



Department of Defense Healthcare Management System Modernization (DHMSM) Program

Attachment 17: Task Order 0001

**DHMSM Program Management Office
DoD Healthcare Management Systems (DHMS) Program Executive Office**

Solicitation Number: N00039-14-R-0018

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ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. N00039-1X-D-XXXX		2. DELIVERY ORDER/ CALL NO. 0001		3. DATE OF ORDER/CALL (YYYYMMDD) 201X XXX XX		4. REQ./ PURCH. REQUEST NO.		5. PRIORITY	
6. ISSUED BY COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND 02 CONTRACTS 4301 PACIFIC HIGHWAY SAN DIEGO CA 92110-3127				7. ADMINISTERED BY (if other than 6)		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)			
9. CONTRACTOR NAME AND ADDRESS		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED			
				12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15			
14. SHIP TO		15. PAYMENT WILL BE MADE BY						MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.						
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:						
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.									
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)			
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:									
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE									
See Schedule									
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT		
	SEE SCHEDULE								
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA TEL: 571.294.6075 BY: Matthew G. Hudson		25. TOTAL		26. DIFFERENCES	
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED									
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE				28. SHIP NO.		29. DO VOUCHER NO.		30. INITIALS	
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS		<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
36. I certify this account is correct and proper for payment.									
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER							
				31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER		35. BILL OF LADING NO.	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.	
								42. S/R VOUCHER NO.	

SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001 CPFF	Program Management	1	LOT		
	Program management services to support integration, testing, and deployment activities to Initial Operational Capability (IOC) locations in accordance with Section 5.1 (excluding 5.1.11) of the Indefinite-Quantity/Indefinite-Delivery (IDIQ) Performance Work Statement. FOB: Destination				
	ESTIMATED COST				
	FIXED FEE				
	TOTAL EST COST + FIXED FEE				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002 COST	Travel	1	LOT		
	Travel costs in support of contract performance. Travel must be explicitly authorized by task order prior to being incurred. FOB: Destination				
	ESTIMATED COST				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003 COST	Other Direct Costs (ODC)	1	LOT		
	Other direct costs in support of contract performance. Other direct costs must be explicitly authorized by task order prior to being incurred. FOB: Destination				
	ESTIMATED COST				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0004	Contract Data Requirements List				NSP
	DD 1423, Contract Data Requirements List (CDRL), Exhibit A (Not Separately Priced Line Item). FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0005 FFP	Licenses – Stage 1	1	EACH		
	Perpetual enterprise software licenses and perpetual non-enterprise software licenses for an off-the-shelf (OTS) electronic health record (EHR) software solution that meets all requirements in accordance with Section 5 of the IDIQ Performance Work Statement (PWS) and Attachment 2, Government Requirements Traceability Matrix (RTM), including product improvement and enhancements and performance standards. This CLIN also includes licenses to Third Party Content as defined in clause H-2, if perpetual licenses are provided. All licenses shall comply with clause H-2. FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0007 FFP	License Maintenance – Stage 1	1	EACH		
	Software maintenance for major, minor, and maintenance releases, cybersecurity, and software assurance that meets all requirements in accordance with Sections 5.5 and 5.8 of the IDIQ Performance Work Statement and Attachment 2, Government Requirements Traceability Matrix (RTM). This CLIN includes maintenance to Third Party Content as defined in clause H-2. Such maintenance shall comply with clause H-2. FOB: Destination				

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0009 CPIF	Solution Integration & Configuration	1	LOT		
	Services and materials required to integrate the EHR solution and obtain the Limited Fielding for Initial Operational Capability (IOC) Authority to Proceed (ATP) in accordance with Sections 5.2 (excluding software licenses), 5.3 – 5.7, 5.8.2, 5.8.4, and 5.8.5 of the IDIQ Performance Work Statement. This CLIN includes any cloud computing services in accordance with H-2. FOB: Destination				
				TARGET COST	
				TARGET FEE	
				TOTAL TGT COST + FEE	
				MINIMUM FEE	\$0.00
				MAXIMUM FEE	
				SHARE RATIO ABOVE TARGET	50/50
				SHARE RATIO BELOW TARGET	50/50

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0010 CPIF	IOC Deployment	1	LOT		
	Services and materials required to deploy the EHR solution to the IOC sites and obtain the Full Deployment Decision (FDD) ATP in accordance with Sections 5.2 (excluding software licenses), 5.3 – 5.7, 5.8.2, 5.8.4, and 5.8.5 of the IDIQ Performance Work Statement. This CLIN includes any cloud computing services in accordance with H-2. FOB: Destination				
				TARGET COST	
				TARGET FEE	
				TOTAL TGT COST + FEE	
				MINIMUM FEE	\$0.00
				MAXIMUM FEE	
				SHARE RATIO ABOVE TARGET	50/50
				SHARE RATIO BELOW TARGET	50/50

SECTION C - DESCRIPTIONS AND SPECIFICATIONS

1 Overview

The contractor will deliver an Electronic Health Record (EHR) System for testing in Government Approved Labs (GALs) and provide the associated management, engineering, testing, deployment, and GAL/test lab sustainment services. The contractor will conduct site visits to analyze operations, infrastructure, and detailed information required for the EHR System design and testing. Data collected during site visits will be used to establish the preliminary System/Subsystem Specification (SSS) and the System Subsystem Design Description (SSDD). The EHR System must integrate devices and instruments for inpatient units and ancillary departments, including but not limited to, Radiology PACS, Lab instruments, pharmacy automation systems, bedside monitors, and ventilators. DHMSM GALs will be established to support EHR System testing. The GALs will include a Test Data Center for configuration and integration by the contractor to install the EHR System and establish interoperability with DoD legacy systems. The other GALs will also emulate the operationally realistic environments for Segment 1 (Fixed Facilities) and Segment 2 (Operational Medicine). The GALs replicate the physical space where clinicians and their support staff perform their duties. By emulating the working conditions of clinical end users, the GALs will enable a realistic view of how effective the EHR System will perform in production. The mockups will facilitate integrated and comprehensive Test and Evaluation (T&E) analysis including safety, occupational health, personnel survivability, as well as human and engineering factors.

The EHR System will undergo a series of testing by the contractor, Government Independent T&E team, and Operational Test Agencies (OTAs). The contractor will conduct Configuration and Integration Test (CIT) to verify all DHMSM requirements have been satisfied. In order to support Developmental Test and Evaluation (DT&E), the Test Readiness Review (TRR) must be completed no later than April 27, 2016. During DT&E, Independent Government test agencies verify and validate the EHR System in the GAL.

Contractor performance under Task Order 0001 concludes when DT&E testing is successfully completed, all contractor deliverables have been received and accepted, and DHMSM has received the Limited Fielding for IOC ATP to conduct the Operational Test and Evaluation (OT&E).

2 Scope

The contractor will provide an OTS EHR System. The contractor will support integration, configuration, testing, training, and sustainment for the EHR System. At a minimum, the EHR System will replace functionality of core legacy systems, and satisfy the requirements to enable enterprise deployment to both fixed and operational medicine treatment facilities. The solution will be installed in the Government Test Labs for integration with DoD environment and "developmental" testing activities prior to achieving approval for entering OT&E.

All time frames listed in this Task Order Performance Work Statement (PWS) are calendar days unless otherwise stated.

3 Applicable Documents

Applicable documents are listed in Table 3-1 of the DHMSM Indefinite Delivery/Indefinite Quantity (IDIQ) PWS and located in the DHMSM Technical Data Repository.

4 Performance Details

4.1 Place of Performance

Military Treatment Facility (MTF) Codes are available in IDIQ Attachment 12, Segment 1 MTF List and MTF Codes.

4.1.1 Contractor Facilities

- a) National Capitol Region as defined in Section 5.1.1.1 of the DHMSM IDIQ PWS
- b) Puget Sound as defined in Section 5.1.1.2 of the DHMSM IDIQ PWS

4.1.2 Segment 1

- a) Madigan Army Medical Center (includes Dental), Tacoma, Washington
- b) Naval Hospital Oak Harbor, Oak Harbor, Washington
- c) Naval Hospital Bremerton, Bremerton, Washington
- d) Naval Branch Health Clinic Bangor (includes Dental), Bangor, Washington
- e) Naval Branch Health Clinic Everett (includes Dental), Everett, Washington
- f) Fairchild Health Clinic (includes Dental), Spokane, Washington
- g) Puyallup Health Clinic, Puyallup, Washington
- h) Defense Information Systems Agency (DISA) Defense Enterprise Computing Centers (DECCs), Location TBD
- i) Segment 1 GAL, Tacoma, Washington
- j) Test Data Center, Rocket Center, West Virginia

4.1.3 Segment 2

- a) Segment 2 GAL, AFMESEA-Fort Detrick, Area B, Maryland
- b) Skyline TMIP-J DT&E Lab, Falls Church, Virginia
- c) Camp Bullis, Joint Base San Antonio, Texas
- d) Navy Shipmain-IT21 Lab, Charleston, South Carolina
- e) Field Medical Training Battalion - West, Camp Pendleton, California
- f) Navy Expeditionary Medical Training Institute (NEMTI), Camp Pendleton, California
- g) USNS Comfort, Portsmouth, Virginia

5 Services and Deliverables

5.1 Program Management

The requirements in Section 5.1 of the DHMSM IDIQ PWS are hereby invoked and the following Contract Data Requirement Lists (CDRLs) apply:

- a) Program Management Plan (CDRL A001)

5.1.1 Contractor Facilities

The requirements in Section 5.1.1 of the DHMSM IDIQ PWS are hereby invoked, with the exception of 5.1.1.3.

5.1.2 Key Personnel

The requirements in Section 5.1.2 of the DHMSM IDIQ PWS are hereby invoked.

5.1.3 Meeting Attendance/Support

The requirements in Section 5.1.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Meeting Agenda (CDRL A002)
- b) Presentation Materials (CDRL A003)
- c) Meeting Minutes (CDRL A004)

5.1.3.1 DHMSM IDIQ Contract and Task Orders 0001 Kick-Off Meeting

The requirements in Section 5.1.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Meeting Agenda (CDRL A002)
- b) Presentation Materials (CDRL A003)
- c) Meeting Minutes (CDRL A004)
- d) Integrated Program Management Report (IPMR) (CDRL A005)
- e) Implementation Plan (CDRL A006)
- f) Contractor Master Test Plan (CMTP), reference Test Plan (CDRL A007)

5.1.4 Product Demonstration

The requirements in Section 5.1.4 of the DHMSM IDIQ PWS are hereby invoked.

5.1.5 Reporting Requirements

The requirements in Section 5.1.5 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Monthly Progress Report (CDRL A008)
- b) Competitive Subcontracts Report (CSR) (CDRL A009)
- c) Contractor Work Breakdown Structure (CWBS) and CWBS Dictionary (CDRL A049)

5.1.5.1 Cost Data Reporting

The requirements in Section 5.1.5.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Functional Cost Hour Report (CDRL A010)
- b) Cost Data Summary Report (CSDR) (CDRL A011)
- c) Software Resource Data Report (SRDR) (CDRL A012)
- d) Contractor Business Data Report (CBDR) (CDRL A047)

5.1.5.2 Earned Value Management

The requirements in Section 5.1.5.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Contract Funds Status Report (CFSR) (CDRL A013)
- b) Meeting Agenda (CDRL A002)
- c) Presentation Materials (CDRL A003)
- d) Meeting Minutes (CDRL A004)
- e) Integrated Program Management Report (IPMR) (CDRL A005)

5.1.6 Quality Management

Quality Management reduces and eventually eliminates nonconformance to specifications, standards, and customer expectations in the most effective and efficient manner. The Government will monitor the contractor performance under this contract in accordance with the QASP Performance Standard Summary Matrix for Task Order 0001 (Attachment 1).

The contractor shall:

- a) Have and maintain a Quality Management System (QMS) with processes that meet contract requirements and program objectives while ensuring customer satisfaction and defect-free products/process. At a minimum, the contractor's QMS shall meet the following criteria:
 - i. Establish capable processes
 - ii. Monitor and control critical product and process variations
 - iii. Establish mechanisms for feedback of field product performance
 - iv. Implement an effective root-cause analysis and corrective action system
 - v. Establish procedures for continuous process improvement
 - vi. Document and contain procedures, planning, and all other documentation and data necessary to provide an efficient and effective quality system based on the contractor's internal auditing system
 - vii. Be made available to the Government for review
- b) Continually improve the effectiveness of the QMS used to monitor contract performance
- c) Ensure the requirements of Section 5.1.5 are flowed down to all subcontracts at all tiers

5.1.6.1 Quality Control

Quality Control is intended to ensure that the services specified in this contract and task orders are delivered in accordance with the performance standards in the QASP Performance Standard Summary Matrix (Attachment 1). These performance standards prescribe acceptable levels of timeliness and quality for the services to be delivered. The contractor's Quality Control Plan will establish methodologies by which the contractor will meet or exceed program performance standards.

The contractor shall:

- a) Develop a single Quality Control Plan (QCP) (CDRL A014) that aligns to the DHMSM Quality Assurance Surveillance Plan (QASP) (Attachment 1)
- b) Continually assess the state of compliance of the DHMSM services with the schedule and performance requirements
- c) Take proactive steps to determine and implement improvements to the level of services delivered
- d) Provide personnel, tools, and processes to monitor, manage, and regulate performance and security and continuously optimize performance
- e) Generate an incident ticket when the EHR System operates below a satisfactory standard as defined in the QASP
- f) Provide a summary of DHMSM performance standards as part of the Monthly Progress Report (CDRL A008) and include recommendations to improve DHMSM performance
- g) Provide access to tools, data stores, and reporting scripts for Government Subject Matter Expertise (SMEs) to verify, validate, and audit performance management information

5.1.7 Risk Management

The requirements in Section 5.1.7 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Contractor Risk Management Plan (CRMP) (CDRL A015)
- b) Risk Assessment Report (CDRL A016)
- c) Monthly Progress Report (CDRL A008)
- d) Presentation Materials (CDRL A003)

5.1.8 Schedule Management

The requirements in Section 5.1.8 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Integrated Master Plan (IMP) (CDRL A017)
- b) Monthly Progress Report (CDRL A008)

5.1.9 Management of Government Property

The requirements in Section 5.1.9 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Asset Audit Report (CDRL A018)

5.1.10 Security Management

The requirements in Section 5.1.10 and all of its subsections of the DHMSM IDIQ PWS are hereby invoked.

5.1.10.1 Security Officer

The following Contract Data Requirement Lists (CDRLs) apply:

- a) Monthly Progress Report (CDRL A008)

5.1.11 Reserved

5.2 Enterprise Electronic Health Record (EHR) System

The requirements in Section 5.2 of the DHMSM IDIQ PWS are hereby invoked.

5.2.1 Open Systems Architecture

The requirements in Section 5.2.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) System Subsystem Specification (SSS) (CDRL A020)
- b) System Subsystem Design Description (SSDD) (CDRL A021)
- c) Technology Refresh Plan (TRP) (CDRL A022)

5.2.2 Software Requirements

The requirements in Section 5.2.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Computer Software Products (CDRL A023)
- b) EHR System Installation Guide (CDRL A036)
- c) Training Materials (CDRL A024)
- d) Monthly Progress Report (CDRL A008)
- e) Integrated Program Management Report (IPMR) (CDRL A005)

5.2.3 Hardware Requirements

The requirements in Section 5.2.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) TRP (CDRL A022)
- b) SSDD (CDRL A021)
- c) Asset Audit Report (CDRL A018)
- d) Monthly Progress Report (CDRL A008)

- e) Presentation Materials (CDRL A003)

5.2.4 Engineering Site Visit and Analysis

The contractor shall:

- a) Travel to the Segment 1 and Segment 2 sites identified in Sections 4.1.2 and 4.1.3 of this Task Order PWS and validate the DoD/MHS environments and inform requirements analysis and design activities for the EHR System

The requirements in Section 5.2.4 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- b) Site Visit Report (CDRL A041)
- c) Business Process Workflow Diagrams and Role Definitions (CDRL A026)
- d) SSS (CDRL A020)
- e) SSDD (CDRL A021)
- f) Contractor Data Management Plan (CDRL A027)
- g) Contractor Requirements Traceability Matrix (CRTM) (CDRL A028)
- h) TRP (CDRL A022)

5.2.5 System Design

The contractor shall:

- a) Perform EHR System design activities in accordance with the DHMSM Engineering Master Plan (EMP) and align the activities in a manner that supports mature Enterprise Architecture, System Designs and Open Systems Architecture principals
- b) Leverage the results of site visits and performance of in-depth system analyses to perform the EHR System design activities
- c) Align EHR System design to ensure successful completion of the Government's joint Initial Design Review (IDR)/Final Requirements Review (FRR) and Final Design Review (FDR)/Test Readiness Review (TRR)

The requirements in Section 5.2.5 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- d) SSDD (CDRL A021)
- e) SSS (CDRL A020)
- f) Contractor Requirements Traceability Matrix (CRTM) (CDRL A028)
- g) Interface Control Document (ICD) (CDRL A029)
- h) EHR Technical Baseline Documents (CDRL A030)
- i) Database Design Description (DBDD) (CDRL A031)
- j) Software Development Plan (SDP) (CDRL A032)
- k) Integrated Program Management Report (IMPR) (CDRL A005)
- l) Security Authorization Package (CDRL A033)
- m) EHR Technical Baseline Documents (CDRL A030)

5.2.6 System Configuration & Integration

The requirements in Section 5.2.6 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SSS (CDRL A020)
- b) System Engineering Master Plan (SEMP) (CDRL A034)
- c) Contractor Configuration Management Implementation Plan (CCMIP) (CDRL A035)

5.2.6.1 Interface Development

The requirements in Section 5.2.6.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SSS (CDRL A020)
- b) SSDD (CDRL A021)
- c) Interface Control Document (ICD) (CDRL A029)

5.2.6.2 Configuration Development

The requirements in Section 5.2.6.2 of the DHMSM IDIQ PWS are hereby invoked.

