

Appendix B: Database Instructions

1. User interface format

A. User Setup Profile

- Standard Fields required to establish a User profile to log into the system shall minimally include:
 - Employee Type (Civilian Government, Contract Support, or Military)
 - Name (Last, First)
 - Email
 - Telephone (If applicable)
 - Country
 - Employing Activity (Organization or Company Name)
 - Support Contractor Contract Number (if applicable)
 - Support Contractor Contract Expiration Date (if applicable)
 - Request Type (New Account or Account Re-verification)
 - Government Sponsor (If Contractor)
 - Reason for Request
- Shall include list of Platforms that the User can request Access to which will be derived from platform types listed in Form DD250s.
 - User can select multiple platform types
 - Each requested field is approvable by the Government
- Shall include list of User notifications as identified below in Section 2 in which the user can select which notifications they would like to receive

B. Login Screen

- Shall enable User system login by entering Username and Password
- Shall provide User with a means to request Password Reset

C. User Input Screen(s) Generated for Initial Hardware Return(s):

Input Field	System or User Generated
Reason For Return (Repair or Retrofit)	User
Field or Depot Repair or Retrofit	User
Reported failure indication from customer, Detailed	User
Returning Platform	User
Returning Organization	User
Country	System
Service Affiliation	User
Part Number	User
Serial number	User
Parent RT Serial Number (If Return Asset is an SRU only)	User
Date User Action Requested	System
System Tracking Number (STN) (For LRU or SRU(s) inducted at the OEM)	System

All Users shall input the required fields listed above to generate a notice to the Contractor that an asset has been submitted for return.

D. User Input Screen for Ad Hoc Reports

User input screen for ad hoc reports shall include any field(s) listed in Appendix A with any qualifiers listed in Appendix A (maximizing the use of pull down menus).

2. Automatic User Selectable Notification Fields (As Applicable)

A. U.S. Asset User Notifications for Repair Only:

- Receipt at Depot
- Non-warranty repair funding needed (As required)
- Asset Induction Date
- Repair Completion Date
- Incoming Test Date
- Incoming Test Result
- Final Test Passed Date
- Submit to Shipping Date
- Ship Date with Commercial Transportation Carrier ID and associated Tracking Number
- Date of Customer Receipt

B. U.S. Asset User Notifications for Retrofit Only:

- Receipt at Depot
- Retrofit funding needed (As required)
- Asset Induction Date
- Incoming Test Date
- Incoming Test Result
- Repair Needed notification date with System generated Repair Tracking Number
- Repair Completion Date (as required)
- Retrofit Completion Date
- Final Test Passed Date
- Submit to Shipping Date
- Ship Date with Commercial Transportation Carrier ID and associated Tracking Number
- Date of Customer Receipt

C. Foreign Asset User Notifications for Repair Only:

- Incoming Asset requiring OEM Import Personnel Action
- Receipt at Depot
- Non-warranty repair funding needed (As required)
- Asset Induction Date
- Repair Completion Date
- Test Start Date
- Final Test Passed Date

- Submit to Shipping Date
- Outgoing Asset requiring OEM Export Personnel Action
- Ship Date with Commercial Transportation Carrier ID and associated Tracking Number
- Repair Ship Date
- Date of Customer Receipt

D. Foreign Asset User Notifications for Retrofit Only:

- Incoming FMS Asset requiring OEM Import Personnel Action
- Receipt at Depot
- Retrofit funding needed (As required)
- Asset Induction Date
- Repair Needed notification date
- Additional Repair funding needed
- Repair Completion Date
- Date re-submitted for Retrofit
- Retrofit Completion Date
- Test Entry Date
- Final Test Passed Date
- Submit to Shipping Date
- Outgoing FMS Asset requiring OEM Export Personnel Action
- Ship Date with Commercial Transportation Carrier ID and associated Tracking Number
- Date of Customer Receipt