith@navy.mil](mailto:kelly.m.smith@navy.mil).