5.2.6.3 Additional Development Activities

The requirements in Section 5.2.6.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SSS (CDRL A020)
- b) SSDD (CDRL A021)

5.2.6.4 Contractor Unit and System Testing

The requirements in Section 5.2.6.4 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SSDD (CDRL A021)
- b) SDP (CDRL A032)
- c) SEMP (CDRL A034)
- d) Contractor Master Test Plan (CMTP), reference Test Plan (CDRL A007)
- e) SSS (CDRL A020)
- f) Contractor Data Management Plan (CDRL A027)

5.2.7 System Installation

5.2.7.1 GAL Installation

Refer to Section 5.6.2 of the Task Order 0001 PWS for GAL installation requirements.

5.2.7.2 Enterprise Infrastructure & System Installation

The requirements in Section 5.2.7.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Implementation Plan (CDRL A006)
- b) EHR System Installation Guide (CDRL A036)
- c) Contractor Data Management Plan (CDRL A027)

5.2.8 Continuity of Operations (COOP), Disaster Recovery (DR), and Business Continuity Planning Services

The requirements in Section 5.2.8 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Disaster Recovery Plan (DRP) (CDRL A037)

5.2.9 System Quality and Performance Measures

The requirements in Section 5.2.9 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SEMP (CDRL A034)
- b) CMTP, reference Test Plan (CDRL A007)
- c) Monthly Progress Report (CDRL A008)

5.3 Change Management

The requirements in Section 5.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Command Executive Briefing (CDRL A003)
- b) Implementation Plan (CDRL A006)
- c) Monthly Progress Report (CDRL A008)

5.3.1 Business Process Reengineering

The requirements in Section 5.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Business Process Workflow Diagrams and Role Definitions (CDRL A026)
- b) Role Assignment Identification Document (CDRL A042)

5.4 Training

The requirements in Section 5.4 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Implementation Plan (CDRL A006)
- b) Training Materials (CDRL A024)
- c) Business Process Workflow Diagrams and Role Definitions (CDRL A026)

5.4.1 Virtual Training Environment

The requirements in Section 5.4.1 of the DHMSM IDIQ PWS are hereby invoked.

5.4.2 Learning Management System

The requirement in task 5.4.2.a of the DHMSM IDIQ PWS is hereby invoked and the following CDRLs apply:

- a) Training Materials (CDRL A024)
- b) Implementation Plan (CDRL A006)

5.5 Systems Engineering

The requirements in Section 5.5 of the DHMSM IDIQ PWS are hereby invoked.

5.5.1 Engineering SETR, Milestone and Review Support

The requirements in Section 5.5.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) System Engineering Master Plan (SEMP) (CDRL A034)
- b) Contractor Configuration Management Implementation Plan (CCMIP) (A035)
- c) System Subsystem Specification (SSS) (CDRL A020)
- d) Business Process Workflow Diagrams and Role Definitions (CDRL A026)
- e) Contractor Requirements Traceability Matrix (CRTM) (CDRL A028)
- f) System Subsystem Design Description (SSDD) (CDRL A021)
- g) Contractor Data Management Plan (CDMP) (CDRL A027)
- h) Technology Refresh Plan (TRP) (CDRL A022)
- i) Security Authorization Package(s) (CDRL A033)
- j) Software Development Plan (CDRL A032)
- k) Version Description Document (VDD) (CDRL A045)
- l) System Safety Plan (SSP) (CDRL A048)

The Systems Engineering Technical Reviews (SETRs) will cover the relevant content of traditional full-development program reviews, such as Initial Design Review (IDR) and Final Design Review (FDR), but tailored for the acquisition of an OTS EHR System with a successful commercial track record and proven existing technical processes. While the DHMSM program lifecycle includes other reviews, such as In Process Reviews (IPRs) and Test Readiness Reviews (TRRs), the DHMSM SETRs will incorporate a multi-functional assessment of technical progress and coordinate across the working groups and functional areas. Table 5-1 details the three (3) SETRs required for Task Order 0001.

Table 5-1. DHMSM Technical Review Matrix

	IDR / FRR	IPR / Preliminary TRR	FDR / TRR
Baseline	Allocated Baseline		
Purpose	<ul style="list-style-type: none"> • Approve requirements and design • Allocated Baseline established • IOC Site Visit conducted • Contractor Master Test Plan approved 	<ul style="list-style-type: none"> • Assess progress toward Allocated baseline • Cybersecurity tasks on track for ATO • User training plan in place and limited training underway • Test Plans approved • Test Cases approved 	<ul style="list-style-type: none"> • Approve beginning of Government Independent Test and Evaluation (T&E) • Product Baseline established • IATT complete • SCQC complete • Configuration of the System Under Test (SUT)
Schedule	No later than ninety (90) days after issuance of Task Order	No later than ninety (90) days after Contractor Configuration and Integration Test commences	No later than April 27, 2016

The contractor shall:

- m) Schedule and conduct a combined IDR/FRR meeting upon completion of the Government review of the artifacts listed in Table 5-2, but no later than ninety (90) days after issuance of this Task Order. Table 5-2 defines the entrance and exit criteria for the combined IDR/FRR

Table 5-2. Initial Design Review / Final Requirements Review

Details Area	Details
Entrance Criteria	<ul style="list-style-type: none"> • Updated risk assessment made available prior to the review • System Engineering Master Plan is made available prior to the review • Updated cost and schedule data made available prior to the review • SDR technical products made available prior to the review • Baseline legacy workflows defined • Enterprise Architecture defined • Legacy Test Data Set (TDS) for enterprise defined • User participants identified for workflow analysis • User participants identified for training package development • Testing environments established (GALs) • RTM complete and ready to be placed under CM • Software requirements and interface requirements to be implemented in each incremental software build and/or release identified • All test artifacts to support CIT have been developed and documented as part of the Contactor Master Test Plan (CMTP) • Cybersecurity activities underway: Cybersecurity TD and AP • Architectural views required for ATO/IATT are available • GALs IATT approved for connections to needed federated test labs • InterService Support Agreements (ISSAs) in place (as needed) • Contractor site surveys completed, including GALs • Service-Level Agreements in-place • Warranties in effect • System vulnerabilities are known and documented
Exit Criteria	<ul style="list-style-type: none"> • The system design satisfies the requirements as translated into the SSS/configuration specifications • System requirements traceable back to/and within the RTM • Integrated architecture SVs and StdVs are consistent with the appropriate operational architecture, requirements, and Critical Success Factors • Allocated Baseline (ABL) is established and documented to enable design to proceed with proper CM • Interfaces and interface requirement have been defined, to include interactions among system components and data flows between systems • Known system vulnerabilities are resolved or mitigated • Cybersecurity strategies are defined for the network and host environment(s), and the accreditation process is known • Test approach / strategy and assumptions have been defined, to include use cases / user scenarios to test, and the test environment description is known • Training strategy is defined, to include Change and Configuration Management • System Support Strategy is defined • System Integration Strategy is defined • All bandwidth requirements documented in the DHMSM ISP in accordance with the electronic ISP templates • Adequate Government and contractor processes/metrics are in place

Details Area	Details
	<ul style="list-style-type: none"> • Risks are known and manageable; mitigation plans are in place • Project schedule is executable within the existing budget (technical/cost risks)
Products/Artifacts being reviewed	<ul style="list-style-type: none"> • IDD / ICDs • Software Integration Plan (SIP) • Risks Assessments and mitigation plans • Engineering Metrics • Test Strategy • Approved GALs Implementation and Sustainment (I&S) Plan • CMTTP • Work Breakdown Structure • All bandwidth requirements documented in the DHMSM ISP in accordance with the electronic ISP templates • SEMP • CCMIP • BPMN Updated Workflows • SSS • SSDD • Contractor Data Management Plan (CDMP) • Technology Refresh Plan (TRP) • C&A Package(s)

n) Complete the IPR/ Preliminary TRR no later than three (3) months after CIT commences. Table 5-3 defines the entrance and exit criteria for the combined IPR/ Preliminary TRR

Table 5-3. In-Process Review / Preliminary Test Readiness Review

Details Area	Details
Entrance Criteria	<ul style="list-style-type: none"> • Updated risk assessment made available prior to the review • All systems needed for Interoperability (IOP) represented in GALs • Government Test Plan draft • GAL components to support EHR System install complete • Cybersecurity plan approved, required Cybersecurity tasks complete • Software and interface requirements for each incremental software build and/or release in place • Enterprise Architecture and Requirement(s) complete • SDR technical products (custom code) made available prior to the review • Baseline workflows for new EHR System • Draft Training Support Package (TSP) • Contractor Test Plan • Contractor Test Cases • Data migration techniques verified and contractor test data sets online
Exit Criteria	<ul style="list-style-type: none"> • The system (documents, artifacts) are complete for TRR • Configuration of the SUT, software, and all configuration system requirements, traceable

Details Area	Details
	<p>to the RTM</p> <ul style="list-style-type: none"> • The integrated architecture SVs and StdVs are consistent with the appropriate Operational architecture, Requirements, and Critical Success Factors • The ABL has been updated to enable detailed design to proceed with CM • CIT processes and metrics are in place for both Government and contractor • All known discrepancies have been documented • Project schedule is executable within existing budget, technical, cost, and risks • Test requirements have been documented and are fully traceable to system, engineering, operational, or program requirements • Known system vulnerabilities are resolved or mitigated • Cybersecurity tasks on track for the ATO
Products/Artifacts being reviewed	<ul style="list-style-type: none"> • Cybersecurity Artifacts • IDDs / ICDs • SIP • Updated EMP • Updated Metrics for all areas • Updated CMTP • Contractor Test Cases with current risks

- o) Complete the FDR/TRR no later than April 27, 2016. This review shall provide the Government with the assurance that the EHR System is ready for Developmental Test and Evaluation (DT&E). Table 5-4 defines the entrance and exit criteria for the combined FDR/TRR

Table 5-4. Final Design Review / Test Readiness Review

Details Area	Details
Entrance Criteria	<ul style="list-style-type: none"> • Configuration of the SUT, including software, has been defined and agreed to by the Government and contractor, and all configuration specifications, scripts, interfaces, etc. have been placed under CM • RFAs/RFIs have been satisfied • Government Test Cases completed • TSP coordinated and verified • SCQC completed • Cybersecurity scans completed and C&A package documentation complete • IATT package accepted by Authorizing Officer (AO) • Completed cooperative penetrated test • System vulnerabilities are known and documented • Super-user trainers certified • Completion of regression testing • Help Desk established • Test requirements have been documented and are fully traceable to system, engineering, operational, or program requirements • All required test resources (people, facilities, test articles, test instrumentation, user

Details Area	Details
	<p>manuals) have been identified, trained as applicable and are available to support required tests</p> <ul style="list-style-type: none"> • Representative test data from legacy and external systems, emulated interfaces of legacy and external systems
Exit Criteria	<ul style="list-style-type: none"> • Software being tested, hardware being used, and the entire test environment are configuration controlled • TRR critical RFAs have been identified / closed • All lower-level software testing successfully completed and documented • Engineering metrics show readiness for testing • No Severity Level 1, Level 2, or Level 3 / 4 defects unless approved by CCB • Known system vulnerabilities are resolved or mitigated • Contractor Test Report completed • Software and hardware problem reporting system is defined and implemented • Requirements that cannot be tested at the CSCI level are identified • Risk level is identified and accepted by the Program/Competency leadership, as required; risks are known and manageable • Appropriate independent SMEs participated at the Test Readiness event • TIWG has reviewed testing progress and recommended entering DT&E
Products/Artifacts being reviewed	<ul style="list-style-type: none"> • Risk/Mitigation Plan • Test Procedures/Scripts/Cases • Test Problem/Trouble Report • Test Strategy • Contractor Test Plan • Contractor Test Cases with current results • Updated CMTF • Systems Integrator Final Test Report • Training Materials developed • User Guides/Manuals • System Maintenance Plan (SMP) • System Administration Manual (SAM) • Test Environment • COOP Plan • SEMP • CCMIP • BPMN Updated Workflows • SSS • SSDD • CDMP • TRP • C&A Package(s) • Release and Deployment Plans

5.5.2 Systems Engineering Processes

The requirements in Section 5.5.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SEMP (CDRL A034)
- b) SDP (CDRL A032)
- c) Presentation Materials (CDRL A003)

5.5.2.1 Software Code Quality Scans (SCQC)

The requirements in Section 5.5.2.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Technical Report (CDRL A038)

5.5.2.2 System Performance Monitoring

The requirements in Section 5.5.2.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SSDD (CDRL A021)

5.5.3 Requirements Management

The requirements in Section 5.5.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) SEMP (CDRL A034)
- b) CCMIP (CDRL A035)
- c) Implementation Plan (CDRL A006)
- d) CRTM (CDRL A028)
- e) SSDD (CDRL A021)
- f) SSS (CDRL A020)

5.5.4 Configuration Management

The requirements in Section 5.5.4 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) CCMIP (CDRL A035)

5.5.4.1 Engineering Change Process

The requirements in Section 5.5.4.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Engineering Change Request (ECR) (CDRL A044)

5.5.5 Release Management

The requirements in Section 5.5.5 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) CCMIP (CDRL A035)

5.5.6 Data Management

The requirements in Section 5.5.6 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Contractor Data Management Plan (CDMP) (CDRL A027)

5.5.7 Cybersecurity

The requirements in Section 5.5.7 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) DoD 8570.01 Compliance Report (CDRL A039)

5.5.7.1 Certification and Accreditation (C&A)

The requirements in Section 5.5.7.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Security Authorization Package (CDRL A033)

5.5.7.2 Incident Management

The requirements in Section 5.5.7.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Incident Management Plan (CDRL A025)
- b) Technical Report (CDRL A038)

5.5.7.3 Cybersecurity Vulnerability Management (CVM)

The requirements in Section 5.5.7.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Incident Management Plan (CDRL A025)
- b) Technical Report (CDRL A038)
- c) Cybersecurity Vulnerability Management Plan (CDRL A046)

5.5.7.4 Maintain Situational Awareness/Continuous Monitoring

The requirements in Section 5.5.7.4 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Cybersecurity Vulnerability Assessment (CVA) Reports (CDRL A038)

5.5.7.5 Annual Review Support

The requirements in Section 5.5.7.5 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Security Authorization Package (CDRL A033)

5.5.7.6 Risk Assessments/Security Impact Assessments

The requirements in Section 5.5.7.6 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Cybersecurity Risk Assessment Report (CDRL A038)

5.5.7.7 Cybersecurity Compliance Validation

The requirements in Section 5.5.7.7 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Security Authorization Package (CDRL A033)
- b) Technical Report (CDRL A038)
- c) Plan of Action and Milestones (POA&M) (CDRL A038)

5.5.7.8 Personnel Requirements

The requirements in Section 5.5.7.8 of the DHMSM IDIQ PWS are hereby invoked.

5.5.8 System Safety

The requirements in Section 5.5.8 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) System Safety Plan (SSP) (CDRL A048)

5.6 Testing

The requirements in Section 5.6 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Test Plan (CDRL A007)
- b) Test Report (CDRL A040)

5.6.1 Testing Meetings

The requirements in Section 5.6.1 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Meeting Agenda (CDRL A002)
- b) Presentation Materials (CDRL A003)
- c) Meeting Minutes (CDRL A004)

5.6.2 Integration and Test Lab Environment

The requirements in Section 5.6.2 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Asset Audit Report (CDRL A018)
- b) Test Plan (CDRL A007)

5.6.3 Configuration and Integration Testing

The requirements in Section 5.6.3 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Test Plan (CDRL A007)
- b) Test Report (CDRL A040)
- c) Implementation Plan (CDRL A006)
- d) Contractor Requirements Traceability Matrix (CRTM) (CDRL A028)
- e) Meeting Agenda (CDRL A002)
- f) Meeting Minutes (CDRL A004)
- g) Presentation Materials (CDRL A003)
- h) EHR Technical Baseline Documents (CDRL A030)

Table 5-5. Configuration and Integration Testing

Entrance Criteria	<ul style="list-style-type: none"> • Requirements approved • Testing environment established • All test artifacts to support CIT have been developed
Exit Criteria	<ul style="list-style-type: none"> • No severity 1 and 2 or clusters of severity 3 and 4 defects • Evidence of completing all test cases is documented/placed under configuration control • All test-related artifacts developed by the contractor have been finalized • Test objectives met • All requirement waivers and deviations formally approved by the CCB • Successful completion of smoke test • Test Report accepted by the PM

5.6.4 Developmental Test and Evaluation

The requirements in Section 5.6.4 of the DHMSM IDIQ PWS are hereby invoked and the following CDRLs apply:

- a) Test Plan (CDRL A007)
- b) Implementation Plan (CDRL A006)
- c) Training Materials (CDRL A024)

Table 5-5. Developmental Test and Evaluation

Entrance Criteria	<ul style="list-style-type: none"> • Successful execution of the TRR • Acceptance Criteria have been defined and placed under configuration control • Performance objectives and goals have been defined and agreed to • Performance testing environment and test data are available • All required tools to support performance testing have been configured • Test scripts and test plans are reviewed, approved, and placed under configuration control • Connections to all required internal and external interfaces have been established • Training-related materials are placed under configuration control listed as SIT test criteria in the Test Strategy • Tester training completed for system operation • End user training completed for system operation • Interim Authority to Test (IATT) /IATO granted • Functional Configuration Audit completed
Exit Criteria	<ul style="list-style-type: none"> • No open severity 1 and 2 and clusters of severity 3 and 4 defects in the final DT • Evidence of completing all test cases is documented and placed under configuration control • All work around procedures are documented and placed under configuration control • Completion of all stated integration test objectives in the Test Plan

5.6.5 Reserved

5.7 Deployment Services

Refer to Section 5.6.2 of the Task Order 0001 PWS for GAL installation requirements.

The contractor shall:

- a) Implement and operate the EHR System in the GALs and Test Data Center as defined in the DHMSM Task Order 0001 tasks 4.1.2.h, 4.1.2.i and 4.1.3.a in accordance with the DHMSM GALs plan
- b) Provide hardware, software, and professional services required for installation, configuration, and interfaces of the EHR System in the GALs
- c) Provide the necessary supply support (e.g., hardware spares, cabling, and test equipment) required for the repair of failed EHR System components. Normal expendable supplies such as paper (for reports), printer cartridges, and other items are the responsibility of the host site

5.7.1 Deployment Site Visit

Upon Government approval to proceed, Section 5.7.1 is invoked to support activities associated with IOC.

5.7.4 Segment 1 Deployment

Upon Government approval to proceed, the contractor shall procure long-lead hardware items in support of IOC.

5.8 Sustainment

The contractor shall:

- a) Sustain all GALs and EHR test systems used for sustainment engineering from the implementation of the CIT through the lifecycle of the system

The requirements in task 5.8.5.3.k and 5.8.5.4.a of the IDIQ PWS are hereby invoked.

SECTION D - PACKAGING AND MARKING

There are no packaging and marking requirements for this Task Order.

SECTION E - INSPECTION AND ACCEPTANCE

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government
0004	Destination	Government	Destination	Government
0005	Destination	Government	Destination	Government
0007	Destination	Government	Destination	Government
0009	Destination	Government	Destination	Government
0010	Destination	Government	Destination	Government

SECTION F - DELIVERIES OR PERFORMANCE

DELIVERY INFORMATION

CLIN PERIOD OF PERFORMANCE

0001	Date of Award through one year thereafter.
0002	Date of Award through one year thereafter.
0003	Date of Award through one year thereafter.
0004	Date of Award through one year thereafter.
0005	Date of Award through one year thereafter.
0007	Date of Award through one year thereafter.
0009	Date of Award through one year thereafter.
0010	Date of Award through one year thereafter.

SECTION G - CONTRACT ADMINISTRATION DATA

Designation of Contracting Officer's Representative

In accordance with DFARS Clause 252.201-7000, the following individual is designated as the Contracting Officer's Representative for this order:

Name: *
Organization: *
Phone: *
E-Mail: *

It is emphasized that only the Contracting Officer has the authority to modify the terms of the task order, therefore, in no event will any understanding agreement, modification, change order, or other matter deviating from the terms of the task order or the basic contract between the Contractor and any other person be effective or binding on the Government. When/If, in the opinion of the Contractor, an effort outside the existing scope of the task order is requested, the Contractor shall promptly notify the Procuring Contracting Officer (PCO) in writing. No action shall be taken by the Contractor unless the PCO or the Administrative Contracting Officer (ACO) has issued a modification.

**Serves as a placeholder for information to be provided upon issuance of Task Order.*

Satisfaction of Minimum Guarantee

This order satisfies the Government's minimum guarantee under the base IDIQ contract.

ACCOUNTING AND APPROPRIATION DATA

AA: *
COST CODE: *
AMOUNT: \$ *
CIN: \$ *

Allotment of Funds

This task order is incrementally funded with respect to both cost and fee, as applicable. As such, FAR clause 52.232-22, Limitation of Funds (APR 1984) and Clause H-6 Fee Adjustments, are invoked, including all withholding and reporting requirements.

Contract line item(s) **0001, 0002, 0003, 0009, and 0010** are incrementally funded. For these items, the sum of \$* of the total price is presently available for payment and allotted to this contract. The Government may allot additional amounts to this task order by unilateral modifications from time to time.

ITEMS	ALLOTTED TO COST	ALLOTTED TO FEE	PERIOD OF PERFORMANCE
0001	\$*	\$*	*
0002	\$*	N/A	*
0003	\$*	N/A	*
0009	\$*	\$*	*
0010	\$*	\$*	*

**Serves as a placeholder for information to be provided upon issuance of Task Order.*

CLAUSES INCORPORATED BY FULL TEXT

G-2 252.204-7006 BILLING INSTRUCTIONS (OCT 2005)

When submitting a request for payment, the Contractor shall—

- (a) Identify the contract line item(s) on the payment request that reasonably reflect contract work performance; and
- (b) Separately identify a payment amount for each contract line item included in the payment request.

(End of clause)

G-3 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

*
—

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

*
—

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	*
Issue By DoDAAC	*
Admin DoDAAC	*
Inspect By DoDAAC	*
Ship To Code	*
Ship From Code	*
Mark For Code	*
Service Approver (DoDAAC)	*
Service Acceptor (DoDAAC)	*
Accept at Other DoDAAC	*
LPO DoDAAC	*
DCAA Auditor DoDAAC	*
Other DoDAAC(s)	*

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

*
—

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

*
—

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

**Serves as a placeholder for information to be provided upon issuance of Task Order.*

(End of clause)

G-4 252.204-0001 LINE ITEM SPECIFIC: SINGLE FUNDING. (SEP 2009)

The payment office shall make payment using the ACRN funding of the line item being billed.

(End of clause)

SECTION H - SPECIAL CONTRACT REQUIREMENTS

The following basic contract clauses are filled-in as follows:

H-6 FEE ADJUSTMENTS^{1,4}

(a) **Completion** - The Government will make payment to the Contractor for the fixed fee or incentive fee stated in the order when requested by the Contractor as work progresses, but no more frequently than biweekly, equal to the percent of the amounts invoiced by the Contractor (for example, if 40% of the work has been invoiced, 40% of the fixed or incentive fee will be paid) under the "Allowable Cost and Payment" and "Incentive Fee" clauses, as applicable, for the related period, subject to the withholding provisions of paragraph (b) of the "Fixed Fee" clause. In the event of discontinuance of the work in accordance with the clause of this contract entitled "Limitations of Funds," as applicable, the fixed or incentive fee shall be redetermined by mutual agreement of the parties to equitably reflect the diminution of the work performed. The amount by which such fixed or incentive fee is less than, or exceeds payments previously made on account of fee, shall be paid to, or repaid by, the Contractor, as the case may be.

(b) **Level-of-Effort CLINs** - N/A

(End of clause)

¹ Clauses applicable only to Cost-Plus-Incentive-Fee CLIN(s) (0009 and 0010).

⁴ Clauses applicable only to Cost-Plus-Fixed-Fee CLIN(s) (0001).

SECTION I - CONTRACT CLAUSES

CLAUSES INCORPORATED BY FULL TEXT

I-18 252.246-7006 WARRANTY TRACKING OF SERIALIZED ITEMS (JUN 2011)

(a) Definitions. As used in this clause—

Duration means the warranty period. This period may be a stated period of time, amount of usage, or the occurrence of a specified event, after formal acceptance of delivery, for the Government to assert a contractual right for the correction of defects.

Enterprise means the entity (e.g., a manufacturer or vendor) responsible for granting the warranty and/or assigning unique item identifiers to serialized warranty items.

Enterprise identifier means a code that is uniquely assigned to an enterprise by an issuing agency.

First use means the initial or first-time use of a product by the Government.

Fixed expiration means the date the warranty expires and the Contractor's obligation to provide for a remedy or corrective action ends.

Installation means the date a unit is inserted into a higher level assembly in order to make that assembly operational.

Issuing agency means an organization responsible for assigning a globally unique identifier to an enterprise (e.g., Dun & Bradstreet's Data Universal Numbering System (DUNS) Number, GS1 Company Prefix, Allied Committee 135 NATO Commercial and Government Entity (NCAGE)/Commercial and Government Entity (CAGE) Code, or the Coded Representation of the North American Telecommunications Industry Manufacturers, Suppliers, and Related Service Companies (ATIS-0322000) Number), European Health Industry Business Communication Council (EHIBCC) and Health Industry Business Communication Council (HIBCC)), as indicated in the Register of Issuing Agency Codes for ISO/IEC 15459, located at <http://www.nen.nl/web/Normen-ontwikkelen/ISOIEC-15459-Issuing-Agency-Codes.htm>.

Item type means a coded representation of the description of the item being warranted, consisting of the codes C--component procured separate from end item, S--subassembly procured separate from end item or subassembly, E--embedded in component, subassembly or end item parent, and P--parent end item.

Starting event means the event or action that initiates the warranty.

Serialized item means each item produced is assigned a serial number that is unique among all the collective tangible items produced by the enterprise, or each item of a particular part, lot, or batch number is assigned a unique serial number within that part, lot, or batch number assignment within the enterprise identifier. The enterprise is responsible for ensuring unique serialization within the enterprise identifier or within the part, lot, or batch numbers, and that serial numbers, once assigned, are never used again.

Unique item identifier means a set of data elements marked on an item that is globally unique and unambiguous.

Usage means the quantity and an associated unit of measure that specifies the amount of a characteristic subject to the contractor's obligation to provide for remedy or corrective action, such as a number of miles, hours, or cycles.

Warranty administrator means the organization specified by the guarantor for managing the warranty.

Warranty guarantor means the enterprise that provides the warranty under the terms and conditions of a contract.

Warranty repair source means the organization specified by a warranty guarantor for receiving and managing warranty items that are returned by a customer.

Warranty tracking means the ability to trace a warranted item from delivery through completion of the effectivity of the warranty.

(b) Reporting of data for warranty tracking and administration. The Contractor shall provide all information required by Attachment 2, Warranty Tracking Information on each contract line item number, subline item number, or exhibit line item number for warranted items. The Contractor shall provide all information required by Attachment 3, Warranty Repair Source Instructions, prior to, but not later than when the warranted items are presented for receipt and/or acceptance. The "Warranty Item Unique Item Identifier" data category may also be completed in conjunction with Attachment 3, Warranty Repair Source Instructions. Information required in the warranty attachment shall include such information as duration, enterprise, enterprise identifier, first use, fixed expiration, installation, issuing agency, item type, starting event, serialized item, unique item identifier, usage, warranty administrator, warranty guarantor, warranty repair source, and warranty tracking. The Contractor shall submit the data for warranty tracking to the Contracting Officer with a copy to the requiring activity and the Contracting Officer Representative.

(c) Reservation of rights. The terms of this clause shall not be construed to limit the Government's rights or remedies under any other contract clause.

**Serves as a placeholder for information to be provided upon issuance of Task Order.*

(End of clause)

I-21 252.251-7000 ORDERING FROM GOVERNMENT SUPPLY SOURCES (AUG 2012)

(a) When placing orders under Federal Supply Schedules, Personal Property Rehabilitation Price Schedules, or Enterprise Software Agreements, the Contractor shall follow the terms of the applicable schedule or agreement and authorization. Include in each order:

(1) A copy of the authorization (unless a copy was previously furnished to the Federal Supply Schedule, Personal Property Rehabilitation Price Schedule, or Enterprise Software Agreement contractor).

(2) The following statement: Any price reductions negotiated as part of an Enterprise Software Agreement issued under a Federal Supply Schedule contract shall control. In the event of any other inconsistencies between an Enterprise Software Agreement, established as a Federal Supply Schedule blanket purchase agreement, and the Federal Supply Schedule contract, the latter shall govern.

(3) The completed address(es) to which the Contractor's mail, freight, and billing documents are to be directed.

(b) When placing orders under nonmandatory schedule contracts and requirements contracts, issued by the General Services Administration (GSA) Office of Information Resources Management, for automated data processing equipment, software and maintenance, communications equipment and supplies, and teleprocessing services, the Contractor shall follow the terms of the applicable contract and the procedures in paragraph (a) of this clause.

(c) When placing orders for Government stock on a reimbursable basis, the Contractor shall—

(1) Comply with the requirements of the Contracting Officer's authorization, using FEDSTRIP or MILSTRIP procedures, as appropriate;

(2) Use only the GSA Form 1948-A, Retail Services Shopping Plate, when ordering from GSA Self-Service Stores;

(3) Order only those items required in the performance of Government contracts; and

(4) Pay invoices from Government supply sources promptly. For purchases made from DoD supply sources, this means within 30 days of the date of a proper invoice (see also Defense Federal Acquisition Regulation Supplement (DFARS) 251.105). For purchases made from DoD supply sources, this means within 30 days of the date of a proper invoice. The Contractor shall annotate each invoice with the date of receipt. The Contractor's failure to pay may also

result in the DoD supply source refusing to honor the requisition (see DFARS 251.102(f)) or in the Contracting Officer terminating the Contractor's authorization to use DoD supply sources. In the event the Contracting Officer decides to terminate the authorization due to the Contractor's failure to pay in a timely manner, the Contracting Officer shall provide the Contractor with prompt written notice of the intent to terminate the authorization and the basis for such action. The Contractor shall have 10 days after receipt of the Government's notice in which to provide additional information as to why the authorization should not be terminated. The termination shall not provide the Contractor with an excusable delay for failure to perform or complete the contract in accordance with the terms of the contract, and the Contractor shall be solely responsible for any increased costs.

(d) When placing orders for Government stock on a non-reimbursable basis, the Contractor shall—

(1) Comply with the requirements of the Contracting Officer's authorization; and

(2) When using electronic transactions to submit requisitions on a non-reimbursable basis only, place orders by authorizing contract number using the Defense Logistics Management System (DLMS) Supplement to Federal Implementation Convention 511R, Requisition; and acknowledge receipts by authorizing contract number using the DLMS Supplement 527R, Receipt, Inquiry, Response and Material Receipt Acknowledgement.

(e) Only the Contractor may request authorization for subcontractor use of Government supply sources. The Contracting Officer will not grant authorizations for subcontractor use without approval of the Contractor.

(f) Government invoices shall be submitted to the Contractor's billing address, and Contractor payments shall be sent to the Government remittance address specified below:

Contractor's Billing Address: *

Government Remittance Address: *

**Serves as a placeholder for information to be provided upon issuance of Task Order.*

(End of clause)

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

Document Type	Description
Exhibit A	Contract Data Requirements List (CDRLs)
Attachment 1	QASP Performance Standard Summary Matrix
Attachment 2	Warranty Tracking Information
Attachment 3	Warranty Repair Source Instructions



Department of Defense Healthcare Management System Modernization (DHMSM) Program

Exhibit A: Task Order 0001 Contract Data Requirements List (CDRLs)

**DHMSM Program Management Office
DoD Healthcare Management Systems (DHMS) Program Executive Office**

Solicitation Number: N00039-14-R-0018

DISTRIBUTION LIMITATION
Distribution Statement A: Approved for public release; distribution is unlimited.

Data Item Number (Block 1)	Title (Block 2)	Contract Reference (Block 5)
A001	Program Management Plan (PMP)	PWS Paragraph: 5.1.a
A002	Meeting Agendas	PWS Paragraphs: 5.1.3.a, 5.1.3.1.a, 5.1.5.2.b, 5.6.1.a, 5.6.3.e
A003	Presentation Materials	PWS Paragraphs: 5.1.3.b, 5.1.3.1.b, 5.1.5.2.c, 5.1.7.d, 5.2.3.e, 5.3.a, 5.5.2.c, 5.6.1.b, 5.6.3.g
A004	Meeting Minutes	PWS Paragraphs: 5.1.3.c, 5.1.3.1.c, 5.1.5.2.d, 5.6.1.c, 5.6.3.f
A005	Integrated Program Management Report (IPMR)	PWS Paragraphs: 5.1.3.1.d, 5.1.5.2.e, 5.2.2.e, 5.2.5.k
A006	Implementation Plan	PWS Paragraphs: 5.1.3.1.e, 5.2.7.2.a, 5.3.b, 5.4.a, 5.4.2.b, 5.5.3.c, 5.6.3.c, 5.6.4.b
A007	Test Plan	PWS paragraphs: 5.1.3.1.f, 5.2.6.4.d, 5.2.9.b, 5.6.a, 5.6.2.b, 5.6.3.a, 5.6.4.a
A008	Monthly Progress Report	PWS paragraphs: 5.1.5.a, 5.1.6.1.f, 5.1.7.c, 5.1.8.b, 5.1.10.1.a, 5.2.2.d, 5.2.3.d, 5.2.9.c, 5.3.c
A009	Competitive Subcontracts Report (CSR)	PWS Paragraph: 5.1.5.b
A010	Functional Cost Hour Report	PWS Paragraph: 5.1.5.1.a
A011	Cost Data Summary Report (CDSR)	PWS Paragraph: 5.1.5.1.b
A012	Software Resource Data Report (SRDR)	PWS Paragraph: 5.1.5.1.c
A013	Contracts Funds Status Report (CFSR)	PWS Paragraph: 5.1.5.2.a
A014	Quality Control Plan	PWS Paragraph: 5.1.6.1.a

Data Item Number (Block 1)	Title (Block 2)	Contract Reference (Block 5)
A015	Contractor Risk Management Plan (CRMP)	PWS Paragraph: 5.1.7.a
A016	Risk Assessment Report	PWS Paragraph: 5.1.7.b
A017	Integrated Master Plan (IMP)	PWS Paragraph: 5.1.8.a
A018	Asset Audit Report	PWS Paragraphs: 5.1.9.a, 5.2.3.c, 5.6.2.a
A020	System Subsystem Specifications (SSS)	PWS Paragraphs: 5.2.1.a, 5.2.4.d, 5.2.5.e, 5.2.6.a, 5.2.6.1.a, 5.2.6.3.a, 5.2.6.4.e, 5.5.1.c, 5.5.3.f
A021	System Subsystem Design Description (SSDD)	PWS Paragraphs: 5.2.1.b, 5.2.3.b, 5.2.4.e, 5.2.5.d, 5.2.6.1.b, 5.2.6.3.b, 5.2.6.4.a, 5.5.1.f, 5.5.2.2.a, 5.5.3.e
A022	Technology Refresh Plan (TRP)	PWS Paragraphs: 5.2.1.c, 5.2.3.a, 5.2.4.h, 5.5.1.h
A023	Computer Software Products	PWS Paragraph: 5.2.2.a
A024	Training Materials	PWS Paragraphs: 5.2.2.c, 5.4.b, 5.4.2.a, 5.6.4.c
A025	Incident Management Plan	PWS Paragraphs: 5.5.7.2.a, 5.5.7.3.a
A026	Business Process Workflow Diagrams and Role Definitions	PWS Paragraphs: 5.2.4.c, 5.3.1.a, 5.4.c, 5.5.1.d
A027	Contractor Data Management Plan (CDMP)	PWS Paragraphs: 5.2.4.f, 5.2.6.4.f, 5.2.7.2.c, 5.5.1.g, 5.5.6.a
A028	Contractor Requirements Traceability Matrix (CRTM)	PWS Paragraphs: 5.2.4.g, 5.2.5.f, 5.5.1.e, 5.5.3.d, 5.6.3.d

Data Item Number (Block 1)	Title (Block 2)	Contract Reference (Block 5)
A029	Interface Control Document (ICD)	PWS Paragraphs: 5.2.5.g, 5.2.6.1.c
A030	EHR Technical Baseline Documents	PWS Paragraphs: 5.2.5.h, 5.2.5.m, 5.6.3.h
A031	Database Design Description (DBDD)	PWS Paragraph: 5.2.5.i
A032	Software Development Plan (SDP)	PWS Paragraphs: 5.2.5.j, 5.2.6.4.b, 5.5.1.j, 5.5.2.b
A033	Security Authorization Package	PWS Paragraphs: 5.2.5.l, 5.5.1.i, 5.5.7.1.a, 5.5.7.5.a, 5.5.7.7.a
A034	Systems Engineering Management Plan (SEMP)	PWS Paragraphs: 5.2.6.b, 5.2.6.4.c, 5.2.9.a, 5.5.1.a, 5.5.2.a, 5.5.3.a
A035	Contractor Configuration Management Implementation Plan (CCMIP)	PWS Paragraphs: 5.2.6.c, 5.5.1.b, 5.5.3.b, 5.5.4.a, 5.5.5.a
A036	EHR System Installation Guide	PWS Paragraphs: 5.2.2.b, 5.2.7.2.b
A037	Disaster Recovery Plan (DRP)	PWS Paragraph: 5.2.8.a
A038	Technical Report	PWS Paragraphs: 5.5.2.1.a, 5.5.7.2.b, 5.5.7.3.b, 5.5.7.4.a, 5.5.7.6.a, 5.5.7.7.b, 5.5.7.7.c
A039	DoD 8570.01 Compliance Report	PWS Paragraph: 5.5.7.a
A040	Test Report	PWS Paragraphs: 5.6.b, 5.6.3.b
A041	Site Visit Report	PWS Paragraph: 5.2.4.b
A042	Role Assignment Identification Document	PWS Paragraph: 5.3.1.b
A044	Engineering Change Request (ECR)	PWS Paragraph: 5.5.4.1.a

Data Item Number (Block 1)	Title (Block 2)	Contract Reference (Block 5)
A045	Version Description Document (VDD)	PWS Paragraph: 5.5.1.k
A046	Cybersecurity Vulnerability Management Plan	PWS Paragraph: 5.5.7.3.c
A047	Contractor Business Data Report (CBDR)	PWS Paragraph: 5.1.5.1.d
A048	System Safety Plan (SSP)	PWS Paragraphs: 5.5.1.l, 5.5.8.a
A049	Contract Work Breakdown Structure (CWBS) and CWBS Dictionary	PWS Paragraph 5.1.5.c

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u> ___			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A001	2. TITLE OF DATA ITEM Program Management Plan (PMP)				3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80004A			5. CONTRACT REFERENCE PWS Paragraph: 5.1.a			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ANPLY	12. DATE OF FIRST SUBMISSION 30 DAC		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
16. REMARKS: Block 4: The following tailoring of DI-MGMT-80004A applies: 1. Expand paragraph 3.5 to include methodologies for the following: a. Subcontract Management b. Performance Management c. Risk Management Block 8: The Government shall have fifteen (15) days after receiving the completed PMP for review and comment. Block 13: Revise and resubmit the updated Completed PMP to the Government for approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the PMP is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16		
15. TOTAL							
G. PREPARED BY DHMSM PMO			H. DATE		I. APPROVED BY		J. DATE

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					<i>Form Approved</i> <i>OMB No. 0704-0188</i>			
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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD			
1. DATA ITEM NO A003		2. TITLE OF DATA ITEM Presentation Materials			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81873			5. CONTRACT REFERENCE See BLK 16		6. REQUIRING OFFICE DHMSM PMO			
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION			
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES		
16. REMARKS: Block 5: PWS Paragraphs: 5.1.3.b, 5.1.3.1.b, 5.1.5.2.c, 5.1.7.d, 5.2.3.e, 5.3.a, 5.5.2.c, 5.6.1.b, 5.6.3.g Block 8: The Government shall have two (2) days after receiving the Presentation Materials for review and comment Blocks 12: Submit the Presentation Materials at least six (6) days prior to each meeting. Block 13: Revise and resubmit the updated Presentation Materials for Government approval within two (2) days of receiving comments. Subsequent submissions are as required until the Presentation Materials are approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16	DRAFT	FINAL	
						Reg	Repro	
15. TOTAL								
G. PREPARED BY DHMSM PMO			H. DATE	I. APPROVED BY		J. DATE		

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u> ___								
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD							
1. DATA ITEM NO A004		2. TITLE OF DATA ITEM Meeting Minutes			3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81250A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO						
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION						
8. APP CODE A		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES					
						DRAFT	FINAL					
							Reg	Repro				
16. REMARKS: Block 4: The following tailoring of DI-ADMN-81250A applies: 1. Expand paragraph 10.2.e to include the following information pertaining to action items: a. Summary of the action b. Who assigned the action item c. Who is responsible for completing the action item d. Date for completion of the action item e. Date the action item is completed Block 5: PWS Paragraphs: 5.1.3.c, 5.1.3.1.c, 5.1.5.2.d, 5.6.1.c, 5.6.3.f Block 8: The Government shall have two (2) days after receiving the Meeting Minutes for review and comment. Blocks 12: Submit the Meeting Minutes within two (2) days after each meeting. Block 13: Revise and resubmit the updated Meeting Minutes to the Government for approval within two (2) days of receiving comments. Subsequent submissions are as required until the Meeting Minutes are approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).						See BLK 16						
						15. TOTAL						

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
DHMSM PMO			

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A005	2. TITLE OF DATA ITEM Integrated Program Management Report (IPMR)				3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION 60 DAC		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
16. REMARKS: Block 4: 1. DI-MGMT-81861 2. DI-MGMT-81334D 3. MIL-STD-881C Block 5: PWS Paragraphs: 5.1.3.1.d, 5.1.5.2.e, 5.2.2.e, 5.2.5.k Block 8: The Government shall have fifteen (15) days after receiving for review and comment of the IPMR. Block 13: Revise and resubmit the updated IPMR to the Government for approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the IPMR is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16		
					15. TOTAL		
G. PREPARED BY DHMSM PMO			H. DATE	I. APPROVED BY		J. DATE	

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A006		2. TITLE OF DATA ITEM Implementation Plan			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION 30 DAC		14. DISTRIBUTION	
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
				DRAFT		FINAL Reg Repro	
16. REMARKS: Block 4: The Implementation Plan shall include: 1. The approach and rationale for deployment, training, change management, and sustainment for the DHMSM EHR System 2. A description of major tasks to include what tasks will accomplish, resources required to accomplish tasks, key persons (by name and role) responsible for the tasks, and criteria for successful completion of each task for each of the following areas: a. Deployment b. Training c. Change Management d. Sustainment i. Document how system performance will be monitored to ensure requirements are met ii. Address how Service Level Agreements (SLAs) are established and monitored to enable required system performance (e.g., procedures required to collaborate with the different organizations owning the infrastructure DHMSM uses) 3. Implementation Schedule a. Provide a schedule of tasks and activities required for deployment, training, change management and sustainment of the EHR System b. Show required tasks described in Section 2 in chronological order, with the beginning and end dates of each task c. Use Gantt chart format d. Include bi-directional dependencies between projects and milestones					See BLK 16		

<ul style="list-style-type: none"> e. Identify critical path 4. End user Training Schedule <ul style="list-style-type: none"> a. Show required tasks in chronological order, with the beginning and end dates of each task b. Use Gantt chart format c. Include bi-directional dependencies between projects and milestones d. Identify critical path 5. An overview of the EHR System security requirements that must be followed during pre-deployment, deployment, and post-deployment (sustainment) 6. Implementation Support <ul style="list-style-type: none"> a. A description and Bill of Materials (BOM) for all hardware, software, facilities, and materials required for deployment, training, change management and sustainment, including: <ul style="list-style-type: none"> i. Specific models, versions, release numbers, configuration settings, and equipment owner ii. Information about manufacturer support, licensing, usage and ownership rights, and maintenance agreement details b. A description of committed or proposed personnel requirements <ul style="list-style-type: none"> i. Describe the number of personnel, length of time needed, types of skills, and skill levels for the personnel required c. A description of necessary personnel training required to prepare personnel for deploying and sustaining the EHR System. Describe the type and amount of training required for the following areas: <ul style="list-style-type: none"> i. Software/software installation ii. System support iii. System maintenance and modification 7. User Role Assignment <ul style="list-style-type: none"> a. List each individual by name assigned to each role 8. Deployment Checklist 				
<p>Block 5: PWS Paragraphs: 5.1.3.1.e, 5.2.7.2.a, 5.3.b, 5.4.a, 5.4.2.b, 5.5.3.c, 5.6.3.c, 5.6.4.b</p>				
<p>Block 10: The Government shall have fifteen (15) days after receiving the Implementation Plan to review and comment.</p>				
<p>Block 13: Revise and resubmit the updated Implementation Plan for Government approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the Implementation Plan is approved.</p>				
<p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program</p>				

Management Office (DHMSM PMO).						
			15. TOTAL			
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE		

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					<i>Form Approved</i> <i>OMB No. 0704-0188</i>			
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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>				
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD			
1. DATA ITEM NO A007		2. TITLE OF DATA ITEM Test Plan			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-NDTI-80566A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION 30 DAC		14. DISTRIBUTION		
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	DRAFT	b. COPIES	
								Reg
16. REMARKS:								
Block 4: The following tailoring applies to DI-NDTI-80566A for the Contractor Master Test Plan (CMTP):								
1. Add paragraph 4.1.2 Test Approach to include:								
a. A description of the philosophy employed in establishing the test program								
b. A method and rationale for the allocation of testing								
c. Commercial best practices utilized								
d. A mapping of individual tests to the Government Requirements Traceability Matrix								
e. A description of how all necessary hardware, software, and professional services required for installation, configuration, and interfaces of the EHR System in the Government Approved Laboratories (GALs) will be identified								
2. Add paragraph 4.3.1 Test Philosophy to include:								
a. Previous testing or certifications that can be utilized to reduce Government testing								
b. A copy of the previous testing or certifications provided as an appendix								
3. Paragraph 4.9 applies to all contractually required tests and subtests								
4. Replace Paragraph 4.9.2 "Applicable specification (s)" with "Test Identification." This section shall include:								
a. A list of each required individual test plan, test scripts, test procedures and test reports and indicate which tests are a part of each plan or report								
b. A brief description of each test and sub-test that addresses the objectives and sub-objective								
c. A clear identification of the system or subsystem under test								

<p>5. Paragraph 4.9.6: Add a roadmap for how testing will be conducted and identify key elements, significant dependencies, and summaries</p> <p>6. Paragraph 4.9.7: Provide a list of the hardware, software, and professional services required for installation, configuration, and interfaces of the EHR System in the GALs</p> <p>7. Paragraph 4.9.8: This section shall include a list of all test support equipment that will be provided to the Government at the completion of each task order for the following:</p> <ul style="list-style-type: none"> a. A Regression Testing Overview and Methodology – provide an overview and methodology for accomplishing regression testing. Explain how the regression testing will stay current as the program changes over the life of the contract. b. A Test Data Description <ul style="list-style-type: none"> i. Include a description of the types of test data needed to demonstrate the functional and technical capabilities of their product ii. Include all “test data sets” used to validate the capability and performance of the EHR System c. An Automated Test Tools Overview <ul style="list-style-type: none"> i. Include a list of the types of automated test tools required to facilitate efficient and economical conduct of all testing ii. Include all “test data sets” used to validate the capability and performance of the EHR System <p>8. Replace Paragraph “4.9.13 Government Test Facilities” with “4.9.13 Test Support Items.” This section shall document all technical and logistical support required to implement each test in sufficient detail to permit a determination of whether the Government has the capability. For each test phase, include:</p> <ul style="list-style-type: none"> a. Test logistics <ul style="list-style-type: none"> i. Identify logistics requirements, including supply maintenance and transportation. Also include access requirements, technical support contacts, training materials b. Explain how the contractor will support and facilitate the use of Government independent agents addressing any necessary training the agents must have before being provided access to the application c. Facilities <ul style="list-style-type: none"> i. Include a detailed description of facilities required to support the test effort (e.g., simulations, environmental tests) d. Application Support <ul style="list-style-type: none"> i. Include requirements for data processing equipment, network requirements, Government provided applications, Government and contractor provided test data sets, emulators, security, clearances, access requirements 				
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<ul style="list-style-type: none"> ii. Include estimates of total number of processing hours required iii. Include any special computer programs for test conduct (e.g. simulation), data reduction, or test analysis <p>9. Add new section "4.9.14 System Safety Testing"</p> <ul style="list-style-type: none"> a. Describe the testing (previous or post contract award) that will satisfy the requirements of PWS 5.5.8 System Safety <p>The following tailoring applies to DI-NDTI-80566A for the Test Plan:</p> <ul style="list-style-type: none"> 1. Expand Test Plan to include: <ul style="list-style-type: none"> a. Test procedures b. Test scripts (Automated and Manual) c. Test cases d. Network monitoring configuration files e. Instructions f. Logs (to include log formats) g. Contractor utilized tools used for: <ul style="list-style-type: none"> i. Data aggregation ii. Correlation iii. Report creation <p>Block 5: PWS paragraphs: 5.1.3.1.f, 5.2.6.4.d, 5.2.9.b, 5.6.a, 5.6.2.b, 5.6.3.a, 5.6.4.a</p> <p>Block 8:</p> <ul style="list-style-type: none"> 1. The Government shall have fourteen (14) days after receiving the CMTP for review and comment. 2. The Government shall have seven (7) days after receiving all other Test Plans for review and comment. <p>Block 10 and 12:</p> <ul style="list-style-type: none"> 1. Submit CMTP thirty (30) DAC. 2. Submit Test Plans fourteen (14) days prior to each test event. <p>Block 13: Revise and resubmit the updated CMTP and all other Test Plans for Government approval within five (5) days after receiving comments. Subsequent submissions are as required until each Test Plan is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>			
		15. TOTAL	
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY	J. DATE

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u> X </u>				
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD			
1. DATA ITEM NO A008		2. TITLE OF DATA ITEM Monthly Progress Report				3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED		10. FREQUENCY MTHLY		12. DATE OF FIRST SUBMISSION 30 DAC			
8. APP CODE	F		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION N/A		14. DISTRIBUTION	
					a. ADDRESSEE	DRAFT	b. COPIES FINAL Reg Repro	
16. REMARKS:								
<p>Block 4: The following tailoring of DI-MGMT-80368A applies:</p> <ol style="list-style-type: none"> 1. Paragraphs 3.2.2, 3.2.3, and 3.2.5 do not apply. 2. Section 3 applies to all contract and task order activity, e.g., <ol style="list-style-type: none"> a. Risk Summary <ol style="list-style-type: none"> i. Status of existing risks ii. New risks identified during the reporting period, the potential impact of each risk, and the plan (including schedule) to mitigate each risk b. Status of Role Assignments <ol style="list-style-type: none"> i. Provide description and percentage of tasks completed ii. Provide description of tasks to be completed c. Status of Engineering Change Requests (ECR) d. Schedule Status <ol style="list-style-type: none"> i. Planned patches, updates, and upgrades ii. Report existing or potential problem areas iii. Provide corrective action recommendations e. Software Status <ol style="list-style-type: none"> i. Report updates on software license allocation and number of licenses in use 3. System Performance Statistics, as defined in the Government Requirements Traceability Matrix, including at a minimum: <ol style="list-style-type: none"> a. System downtime b. Software and hardware Mean Time To Repair (MTTR) c. System MTTR d. System-wide and critical system operational availabilities e. Mean Down Time f. Mean Time Between Critical Failures (MTBCFs) g. Mean Time Between Failures (MTBFs) 								

<p>4. Problem Report</p> <ul style="list-style-type: none"> a. Total number of trouble tickets b. Problem source and site distribution c. Defect rates, type, and age by module d. Defect resolution rate by module e. Defect reactivation rates <p>5. Change Management</p> <ul style="list-style-type: none"> a. Recommended improvements b. Status of change management activities <p>6. Role provisioning status to include the total number and percentage of users who have completed training</p>				
<p>Appendices</p>				
<p>A. Site Implementation Status (for each Wave)</p> <ul style="list-style-type: none"> 1. List of users certified as trainers (e.g., clinical champions, super users) 2. Competency test report 3. Check List updates 4. User provisioning <ul style="list-style-type: none"> a. List users with access to the EHR System by name and type of access b. List of users requiring training 5. Summary of the end user evaluation report 				
<p>B. Metrics</p> <ul style="list-style-type: none"> 1. Summary of Performance Metrics for the past six (6) months. <ul style="list-style-type: none"> a. Measurement, for the reporting period and the previous five (5) reporting periods, of each Service Level Agreements (SLA) used to monitor contract performance. b. Approach and steps taken to address measurements that did not meet SLA thresholds. 2. Reliability and availability trend analysis (spreadsheet format) <ul style="list-style-type: none"> a. Include a summary of assigned systems and services against established thresholds b. Include supporting data 				
<p>C. Maintenance Status</p> <ul style="list-style-type: none"> 1. Provide detailed information of maintenance performed during the current reporting period <ul style="list-style-type: none"> a. Maintenance location information (e.g., building address, floor, and room number) b. Item description, part number, and serial number c. Type of maintenance performed (e.g. scheduled, unscheduled, corrective, or preventive) and the reason for unscheduled maintenance <ul style="list-style-type: none"> i. Number of defects per month ii. Types of defects experienced per month iii. Severity level of defects and the number of defects per severity level 				

2. Provide graphical display of maintenance performed during the current and all previous reporting periods 3. Provide graphical display of failure trends for the ten (10) most frequently repaired items D. Personnel Security Report 1. Percentage of personnel meeting security requirements (e.g., access to Government facility/installation, access to information technology systems, mandatory security training) Block 5: PWS paragraphs: 5.1.5.a, 5.1.6.1.f, 5.1.7.c, 5.1.8.b, 5.1.10.1.a, 5.2.2.d, 5.2.3.d, 5.2.9.c, 5.3.c Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).				
		15. TOTAL		
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE

Blocks 10 and 13: Subsequent submissions are due no later than fifteen (15) days after the end of the prior quarter. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					
		15. TOTAL			
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE	

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A010	2. TITLE OF DATA ITEM Functional Cost Hour Report				3. SUBTITLE Contractor Cost Data (CCD) Report		
4. AUTHORITY (Data Acquisition Document No.) DI-FNCL-81566A			5. CONTRACT REFERENCE PWS Paragraph: 5.1.5.1.a			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ NO	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION 60 DAC		14. DISTRIBUTION	
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
						DRAFT	FINAL
						Reg	Repro
16. REMARKS: Blocks 10 and 13: Second and third submissions of the Functional Cost Hour Report are due semi-annually, at 240 DAC and 420 DAC respectively. Subsequent submissions are due annually. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO) and to the Defense Cost and Resource Center (DCARC) website at http://dcarc.cape.osd.mil . Electronic submission to the DCARC requires the contractor to register for a user account via the DCARC website and obtain an External Certification Authority (ECA) certificate from a third party vendor. Submissions must be in a DCARC approved Extensible Markup Language (XML). PDF format is not acceptable.					See BLK 16		
					15. TOTAL		
G. PREPARED BY DHMSM PMO			H. DATE	I. APPROVED BY		J. DATE	

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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD			
1. DATA ITEM NO A011		2. TITLE OF DATA ITEM Cost Data Summary Report (CDSR)			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-FNCL-81565B			5. CONTRACT REFERENCE PWS Paragraph: 5.1.5.1.b			6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ NO	9. DIST. STATEMENT REQUIRED	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION 60 DAC		14. DISTRIBUTION		
8. APP CODE	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES		
16. REMARKS: Blocks 10 and 13: Second and third submissions of the CDSR are due semi-annually, at 240 DAC and 420 DAC respectively. Subsequent submissions are due annually. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO) and to the Defense Cost and Resource Center (DCARC) website at http://dcarc.cape.osd.mil Electronic submission to the DCARC requires the contractor to register for a user account via the DCARC website and obtain an External Certification Authority (ECA) certificate from a third party vendor. Submissions must be in a DCARC approved Extensible Markup Language (XML). PDF format is not acceptable.					a. ADDRESSEE	DRAFT	FINAL	
					See BLK 16		Reg	Repro
					15. TOTAL			
G. PREPARED BY DHMSM PMO			H. DATE		I. APPROVED BY		J. DATE	

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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD						
1. DATA ITEM NO A012		2. TITLE OF DATA ITEM Software Resource Data Report (SRDR)			3. SUBTITLE						
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE PWS Paragraph: 5.1.5.1.c		6. REQUIRING OFFICE DHMSM PMO						
7. DD250 REQ NO	9. DIST. STATEMENT REQUIRED	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION					
8. APP CODE	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES					
16. REMARKS Block 4: 1. DID-MGMT-81739 Applies to the SRDR Initial Developer Report and Dictionary 2. DI-MGMT-81740 Applies to the SRDR Final Developer Report and Data Dictionary Block 12: Submit the SRDR Initial Developer Report and Data Dictionary at sixty (60) DAC. Blocks 10 and 13: Submissions for the first two (2) SRDR Final Developer Reports and Data Dictionaries are due semi-annually, at 240 DAC and 420 DAC respectively. Subsequent submissions are due annually. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO) and to the Defense Cost and Resource Center (DCARC) website at http://dcarc.cape.osd.mil . Electronic submission to the DCARC requires the contractor to register for a user account via the DCARC website and obtain an External Certification Authority (ECA) certificate from a third party vendor. Submissions must be in a DCARC approved Extensible Markup Language (XML). PDF format is not acceptable.					See BLK 16	DRAFT	FINAL				
										Reg	Repro
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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A017		2. TITLE OF DATA ITEM Integrated Master Plan (IMP)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE PWS Paragraph: 5.1.8.a			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION 60 DAC			
8. APP CODE A	F	11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION See BLK 16			
6. REMARKS:					14. DISTRIBUTION		
<p>Block 4: DoD Integrated Master Plan and Integrated Master Schedule Preparation and Use Guide, Version 0.9, October 21, 2005.</p> <p>The Integrated Master Plan shall include:</p> <ol style="list-style-type: none"> 1. A narrative explaining the overall management of the EHR Program 2. A hierarchy of program events <ol style="list-style-type: none"> a. Supporting accomplishments – Identifies desired result prior to or at completion of the event that indicates a level of progress <ol style="list-style-type: none"> i. Supporting criteria – Provides definitive evidence that a specific accomplishment has been completed <p>Block 8: The Government shall have fifteen (15) days after receiving the IMP for review and comment.</p> <p>Block 13: Revise and resubmit the updated IMP to the Government for approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the IMP is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>					See BLK 16		

			15. TOTAL				
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY				J. DATE	

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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD					
1. DATA ITEM NO A018	2. TITLE OF DATA ITEM Asset Audit Report				3. SUBTITLE					
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO				
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION				
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION ASREQ		a. ADDRESSEE	b. COPIES				
				DRAFT		FINAL Reg Repro				
16. REMARKS: The Asset Audit Report shall include, at a minimum: 1. Hardware data elements: a. Accountable Unit Identification Code (UIC) (if available) b. Asset Class c. Asset Status d. Asset Type e. Building f. Floor g. Machine Name h. Manufacturer i. Model j. Asset Tag k. Parent Asset Tag l. Parent Serial Number m. Site Code n. Rack o. Room p. Row q. Serial Number r. Slot 2. Software data elements: a. License Key b. License Name c. License Serial Number d. Number of Actual License Distributions e. Number of License Entitlements f. Manufacturer g. Manufacturing Part Number h. Software Application Name					See BLK 16					

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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A020		2. TITLE OF DATA ITEM System Subsystem Specification (SSS)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81431A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION	
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16	a. ADDRESSEE	DRAFT	b. COPIES FINAL Reg Repro	
16. REMARKS:				See BLK 16			
Contractor format is acceptable.							
Block 5: PWS Paragraphs: 5.2.1.a, 5.2.4.d, 5.2.5.e, 5.2.6.a, 5.2.6.1.a, 5.2.6.3.a, 5.2.6.4.e, 5.5.1.c, 5.5.3.f							
Block 8: The Government shall have fifteen (15) days after receiving the SSS for review and comment.							
Block 10: Submit updated SSS as follows:							
1. Submit fifteen (15) days prior to Initial Design Review/ Final Requirements Review (IDR/FRR).							
2. Submit fifteen (15) days prior to Final Design Review/Test Readiness Review (FDR/TRR).							
3. Fifteen (15) days prior to the beginning of System Verification Review/Operational Test Readiness Review (SVR/OTRR)							
4. For baseline changes, submit updated SSS thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline change is implemented.							
5. Submit all other updated SSS thirty (30) days after requiring event (specified in the referenced PWS paragraphs in Block 5 of this CDRL) is identified.							
Block 12: Submit Draft SSS thirty (30) DAC.							
Block 13: Revise and resubmit the updated SSS for Government approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the SSS is approved.							
Block 14: Electronically delivered-reproducible Microsoft Office format							

(unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).						
			15. TOTAL			
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE		

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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A021		2. TITLE OF DATA ITEM System Subsystem Design Description (SSDD)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81432A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION	
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
				DRAFT		Reg	FINAL Repro
16. REMARKS: Contractor format is acceptable. Block 4: The following tailoring to DI-IPSC-81432A applies: 1. Add to paragraph 4.1.c Performance models identifying hardware and software component areas that are critical to scaling the solution at system and enterprise levels Block 5: PWS Paragraphs: 5.2.1.b, 5.2.3.b, 5.2.4.e, 5.2.5.d, 5.2.6.1.b, 5.2.6.3.b, 5.2.6.4.a, 5.5.1.f, 5.5.2.2.a, 5.5.3.e Block 8: The Government shall have fifteen (15) days after receiving the SSDD for review and comment. Block 12: Submit draft SSDD sixty (60) DAC. Block 10: Submit updated SSDD as follows: 1. Fifteen (15) days prior to Initial Design Review/ Final Requirements Review (IDR/FRR) 2. Fifteen (15) days prior to Final Design Review/Test Readiness Review (FDR/TRR) 3. Fifteen (15) days prior to the beginning of System Verification Review/Operational Test Readiness Review (SVR/OTRR) 4. Baseline Changes - Submit updated SSDD thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline change is implemented. 5. Submit all other updated SSDD thirty (30) days after requiring event (specified in the referenced PWS paragraphs in Block 5 of this CDRL) is identified.					See BLK 16		

<p>Block 13: Revise and resubmit the updated SSDD for Government approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the SSDD is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>					
		15. TOTAL			
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE	

<p>Block 10: Submit Computer Software Products as follows:</p> <ol style="list-style-type: none"> 1. Submit Computer Software Products (for each site) fifteen (15) days after deployment completion for each Wave. 2. Submit updated Computer Software Products thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline change is implemented. <p>Block 12: Submit Computer Software Products thirty (30) days prior to the Final Design Review/Test Readiness Review (FDR/TRR).</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>					
		G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
DHMSM PMO					

knowledge, skills and abilities				
8. User Experience Satisfaction Survey – Provides end users’ feedback on the effectiveness of training process, the EHR System, and other training products.				
9. System Administrator Guides				
a. Provides step-by-step instruction for System Administrators				
b. Addresses cybersecurity technical, operational, and managerial control compliancy				
10. System Testing Guides				
c. Provides step-by-step instruction for Government testing personnel				
d. Addresses the tool, processes, and procedures to configure and integrate the EHR System				
11. Instructor Guide – Provides information for an instructor on how to train individuals on the DHMSM EHR System				
12. Defense Healthcare Agency Global Service Center (DHAGSC) Knowledge Base Materials – Provides DHAGSC instruction and guidance for DHAGSC staff				
13. Updated Knowledge Base Articles and DHAGSC-related Training Materials – Provides updated materials and additional Knowledge Base Articles that correspond to major releases and updates to the EHR System				
14. EHR Demonstration clip – Provides demonstration media to be uploaded in the LMS				
Block 5: PWS Paragraphs: 5.2.2.c, 5.4.b, 5.4.2.a, 5.6.4.c				
Block 8: The Government shall have fifteen (15) days after receiving the Training Materials for review and comment.				
Block 10: Submit updated Training Materials thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline change is implemented.				
Block 12: Submit Training Materials ninety (90) days prior to Developmental Test and Evaluation (DT&E)				
Block 13: Revise and resubmit the updated Training Materials to the Government for approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the Training Materials are approved.				
Block 14: Electronically delivered, reproducible, editable, and standards-based format to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO). All CBT media shall be SCORM conformant.				

G. PREPARED BY		H. DATE	I. APPROVED BY		J. DATE	
DHMSM PMO						

G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY	J. DATE	

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A. CONTRACT LINE ITEM NO. 0004			B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u> ___									
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)				E. CONTRACT/PR N00039-X-D-XXXX/0001		F. CONTRACTOR TBD								
1. DATA ITEM NO A026		2. TITLE OF DATA ITEM Business Process Workflow Diagrams and Role Definitions				3. SUBTITLE								
4. AUTHORITY (Data Acquisition Document No.) DoD AF V2.0			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO								
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ		12. DATE See BLK 16		14. DISTRIBUTION								
8. APP CODE A		11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION N/A		a. ADDRESSEE	b. COPIES							
							DRAFT	FINAL						
								Reg	Repro					
16. REMARKS: Block 4: Business Process Workflow Diagrams include: 1. Updated Operational View OV-6C documentation that reflects the "To-Be" state. 2. Role definitions for the "To-Be" state. 3. Deltas between the EHR System workflows and the current organizational processes identified in the DoD Architectural Framework (DoDAF) Operational Views (OVs). Block 5: PWS Paragraphs: 5.2.4.c, 5.3.1.a, 5.4.c, 5.5.1.d Block 8: The Government shall have fifteen (15) days after receiving the Updated Business Process Workflow Diagrams and Role Definitions for review and comment. Block 12: Submit Business Process Workflow Diagrams and Role Definitions thirty (30) days prior to Final Design Review/Test Readiness Review (FDR/TRR). Block 13: Revise and resubmit the updated Business Process Workflow Diagrams and Role Definitions for Government approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the Business Process Workflow Diagrams and Role Definitions are approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program						See BLK 16								

Management Office (DHMSM PMO).					
			15. TOTAL		
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE	

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u> X </u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A027		2. TITLE OF DATA ITEM Contractor Data Management Plan (CDMP)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
				DRAFT		FINAL Reg Repro	
16. REMARKS: Contractor format is acceptable. Block 4: The CDMP shall include: 1. An organizational chart and supportive narrative describing the Contractor Data Management structure the contractor establishes to manage DHMSM Data Management requirements 2. The direct lines of control, responsibilities, functional relationships, and authority between the contractor's Data Management Office and the contractor's other organizational elements 3. A description of all interfaces between the contractor and the Government necessary to accomplish Data Management tasks 4. The approach, methodologies, and processes for managing data and information from creation to final disposition or destruction throughout contract execution to include, but not limited to: a. Data access controls b. Search capabilities available to the Government and contractor c. Procedures e.g.: i. Backup and data restoration ii. Data cataloging iii. Data accessing, sharing, and re-use iv. Storage and data archiving v. Data quality (which include Business Entity Rules, Business Attribute Rules, Data Dependency Rules,					See BLK 16		

<p>and Data Validity Rules)</p> <ul style="list-style-type: none"> vi. Reporting and Analysis (tools, languages and protocols used to extract data from a data store and process it for reporting) d. Technologies and tools to be used to support and automate the Data Management processes including required interfaces e. Cybersecurity information f. Monitoring effectiveness of Data Management process for Continual Service Improvement, including metrics measuring <p>5. Description of the quality assurance and quality control measures that will be taken during sample collection, analysis and processing</p> <p>6. Description of data and data formats to include (for data migration)</p> <ul style="list-style-type: none"> a. Quantity/Volume of data to be converted b. Source systems of the data (repository or multiple systems) c. Data sources (tools and teams producing data) d. File formats and the naming conventions. <ul style="list-style-type: none"> i. Identify standards to be used for data and metadata format (e.g., HL7, Comma delimited flat files, X12, NCPDP, proprietary interfaces) e. Quality of the data (patient duplicates, known mapping issues, use of dummy data (SSN – 999-99-9999)) f. Data coding (free text or discrete (SNOMED, ICD-9, Allergies, etc.)) g. Patient/clinical information for decision making h. Constraints/goals for programming and testing data migration <p>7. Description of the data migration approach for the EHR System to include but not limited to:</p> <ul style="list-style-type: none"> a. Master Data Management b. Data Cleansing Services c. Data Interface Management <ul style="list-style-type: none"> i. Medical device ii. Legacy Interfaces d. Collection and Load Strategy e. Data Archive and Intermediate Storage f. Synchronization Approach (data synchronization and reconciliation within the EHR System) g. Quality Control (edits, reports, and documentation will be developed as necessary to ensure the maximum accuracy in data conversion and migration) 				
<p>Block 5: PWS Paragraphs: 5.2.4.f, 5.2.6.4.f, 5.2.7.2.c, 5.5.1.g, 5.5.6.a</p>				
<p>Block 8: The Government shall have fifteen (15) days after receiving the CDMP to review and comment.</p>				

<p>Block 12: Submit draft CDMP sixty (60) DAC.</p> <p>Block 13: Revise and resubmit the updated CDMP for Government approval within fifteen (15) days of receiving comments. Subsequent submissions are as required until the CDMP is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>					
		15. TOTAL			
G. PREPARED BY	H. DATE	I. APPROVED BY		J. DATE	
DHMSM PMO					

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <input checked="" type="checkbox"/>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A028		2. TITLE OF DATA ITEM Contractor Requirements Traceability Matrix (CRTM)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION	
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16	a. ADDRESSEE	DRAFT	b. COPIES FINAL Reg Repro	
16. REMARKS: Contractor format compatible with Government requirements management system. Block 4: The CRTM shall include: <ol style="list-style-type: none"> 1. Traceability of requirements from the Government Requirements Traceability Matrix to the contractor delivered functionality as specified in the SSS, SSDD, and other source documents (e.g., ICD) 2. For each requirement: <ol style="list-style-type: none"> a. A unique and un-modifiable identifier for the requirement. b. The architectural element (Configuration Item or interface) to which the requirement belongs. c. The document and paragraph number of the requirement. d. The derivation or reference to the design record that documents the derivation, for the requirement from its parent (for those instances where the requirement has a parent within the database). e. Other attributes as identified by the design process. 3. The parent-child and child-parent links that provide the rational and unambiguous traceability for all requirements. 4. The parent-child and child-parent traceability through multiple levels of the design hierarchy to assess the impact of potential specification changes. Block 5: PWS Paragraphs: 5.2.4.g, 5.2.5.f, 5.5.1.e, 5.5.3.d, 5.6.3.d				See BLK 16			

<p>Block 8: The Government shall have fifteen (15) days after receiving each CRTM for review and comment.</p> <p>Block 12: Submit Initial CRTM fifteen (15) days prior to the Initial Design Review/ Final Requirements Review (IDR/FRR).</p> <p>Block 10: Submit updated CRTM as follows:</p> <ol style="list-style-type: none"> 1. Final Design Review/Test Readiness Review (FDR/TRR) - Submit updated CRTM fifteen (15) days prior to the FDR/TRR 2. Developmental Test and Development (DT&E) - Submit updated CRTM fifteen (15) days prior to the start of DT&E 3. Operational Test and Evaluation - Submit final CRTM fifteen (15) days prior to the start of OT&E 4. Baseline Changes – Submit updated CRTM thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline changes are implemented. <p>Block 13: Revise and resubmit each updated CRTM for Government approval seven (7) days after receiving comments. Subsequent submissions are as required until the CRTM is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>				
		15. TOTAL		
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY	J. DATE	

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>							
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD						
1. DATA ITEM NO A029		2. TITLE OF DATA ITEM Interface Control Document (ICD)			3. SUBTITLE						
4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-81248A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO					
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY See BLK 16		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION					
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES					
16. REMARKS: Block 4: The following tailoring to DI-CMAN-81248A applies: 1. Replace paragraph 2.e with the following, "General Interface Requirements Overview Description" and include the following: a. Functional Assumptions - all assumptions or dependencies regarding the interfaces of the system. These may concern such issues as: related software or hardware, operating systems, or end user characteristics. b. Interface Overview - the functionality and architecture of the interfacing systems as they relate to the proposed interface. Briefly summarize the system, functionality, including identification of key hardware and software components, as they relate to the interface. c. Functional Allocation - what operations are supported in the system, workflow and rules involved in the interface and how the systems will interact with the interface being defined. The events that trigger the movement of information using the interface being defined. d. General Processing Steps and transactions (e.g., sequence diagram) - describe the types of transactions that will be used to move data among the component systems of the interface being defined. e. Data Transfer - describe how data will be moved among component systems of the interface being defined. Include descriptions and diagrams of how connectivity among the systems will be implemented and of the type of messaging or packaging of data that will be used to transfer data among the systems. f. Security and Integrity - if the interface defined has security and integrity requirements, briefly describe how					See BLK 16	DRAFT	FINAL				

<p>access security will be implemented and how data transmission security will be implemented for the interface being defined. Include a description of the transmission medium to be used and whether it is a public or a secure line. Include a brief description of how data will be protected during transmission and how data integrity will be guaranteed.</p> <p>2. Add new paragraph 3.2.f “Detailed Interface Definition” and include the following:</p> <ul style="list-style-type: none"> a. Application Program Interface overview – functional overview of API hierarchy, classes, routines, methods and general definitions and guidance on use of the interface. b. Methods, routines, calls - the complete definition, characteristics, and attributes of the command. c. Interface Processing Time Requirements – frequency, performance or response time requirements defining how quickly incoming traffic or data requests must be processed by the interfacing system to meet the requirements of the interface. d. Message Format (or Record Layout) and Required Protocols - the explicit definitions of and the conditions under which each message is to be sent including the content and format of every message, file, or other data element assembly (objects, records, arrays, reports, etc.) e. Communication Methods - all aspects of the presentation, session, network, and data layers of the communication stack to which both systems participating in the interface must conform. Document the specifications for hand-shaking protocols between the two systems. f. Security Requirements - the security features that are required to be implemented within the message or file structure or in the communications processes. Specify the security of the communication methods used (Include safety/security/privacy considerations, such as encryption, user authentication, compartmentalization, and auditing). g. Interface Controls - the sequence numbering, legality checks, error control, and recovery procedures that will be used to manage the interface. Address the format(s) for error reports exchanged between the systems and their disposition <p>3. Add new paragraph 3.2.g: “Compatible Medical Devices” Provide list of medical devices compatible with the EHR System that includes the following:</p> <ul style="list-style-type: none"> a. Machine Name b. Manufacturer c. Model <p>Block 5: PWS Paragraphs: 5.2.5.g, 5.2.6.1.c</p>					
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<p>Block 8: The Government shall have fifteen (15) days after receiving each ICD for review and comment.</p> <p>Block 12: Initial ICD: Submit Initial ICD fifteen (15) days prior to Final Design Review/Test Readiness Review (FDR/TRR).</p> <p>Block 10: Submit updated ICDs as follows:</p> <ol style="list-style-type: none"> 1. Developmental Test and Evaluation (DT&E) - Submit updated ICD fifteen (15) days prior to the beginning of DT&E 2. Operational Test and Evaluation (OT&E) - Submit updated ICD fifteen (15) days prior to the beginning of OT&E 3. Baseline Changes – Submit updated ICD thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline changes are implemented. <p>Block 13: Revise and resubmit the updated ICD for Government approval seven (7) days after receiving comments. Subsequent submissions are as required until the ICD is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>							
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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM))			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR 0004			
1. DATA ITEM NO A030		2. TITLE OF DATA ITEM EHR Technical Baseline Documents			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES		
16. REMARKS: Block 4: 1. DI-CMAN-81121 2. DI-IPSC-81434A 3. DI-IPSC-81431A The DoDAF views annotated within parentheses indicate the Integrated Architecture Products that also need to be updated in support of the baseline elements. The Allocated Baseline shall include: 1. System Interface descriptions (SV-1) 2. System Resource Flow specifications (SV-2, SV-6) 3. System Functionality and Data flow Description (SV-4) 4. Service to system mappings (SvcV-3) 5. Operational Activity to System Function Mapping (SV-5a) 6. System Event Trace Matrix (SV-10c) The Product Baseline shall include: 1. Network architecture diagrams (both logical and physical). 2. Hardware description for all devices on the network and all devices used to support the network. 3. Software version(s). 4. System configuration data (Configuration Item Attachment) 5. All systems and the currently scheduled contractor end of support dates in order to maintain Off-the-Shelf (OTS) capabilities. 6. Network diagrams showing the placement of all network intrusion sensors (SV-1, SV-2, SV-4) 7. Interface control diagrams to show interface specifications,					See BLK 16	DRAFT	FINAL	
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D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A031		2. TITLE OF DATA ITEM Database Design Description (DBDD)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81437A			5. CONTRACT REFERENCE PWS Paragraph: 5.2.5.i			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION	
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
16. REMARKS: Block 8: The Government shall have fifteen (15) days after receiving each DBDD for review and comment. Blocks 12: Submit draft DBDD fifteen (15) days prior to the Initial Design Review. Block 10: Submit updated DBDDs as follows: 1. Final Design Review/Test Readiness Review (FDR/TRR) - Submit updated DBDD fifteen (15) days prior to the FDR/TRR. 2. Baseline Changes – Submit updated DBDD thirty (30) days after each approved Major, Minor, Maintenance, and Patch baseline changes are implemented. Block 13: Revise and resubmit each updated DBDD for Government approval seven (7) days after receiving comments. Subsequent submissions are as required until the DBDD is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					DRAFT	FINAL	
					See BLK 16	Reg	Repro
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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A032		2. TITLE OF DATA ITEM Software Development Plan (SDP)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-IPSC-81427			5. CONTRACT REFERENCE See BLK 16		6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ONE/R		12. DATE OF FIRST SUBMISSION 30 DAC		14. DISTRIBUTION	
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
				DRAFT		FINAL	
						Reg	Repro
16. REMARKS: Block 5: PWS Paragraphs: 5.2.5.j, 5.2.6.4.b, 5.5.1.j, 5.5.2.b Block 8: The Government shall have fifteen (15) days after receiving the SDP for review and comment. Block 10: Revise and resubmit updated SDP to the Government for approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the SDP is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16		
					15. TOTAL		
G. PREPARED BY DHMSM PMO			H. DATE	I. APPROVED BY		J. DATE	

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					<i>Form Approved</i> <i>OMB No. 0704-0188</i>			
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.								
A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>				
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD			
1. DATA ITEM NO A033		2. TITLE OF DATA ITEM Security Authorization Package			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ DD	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION		
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES		
				DRAFT		FINAL Reg Repro		
16. REMARKS: Block 4: 1. DoD Instruction 8510.01 The Security Authorization Package shall include: 1. System Assessment Report a. Security vulnerabilities as identified during the security vulnerability assessments (to include both automated and manual) i. Plan of Action and Milestones (POA&M) - includes tasks that need to be accomplished to remediate identified vulnerabilities and minimal data items (see CDRL A038 Technical Report Attachment 1) b. Security review of technical, management and the operational controls c. System assessment of functional validation testing. 2. System Security Plan a. Documentation of the controls as either inherited or shared with the hosting facility or service provider b. Description of actual and planned IA control set implementation c. System architecture description to include diagrams, supporting text and tables i. System accreditation boundary diagram ii. Interconnection/interface descriptions iii. Ports, protocols and services matrix iv. Software baseline v. Hardware baseline or hardware requirements (Physical and Virtual) d. Continuous monitoring plan (inherited or system)					See BLK 16			

<p>3. Continuity of Operations Plan</p> <ul style="list-style-type: none"> a. Backup and recovery procedures b. Backup resource requirements c. Incident communication plan <p>4. Service Level Agreements between DHMSM and DHA</p> <ul style="list-style-type: none"> a. Documents controls that are inherited or shared from hosting sites or service providers b. Documents continuous monitoring of the system compliance, integrity, activities, and best practices <p>5. Memorandum of Understanding/ Memorandum of Agreement</p> <ul style="list-style-type: none"> a. Interface agreements between DHMSM and DHA <p>6. Interconnection operations and security plan</p> <ul style="list-style-type: none"> a. Handshake between systems b. Encryption methods <p>7. Rules of Behavior</p> <ul style="list-style-type: none"> a. Activities policies for privileged accounts b. General User requirements c. Defined Processes <p>Block 5: PWS Paragraphs: 5.2.5.l, 5.5.1.i, 5.5.7.1.a, 5.5.7.5.a, 5.5.7.7.a</p> <p>Block 8: The Government shall have ten (10) days after receipt of the Security Authorization Package for review and comment.</p> <p>Block 12: Submit Security Authorization Package 150 days prior to the impact date or as directed by the Government. The impact date is defined as the date contractually required for obtaining an Authorization to Operate (ATO) or maintaining an ATO without disruption.</p> <p>Block 13: Revise and resubmit the updated Security Authorization Package for approval within five (5) days of receiving comments. Subsequent submissions are as required until the Accreditation Package is accepted</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>					
		15. TOTAL			
	G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>				
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD			
1. DATA ITEM NO A034		2. TITLE OF DATA ITEM System Engineering Management Plan (SEMP)			3. SUBTITLE			
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81024			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION			
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES		
				DRAFT		FINAL		
						Reg	Repro	
16. REMARKS: Contractor format is acceptable. Block 5: PWS Paragraphs: 5.2.6.b, 5.2.6.4.c, 5.2.9.a, 5.5.1.a, 5.5.2.a, 5.5.3.a Block 8: The Government shall have fifteen (15) days after receiving the SEMP to review and comment. Block 12: Submit Draft SEMP thirty (30) DAC. Block 13: Revise and resubmit the updated SEMP for Government approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the SEMP is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16			
					15. TOTAL			
G. PREPARED BY DHMSM PMO			H. DA	I. APPROVED BY		J. DATE		

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u> ___					
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD				
1. DATA ITEM NO A035		2. TITLE OF DATA ITEM Contractor Configuration Management Implementation Plan (CCMIP)			3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO			
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ONE/R		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION			
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16			a. ADDRESSEE	b. COPIES		
16. REMARKS: Block 4: 1. MIL-HDBK-61A (SE), Military Handbook: Configuration Management Guidance, 7 February 2001, Appendix A, Activity Guide: Table A-3. 2. DI-CMAN-80858B The CCMIP shall include the processes to accomplish the following CM functions and tasks: 1. Configuration identification 2. Configuration control 3. Configuration status accounting 4. Configuration audits Block 5: PWS Paragraphs: 5.2.6.c, 5.5.1.b, 5.5.3.b, 5.5.4.a, 5.5.5.a Block 8: The Government shall have fifteen (15) days after receipt of the CCMIP for review and comment. Block 12: Submit draft CCMIP thirty (30) DAC. Block 13: Revise and resubmit the updated CCMIP for Government approval fifteen (15) days of receiving comments. Subsequent submissions are as required until the CCMIP is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).						See BLK 16	DRAFT	FINAL	
							Reg	Repro	

			15. TOTAL		
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE	

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u> ___					
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD				
1. DATA ITEM NO A036		2. TITLE OF DATA ITEM EHR System Installation Guide			3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) DI-ISPC-81428A			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO			
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION 60 DAC		14. DISTRIBUTION			
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES			
				DRAFT		FINAL Reg Repro			
16. REMARKS: Block 5: PWS Paragraphs: 5.2.2.b, 5.2.7.2.b Block 8: The Government shall have fifteen (15) days after receipt of the EHR Installation Guide for review and comment. Block 10: Submit updated EHR System Installation Guide as follows: 1. Baseline Changes – Submit updated EHR System Installation Guide thirty (30) days after approved Major, Minor, Maintenance, and Patch baseline changes are implemented. 2. Submit all other updated EHR System Installation Guides thirty (30) days after requiring event is identified. Block 13: Revise and resubmit the updated EHR System Installation Guide for Government approval fifteen (15) days of receiving comments. Subsequent submissions are as required until the EHR System Installation Guide is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16				
					15. TOTAL				
G. PREPARED BY DHMSM PMO			H. DATE		I. APPROVED BY		J. DATE		

			15. TOTAL		
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE	

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A038		2. TITLE OF DATA ITEM Technical Report			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508B			5. CONTRACT REFERENCE See BLK 16		6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
						DRAFT	FINAL
						Reg	Repro
16. REMARKS:					See BLK 16		
Block 4: The following tailoring of DI-MISC-80508B applies:							
1. Paragraph 3.c.3 shall be expanded to include:							
a. Recommendations for improvement, problem resolution, correcting weaknesses or deficiencies, and alternatives where applicable							
b. A Plan of Actions and Milestones (POA&M) to address "a" above to include:							
i. Tasks to be accomplished with recommendation for completion							
ii. Resources to accomplish tasks							
iii. Milestones in completing tasks							
c. IT Security POA&M shall be submitted in Microsoft Excel and follow the format provided in Attachment 1 of this CDRL							
d. Provide cybersecurity raw scan data as part of all Cybersecurity Vulnerability Assessment (CVA) Technical Reports.							
Block 5: PWS Paragraphs: 5.5.2.1.a, 5.5.7.2.b, 5.5.7.3.b, 5.5.7.4.a, 5.5.7.6.a, 5.5.7.7.b, 5.5.7.7.c							
Block 8: The Government shall have fifteen (15) days after receiving each Technical Report for review and comment.							
Block 10: Submit Cybersecurity Technical Reports monthly.							
Block 12: Submit all Technical Reports fifteen (15) days after completion of the scans.							

Block 13: Revise and resubmit the updated Technical Reports for Government approval fifteen (15) days after receiving comments. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					
		15. TOTAL			
G. PREPARED BY	H. DATE	I. APPROVED BY		J. DATE	
DHMSM PMO					

CDRL A038 – Technical Report Attachment 1

IT Security Plan of Action and Milestone (POA&M)

Date Initiated: 25-May-2012 *Enter the date that the DAA's signature is obtained*

IS Type: AIS Application *Enter the IS Type*

OMB Project ID: Not Applicable

Date Last Updated: 25-May-2012 *TAD automatically populates this field with the last date the POA&M was updated*

PoC Name: John Smith *Enter PO/Contractor's POC Name*

Enter the OMB Project ID if applicable

Component Name: Defense Health Agency (DHA) *Enter the Agency Name*

PoC Phone: 703.835.9000 *Enter PO/Contractor POC's Telephone Number*

System/Project Name: Training System *Enter the name of the IS/application*

PoC E-Mail: John.Smith.ctr@tma.osd.mil *Enter PO/Contractor POC's E-mail*

Security Costs: Not Applicable

DoD IT Registration No.: Not Applicable *Enter the DITPR # if applicable*

Enter security costs if applicable

Weakness	Severity Category	IA Control & Impact Code	POC	Resources Required	Scheduled Completion Date	Milestones with Completion Dates	Milestones Changes	Source Identifying Weakness	Status	Comments
Open POA&M Items										
Automatically populated by TAD based on the V-key/Tool check #	Code assigned to a system IA security weakness. (i.e., CAT I, CAT II, or CAT III)	Impact code indicates the consequence of the non-compliance IA control. Expressed as High / Medium / Low	Identify the position or role responsible for resolving the weakness.	Estimate the funding or manpower resources required to resolve the security weakness. Enter "N/A" for a CAT III weakness accepted by the DAA.	Date scheduled for resolving the weakness. The initial date must not be changed. Insert the actual completion date in the "Status" column.	A milestone identifies specific requirements to correct the identified weakness. Milestones and completion dates are not to be altered. Enter "N/A" for a CAT III weakness accepted by the DAA.	Includes changes to the completion dates and a reason for the change. Enter "N/A" for CAT III weaknesses accepted by the DAA.	Identify the source of the security weakness. (e.g., Program Review) Field required	Enter "Ongoing," "Completed," "Pending DAA Risk Acceptance," or "Risk Accepted by DAA." Enter "Completed"	For IA Controls that are "Inherited" enter the originating IS. For "N/A" IA Controls, provide a reason why the IA Control is not applicable. Enter mitigation strategies using the following guidance: - Be clear, direct, and to the point
	Field populated by TAD	Field populated by TAD		Field required	Field required	All milestones completion dates should be no more than one month apart maximum. Field required			If the weakness has been resolved. Enter the completion date for items marked "Completed" or "Risk Accepted by DAA." Enter "N/A" for IA Controls deemed not applicable. Field required	- Address mitigations related directly to the weakness - Describe how the risk of exploiting the weakness is reduced - Document a brief justification - Only include Defense-in-Depth (DiD) Strategies that are directly applicable to the weakness (i.e., When writing a mitigation strategy for a lack of database partitioning, there is no need to mention eight foot parameter fences or roaming guards.) - Well known acronym spell-out is not required (i.e., DoD, IP, STIG, MHS, C&A, DIACAP, TMA) Tool Name, Tool Check Number, and Original Severity Code will automatically be populated by TAD
3 System halts once an event log has reached its maximum size. 616923	CAT III	ECRR-1 Medium	testing	N/A	N/A	N/A	Extension Date - N/A Details: N/A	N/A	Risk Accepted by DAA 18-April-2012	Windows XP Security Checklist - V0001091 Original Severity Code: CAT iii
Others Any finding that does not have a POA&M status identified in TAD will be listed in the "Others" section. (e.g., "Site Will Fix" or "False Positive")										
4 ACLs for event logs do not conform to minimum requirements. 616922	CAT II	ECTP-1 Medium	testing	N/A	N/A	N/A	Extension Date - N/A Details: N/A	N/A	Not Entered	Windows XP Security Checklist- V0001077 Original Severity Code: CAT II

POA&M Legend

Risk Accepted by DAA (status column) - No milestones are associated with the weakness, the DAA accepts the risk.

Ongoing (status column) - There are milestones associated with the weakness that the DAA expects to be completed in accordance with a completion date.

Completed (status column) - The POA&M POC considers the milestones associated with the weakness are completed.

Open POA&M Items - Contains all POA&M items that have NOT been validated as completed by the CS Team.

Closed POA&M Items - Contains all POA&M items that have been validated by the CS Team as completed (The POA&M POC can update the status to 'Completed' but the weakness will NOT be in the Closed POA&M Items section until the CS Team validates it as complete).

Green Highlighted row represents findings that have an Original Severity Code (Tool) of "CAT III" and therefore, does NOT require a Mitigation Strategy.

ADD APPROPRIATE CLASSIFICATION MARKING

DIACAP IT Security Plan of Action and Milestone (POA&M)

Date Initiated: 25-May-2012 *Enter the date that the DAA's signature is obtained*

IS Type: AIS Application *Enter the IS Type*

OMB Project ID: Not Applicable

Date Last Updated: 25-May-2012 *TAD automatically populates this field with the last date the POA&M was updated*

PoC Name: John Smith *Enter PO/Contractor's POC Name*

Enter the OMB Project ID if applicable

Component Name: Defense Health Agency (DHA) *Enter the Agency Name*

PoC Phone: 703.835.9000 *Enter PO/Contractor POC's Telephone Number*

System/Project Name: Training System *Enter the name of the IS/application*

PoC E-Mail: John.Smith.ctr@tma.osd.mil *Enter PO/Contractor POC's E-mail*

Security Costs: Not Applicable

DoD IT Registration No.: Not Applicable *Enter the DITPR # if applicable*

Enter security costs if applicable

Weakness	Severity Category	IA Control & Impact Code	POC	Resources Required	Scheduled Completion Date	Milestones with Completion Dates	Milestones Changes	Source Identifying Weakness	Status	Comments
Open POA&M Items										
Automatically populated by TAD based on the V-key/Tool check #	Code assigned to a system IA security weakness. (i.e., CAT I, CAT II, or CAT III)	Impact code indicates the consequence of the non-compliance IA control. Expressed as High / Medium / Low	Identify the position or role responsible for resolving the weakness.	Estimate the funding or manpower resources required to resolve the security weakness. Enter "N/A" for a CAT III weakness accepted by the DAA	Date scheduled for resolving the weakness. The initial date must not be changed.	A milestone identifies specific requirements to correct the identified weakness. Milestones and completion dates are not to be altered. Enter "N/A" for a CAT III weakness accepted by the DAA.	Includes changes to the completion dates and a reason for the change. Enter "N/A" for CAT III weaknesses accepted by the DAA.	Identify the source of the security weakness. (e.g., Program Review) Field required	Enter "Ongoing," "Completed," "Pending DAA Risk Acceptance," or "Risk Accepted by DAA." Enter "Completed"	For IA Controls that are "Inherited" enter the originating... For "N/A" IA Controls, provide a reason why the IA Co... not applicable. Enter mitigation strategies using the following guidanc...
	Field populated by TAD	Field populated by TAD		Field required	Insert the actual completion date in the "Status" column. Field required	All milestones completion dates should be no more than one month apart maximum. Field required			If the weakness has been resolved. Enter the completion date for items marked "Completed" or "Risk Accepted by DAA." Enter "N/A" for IA Controls deemed not applicable. Field required	- Be clear, direct, and to the point - Address mitigations related directly to the weakness - Describe how the risk of exploiting the weakness is... - Document a brief justification - Only include Defense-in-Depth (DiD) Strategies th... applicable to the weakness (i.e., When writing a m... strategy for a lack of database partitioning, there is... mention eight foot parameter fences or roaming gu... - Well known acronym spell-out is not required (i.e., STIG, MHS, C&A, DIACAP, TMA) Tool Name, Tool Check Number, and Original Sever... automatically be populated by TAD
3 System halts once an event log has reached its maximum size. 616923	CAT III	ECRR-1 Medium	testing	N/A	N/A	N/A	Extension Date - N/A Details: N/A	N/A	Risk Accepted by DAA 18-April-2012	Windows XP Security Checklist - V0001091 Original S... CAT III
Others Any finding that does not have a POA&M status identified in TAD will be listed in the "Others" section. (e.g., "Site Will Fix" or "False Positive")										
4 ACLs for event logs do not conform to minimum requirements. 616922	CAT II	ECTP-1 Medium	testing	N/A	N/A	N/A	Extension Date - N/A Details: N/A	N/A	Not Entered	Windows XP Security Checklist- V0001077 Original S... CAT II

POA&M Legend

Risk Accepted by DAA (status column) - No milestones are associated with the weakness, the DAA accepts the risk.
Ongoing (status column) - There are milestones associated with the weakness that the DAA expects to be completed in accordance with a completion date.
Completed (status column) - The POA&M POC considers the milestones associated with the weakness are completed.

Open POA&M Items - Contains all POA&M items that have NOT been validated as completed by the CS Team.
Closed POA&M Items - Contains all POA&M items that have been validated by the CS Team as completed (The POA&M POC can update the status to 'Completed' but the weakness will NOT be in the Closed POA&M Items section until the CS Team validates it as complete).

Green Highlighted row represents findings that have an Original Severity Code (Tool) of "CAT III" and therefore, does NOT require a Mitigation Strategy.

ADD APPROPRIATE CLASSIFICATION MARKING

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)				<i>Form Approved</i> <i>OMB No. 0704-0188</i>								
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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>								
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD							
1. DATA ITEM NO A039		2. TITLE OF DATA ITEM DoD 8570.01 Compliance Report			3. SUBTITLE							
4. AUTHORITY (Data Acquisition Document No.) DoD Instruction 8570.01-M			5. CONTRACT REFERENCE PWS Paragraph: 5.5.7.a			6. REQUIRING OFFICE DHMSM PMO						
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION 15 DAC		14. DISTRIBUTION							
8. APP CODE A	F	11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE See BLK 16	b. COPIES						
						DRAFT	FINAL Reg Repro					
<p>Block 4: The DoD 8570.01 Compliance Report shall include:</p> <ol style="list-style-type: none"> 1. Contractor name, functional responsibility for each DHMSM contractor personnel supporting and charging to the project 2. Contractor personnel category role defined (e.g., technical or management) 3. Contractor level (e.g., computing environment, network environment, or enclave) 4. Information assurance (IA)/cybersecurity training, certification, certification maintenance, and continuing education or sustainment training required for the DHMSM contractor information assurance/cybersecurity functional responsibilities 5. A matrix that documents and tracks certification status of DHMSM contractor IA personnel, updated as certifications change or expire and personnel are added or removed 6. A matrix that documents and tracks IA training for all DHMSM contractor personnel <p>Block 8: The Government shall have fifteen (15) days after receiving the DoD 8570.01 Compliance Report for review and comment.</p> <p>Block 13: Revise and resubmit the updated DoD 8570.01 Compliance Report to the Government for approval seven (7) days after receiving comments.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>												

			15. TOTAL		
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY		J. DATE	

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)				<i>Form Approved</i> <i>OMB No. 0704-0188</i>			
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.							
A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u> X </u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A040		2. TITLE OF DATA ITEM Test Report			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-NDTI-80809B			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED	10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION	
8. APP CODE	F	11. AS OF DATE N/A		13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES
						DRAFT	FINAL
						Reg	Repro
16. REMARKS:							
Block 4: The following tailoring of DI-NDITI-8089B applies:							
1. Paragraph 1.2.4.d include:							
a. Identification of the corresponding Test Plan for each Test Report							
b. A mapping of requirements to test completed, results, and conclusions for each test							
2. For Contractor Integration Test (CIT) ONLY: Expand Test Report to include:							
a. Test completed for specific system criteria							
b. Test results, findings, and conclusions							
c. Test limitations, gaps, and impacts							
d. Identified risks and mitigations							
e. Readiness to proceed with Government Developmental Test and Evaluation (DT&E)							
Block 5: PWS Paragraphs: 5.6.b, 5.6.3.b							
Blocks 12: Submit each Test Report seven (7) days after the completion of each test event.							
Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).							
						15. TOTAL	
G. PREPARED BY DHMSM PMO			H. DATE		I. APPROVED BY		J. DATE

<p>3. Business Process Workflow Improvements for each site</p> <p>a. Outputs from the Business Process Workshop identifying business process workflow deltas from the current “As-Is” to the establishment of the “To-Be” state.</p> <p>b. Describe the plan to incorporate the outputs from the Business Process Workshop to update training process and training materials.</p> <p>4. Installation Scheduling Considerations for each site</p> <p>a. Identify items impacting deployment of the EHR System (e.g., operating system upgrades, planned exercises, base closures).</p> <p>b. Describe mitigation plans for the identified issues.</p> <p>5. Lessons Learned – Summary of knowledge derived from each site visit (e.g., user interaction, workflow, infrastructure, training, etc.), that can be used to:</p> <p>a. Promote the recurrence of desirable outcomes and</p> <p>b. Preclude the recurrence of undesirable outcomes</p> <p>6. Validated MTF Code list</p> <p>Block 8: The Government shall have fifteen (15) days after receipt of the Site Visit Report for review and comment.</p> <p>Blocks 12: Submit the Site Visit Report seven (7) days after the completion of each site visit.</p> <p>Block 13: Revise and resubmit the updated Site Visit Report to the Government for approval within seven (7) days of receiving comments. Subsequent submissions are as required until the Site Visit Report is approved.</p> <p>Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).</p>					
		15. TOTAL			
	G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE	
	DHMSM PMO				

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u> X </u>					
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD				
1. DATA ITEM NO A042		2. TITLE OF DATA ITEM Role Assignment Identification Document			3. SUBTITLE "As-Is" to "To-Be" State Mapping				
4. AUTHORITY (Data Acquisition Document No.) N/A			5. CONTRACT REFERENCE PWS Paragraph: 5.3.1.b			6. REQUIRING OFFICE DHMSM PMO			
7. DD250 REQ XX		9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION 60 DAC		14. DISTRIBUTION			
8. APP CODE A			11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES		
					DRAFT		FINAL		
							Reg	Repro	
16. REMARKS: Contractor format is acceptable. Block 4: The Role Assignment Identification Document shall include: 1. The "As-Is" to "To-Be" state mapping. a. Provide a "Description of Skill Types" with corresponding "Occupation Descriptions" b. Provide the "Total FTE" per "Occupation Description" Block 8: The Government shall have fifteen (15) days after receiving the Role Assignment Identification Document for review and comment. Block 13: Revise and resubmit the updated Role Assignment Identification Documentation for Government approval within fifteen (15) days of receiving comments. Subsequent submissions are as required until the Role Assignment Identification Document is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).						See BLK 16			
						15. TOTAL			
G. PREPARED BY DHMSM PMO			H. DATE		I. APPROVED BY			J. DATE	

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					<i>Form Approved OMB No. 0704-0188</i>		
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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A044		2. TITLE OF DATA ITEM Engineering Change Request (ECR)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) See BLK 16			5. CONTRACT REFERENCE PWS Paragraph: 5.5.4.1.a		6. REQUIRING OFFICE DHMSM PMO		
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
					DRAFT	Reg	FINAL Repro
16. REMARKS: Block 4: DI-CMAN-80639C MIL-HDBK-61A Block 8: The Government shall have twenty (20) days after receiving an ECR for review and comment. If the Government determines that an ECR is not in its interests, it will so notify the contractor. Blocks 10 and 12: Submit ECR twenty (20) days after the need for an engineering change is identified. Block 13: Revise and resubmit the updated ECR for Government approval, if the Government determines such ECR is in its interest, within ten (10) days after receiving comments. Subsequent submissions are as required until the ECR is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless another method is required by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					See BLK 16		
					15. TOTAL		
G. PREPARED BY DHMSM PMO			H. DATE	I. APPROVED BY		J. DATE	

Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).					
G. PREPARED BY DHMSM PMO	H. DATE	I. APPROVED BY	J. DATE		

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <input checked="" type="checkbox"/> X							
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD						
1. DATA ITEM NO A047		2. TITLE OF DATA ITEM Contractor Business Data Report (CBDR)			3. SUBTITLE						
4. AUTHORITY (Data Acquisition Document No.) DI-FNCL-81765A			5. CONTRACT REFERENCE PWS Paragraph: 5.1.5.1.d		6. REQUIRING OFFICE DHMSM PMO						
7. DD250 REQ NO	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ANNLY	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION						
8. APP CODE		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES					
16. REMARKS Blocks 10, 12, and 13: Submit annually within sixty (60) days subsequent to the end of the contractor's fiscal year for the life of the contract. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO) and to the Defense Cost and Resource Center (DCARC) website at http://dcarc.cape.osd.mil . Electronic submission to the DCARC requires the contractor to register for a user account via the DCARC website and obtain an External Certification Authority (ECA) certificate from a third party vendor. Submissions must be in a DCARC approved Extensible Markup Language (XML). PDF format is not acceptable.					See BLK 16	DRAFT	FINAL				
									Reg	Repro	
					15. TOTAL						
G. PREPARED BY DHMSM PMO			H. DATE	I. APPROVED BY		J. DATE					

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A. CONTRACT LINE ITEM NO. 0004		B. EXHIBIT A		C. CATEGORY: TDP ___ TM ___ OTHER <u>X</u>			
D. SYSTEM/ITEM DoD Healthcare Management System Modernization (DHMSM)			E. CONTRACT/PR NO. N00039-X-D-XXXX/0001		F. CONTRACTOR TBD		
1. DATA ITEM NO A048		2. TITLE OF DATA ITEM System Safety Plan (SSP)			3. SUBTITLE		
4. AUTHORITY (Data Acquisition Document No.) DI-SAFT-81626			5. CONTRACT REFERENCE See BLK 16			6. REQUIRING OFFICE DHMSM PMO	
7. DD250 REQ XX	9. DIST. STATEMENT REQUIRED F	10. FREQUENCY ONE/R	12. DATE OF FIRST SUBMISSION See BLK 16		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16		a. ADDRESSEE	b. COPIES	
				DRAFT		FINAL	
						Reg	Repro
16. REMARKS: Contractor format is acceptable. Block 5: PWS Paragraphs: 5.5.1.I, 5.5.8.a Block 8: The Government shall have fifteen (15) days after receiving the SSP to review and comment. Block 12: Submit Draft SSP thirty (30) DAC. Block 13: Revise and resubmit the updated SSP for Government approval fifteen (15) days after receiving comments. Subsequent submissions are as required until the SSP is approved. Block 14: Electronically delivered-reproducible Microsoft Office format (unless otherwise approved by the Government) to the DoD Healthcare Management System Modernization Program Management Office (DHMSM PMO).							
						15. TOTAL	
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Department of Defense Healthcare Management System Modernization (DHMSM) Program

Task Order 0001: Attachment 1: QASP Performance Standard Summary Matrix

DHMSM Program Management Office
DoD Healthcare Management Systems (DHMS) Program Executive Office

Solicitation Number: N00039-14-R-0018

DISTRIBUTION LIMITATION
Distribution Statement A: Approved for public release; distribution is unlimited.

DoD HEALTHCARE MANAGEMENT SYSTEM MODERNIZATION Program
 PERFORMANCE STANDARDS SUMMARY
 APPENDIX A

CONTRACT NUMBER: TBD (Solicitation # N00039-14-R-0018)

DATE:

CONTRACTOR:

PERIOD OF PERFORMANCE:

NOTE: ALL TERMS NOT DEFINED IN THIS PERFORMANCE STANDARDS SUMMARY MATRIX CAN BE LOCATED IN THE DHMSM REQUIREMENTS TRACEABILITY MATRIX

CPARS Group	IDIQ QASP Metric ID No.	Required Services (tasks)	Performance Objectives		Acceptable Quality Level (AQL)	METHOD OF SURVEILLANCE	Unsatisfactory	Marginal	Satisfactory	Very Good	Exceptional
			PWS Section	CDRL #			1	2	3	4	5
Quality of Product	Q-1	Monthly Progress Report	5.1, 5.2, 5.3, 5.7, 5.8	A008	All monthly status reports, presentation materials, training materials and status reports are delivered complete, accurate and clear; containing few minor grammatical errors (i.e. errors in less than 2% of lines). REMEDY: Rework may be required to correct deliverables to meet this AQL at a satisfactory level. Prior to any reperformance, the Government will determine whether the benefits of reperformance justify the associated costs. If the Government decides there is little to no benefit to reperformance, the less than satisfactory delivery stands.	100% Review by COR. COR will review within 15 working days of receipt and log results of all reviews (i.e. CDRLs accepted an if rejected, reason for rejection)	Less than 85% of the products delivered in the reporting period meet the AQL.	Between 85-88% of the products delivered in the reporting period meet the AQL.	Between 89-92% of the products delivered in the reporting period meet the AQL.	Between 93-96% of the products delivered in the reporting period meet the AQL.	At least 97% of the products delivered in the reporting period meet the AQL.
	Q-2	Program, Contract, and Financial Management Documentation	5.1	A001, A002, A003, A004, A005, A009, A010, A011, A012, A013, A014, A015, A016, A017, A018, A047, A049							
	Q-3	Deployment Documentation (e.g. Training materials, site visit reports, implementation plans, etc.)	5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8	A006, A024, A026, A041, A042							
	Q-4	Engineering and Cyber Security Documentation	5.2, 5.5, 5.6, 5.7, 5.8	A020, A021, A022, A023, A025, A026, A027, A028, A029, A030, A031, A032, A033, A034, A035, A036, A037, A038, A039, A044, A045, A046, A048	All system design and engineering documentation artifacts are delivered complete and accurate in accordance with the CDRL to the satisfaction of the Government. REMEDY: Rework may be required to correct deliverables to meet the AQL at a satisfactory level. Prior to any reperformance, the Government will determine whether the benefits of reperformance justify the associated costs. If the Government decides there is little to no benefit to reperformance, the less than satisfactory delivery stands.	100% Review by Government. Review authority will review within time frames identified in the CDRL and log results of all reviews (i.e. CDRLs accepted an if rejected, reason for rejection)	Less than 85% of the products delivered in the reporting period meet the AQL.	Between 85-88% of the products delivered in the reporting period meet the AQL.	Between 89-92% of the products delivered in the reporting period meet the AQL.	Between 93-96% of the products delivered in the reporting period meet the AQL.	At least 97% of the products delivered in the reporting period meet the AQL.
	Q-5	Test Plans and Reports	5.2, 5.6, 5.7, 5.8	A007, A040	All test plans and reports are delivered complete and accurate. REMEDY: Rework may be required to correct deliverables to meet the AQL at a satisfactory level. Prior to any reperformance, the Government will determine whether the benefits of reperformance justify the associated costs. If the Government decides there is little to no benefit to reperformance, the less than satisfactory delivery stands.						

DoD HEALTHCARE MANAGEMENT SYSTEM MODERNIZATION Program
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CPARS Group	IDIQ QASP Metric ID No.	Required Services (tasks)	Performance Objectives		Acceptable Quality Level (AQL)	METHOD OF SURVEILLANCE	Unsatisfactory	Marginal	Satisfactory	Very Good	Exceptional	
			PWS Section	CDRL #			1	2	3	4	5	
	Q-6	Cyber Security File Scan Accuracy	5.5, 5.7	A038	The vendor scans find the same issues as the independent government scans over a 12 month period of time for CAT I and CAT II differences. $\text{Scan Accuracy} = \frac{\Sigma (\text{Vendor Vulnerabilities found} / \text{Gov't Vulnerabilities found})}{\text{Number of months}}$ REMEDY: Rework may be required to correct deliverables to meet the AQL at a satisfactory level. Prior to any reperformance, the Government will determine whether the benefits of reperformance justify the associated costs. If the Government decides there is little to no benefit to reperformance, the less than satisfactory delivery stands.	100% Analysis and Inspection	Vendor scans fewer than 60% of vulnerabilities identified through independent Government scans.	Vendor scans identify 60 - 74% of vulnerabilities identified through independent Government scans.	Vendor scans identify 75 - 90% of vulnerabilities identified through independent Government scans.	Vendor scans identify 90 - 99% of vulnerabilities identified through independent Government scans.	Vendor scans identify 100% of vulnerabilities identified through independent Government scans.	
Schedule	Q-7	Performance Timeliness	5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8	A005	All performance requirements are completed "on time" in accordance with Government-approved Contractor Integrated Master Schedule (CIMS - CDRL XX) for deliverables or milestones identified in the Task Order QASP. REMEDY: Generally, there is no remedy for unexcused, less than satisfactory schedule performance.	100% Analysis and Inspection	The average completion date for projects/assignments performed during the reporting period is 3 or more weeks late.	The average completion date for projects/assignments performed during the reporting period is 1 to 2 weeks late.	The average completion date for all projects/assignments performed during the reporting period is 0 weeks late.	The average completion date for all projects/assignments performed during the reporting period is 1 week early.	The average completion date for all projects/assignments performed during the reporting period is 2 or more weeks early.	
	Q-8	Monthly Progress Report	5.1, 5.2, 5.3, 5.7, 5.8	A008								
	Q-9	Engineering and Cyber Security Documentation	5.2, 5.5, 5.6, 5.7, 5.8	A020, A021, A022, A023, A025, A026, A027, A028, A029, A030, A031, A032, A033, A034, A035, A036, A037, A038, A039, A044, A045, A046, A048								
	Q-10	Program, Contract, and Financial Management Documentation	5.1	A001, A002, A003, A004, A005, A009, A010, A011, A012, A013, A014, A015, A016, A017, A018, A047, A049	All monthly status reports, presentation materials, training materials, status reports, testing reports, system design, program management, and engineering documentation artifacts are delivered "on time" in accordance with CDRL delivery instructions. REMEDY: Generally, there is no remedy for unexcused, less than satisfactory schedule performance.							
	Q-11	Test Plans and Reports	5.2, 5.6, 5.7, 5.8	A007, A040								
	Q-12	Deployment Documentation (e.g. Training materials, site visit reports, implementation plans, etc.)	5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8	A006, A024, A026, A041, A042								

DoD HEALTHCARE MANAGEMENT SYSTEM MODERNIZATION Program
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CPARS Group	IDIQ QASP Metric ID No.	Required Services (tasks)	Performance Objectives		Acceptable Quality Level (AQL)	METHOD OF SURVEILLANCE	Unsatisfactory	Marginal	Satisfactory	Very Good	Exceptional
			PWS Section	CDRL #			1	2	3	4	5
Cost Control	Q-13	Financial Management Performance	5.1	A010, A011, A012, A013, A047	Cost management is proactive and effective. The contractor accurately forecasts costs, manages task order resources and controls performance costs within both the value of the contract, and the task order value and funding. <i>Applies to cost-type CLINs only.</i> REMEDY: Generally, there is no remedy for failure to adequately control contract costs.	100% Analysis and Inspection	Cost growth greater than 3% of the cost baseline for each Task Order as mutually agreed upon by the Government and Contractor.	Cost growth no greater than 3% of the cost baseline for each Task Order as mutually agreed upon by the Government and Contractor.	No cost growth beyond the cost baseline for each Task Order as mutually agreed upon by the Government and Contractor.	No cost growth and costs saving of up to 2% of task order estimated cost baseline for each Task Order as mutually agreed upon by the Government and Contractor.	No cost growth and saving to the Government of more than 2% of the task order estimated cost baseline for each Task Order as mutually agreed upon by the Government and Contractor.
Deployment (Help/Service Desk, Implementation, and Training) Performance	Q-31	Percent of Contractor Tasks Completed from the Implementation Plan Checklist	5.7	A006	90% of tasks assigned to the contractor as identified in the Implementation Schedule (CDRL A007) are completed on time. REMEDY: Rework may be required to correct scheduling of services or deliverables to meet the AQL at a satisfactory level. Prior to any reperformance, the Government will determine whether the benefits of reperformance justify the associated costs. If the Government decides there is little to no benefit to reperformance, the less than satisfactory delivery stands.	Periodic inspection	Less than 85% of tasks completed on time.	85 - 90% of tasks completed on time.	90 - 95% of tasks completed on time.	95 - 99% of tasks completed on time.	100% of tasks completed on time.
	Q-32	Training - Percentage of Successful Competency Tests	5.4, 5.7, 5.8	A024	All users are required to receive training and successfully pass a competency test aligned to their assigned roles prior to provisioning within the EHR System. Users must score ≥ 80% on the test to pass. REMEDY: Rework may be required to refine training and user adoption methodologies or deliverables to meet the AQL at a satisfactory level. Prior to any reperformance, the Government will determine whether the benefits of reperformance justify the associated costs. If the Government decides there is little to no benefit to reperformance, the less than satisfactory delivery stands.	100% Analysis and Inspection	Prior to "Go-Live" < 75%	Prior to "Go-Live" ≥ 75%	Prior to "Go-Live" ≥ 80%	Prior to "Go-Live" ≥ 85%	Prior to "Go-Live" ≥ 90%

DoD HEALTHCARE MANAGEMENT SYSTEM MODERNIZATION Program
 PERFORMANCE STANDARDS SUMMARY
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CPARS Group	IDIQ QASP Metric ID No.	Required Services (tasks)	Performance Objectives		Acceptable Quality Level (AQL)	METHOD OF SURVEILLANCE	Unsatisfactory	Marginal	Satisfactory	Very Good	Exceptional
			PWS Section	CDRL #			1	2	3	4	5
Small Business Participation	Q-34	Utilization of Small Businesses	5.1	A009	<p>Demonstrated a good faith effort to meet all of the negotiated subcontracting goals in the various socio-economic categories for the current period. Complied with FAR 52.219-8, Utilization of Small Business Concerns. Met any other small business participation requirements included in the contract/order. Fulfilled the requirements of the subcontracting plan included in the contract/order. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner.</p> <p>REMEDY: Generally, there is not remedy for failure to achieve established small business participation goals.</p>	100% Analysis and Inspection / Random Sampling	<p>Noncompliant with FAR 52.219-8 and 52.219-9, and any other small business participation requirements in the contract/order. Did not submit Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate or timely manner. Showed little interest in bringing performance to a satisfactory level or is generally uncooperative. Required a corrective action plan.</p>	<p>Deficient in meeting key subcontracting plan elements. Deficient in complying with FAR 52.219-8, Utilization of Small Business Concerns, and any other small business participation requirements in the contract/order. Did not submit Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate or timely manner. Failed to satisfy one or more requirements of a corrective action plan currently in place; however, does show an interest in bringing performance to a satisfactory level and has demonstrated a commitment to apply the necessary resources to do so. Required a corrective action plan.</p>	<p>Demonstrated a good faith effort to meet all of the negotiated subcontracting goals in the various socio-economic categories for the current period. Complied with FAR 52.219-8, Utilization of Small Business Concerns. Met any other small business participation requirements included in the contract/order. Fulfilled the requirements of the subcontracting plan included in the contract/order. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner.</p>	<p>Met all of the statutory goals or goals as negotiated. Had significant success with initiatives to assist, promote and utilize SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB. Complied with FAR 52.219-8, Utilization of Small Business Concerns. Met or exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Endeavored to go above and beyond the required elements of the subcontracting plan. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner.</p>	<p>Exceeded all statutory goals or goals as negotiated. Had exceptional success with initiatives to assist, promote, and utilize small business (SB), small disadvantaged business (SDB), women-owned small business (WOSB), HUBZone small business, veteran-owned small business (VOSB) and service disabled veteran owned small business (SDVOSB). Complied with FAR 52.219-8, Utilization of Small Business Concerns. Exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Went above and beyond the required elements of the subcontracting plan and other small business requirements of the contract/order. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner.</p>



Department of Defense Healthcare Management System Modernization (DHMSM) Program

Task Order 0001: Attachment 2: Warranty Tracking Information

DHMSM Program Management Office
DoD Healthcare Management Systems (DHMS) Program Executive Office

Solicitation Number: N00039-14-R-0018

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Department of Defense Healthcare Management System Modernization (DHMSM) Program

Task Order 0001: Attachment 3: Warranty Repair Source Instructions

DHMSM Program Management Office
DoD Healthcare Management Systems (DHMS) Program Executive Office

Solicitation Number: N00039-14-R-0018

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