

EXHIBIT A

CONTRACT DATA REQUIREMENTS LIST (CDRL)
FOR THE

SPAWAR GLOBAL C4ISR
INSTALLATIONS CONTRACT

Version Date:

5 March 2014

CONTRACT DATA REQUIREMENTS LIST (CDRL)

(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.**

A. CONTRACT LINE ITEM NO. 0006 & 0012 **B. EXHIBIT** A **C. CATEGORY:** TDP _____ TM _____ OTHER STATUS REPORT

D. SYSTEM/ITEM N/A **E. CONTRACT/PR NO.** N00039- **F. CONTRACTOR**

1. DATA ITEM NO. A002 **2. TITLE OF DATA ITEM** REPORT, TASK ORDER PROGRESS AND STATUS, WEEKLY **3. SUBTITLE** N/A

4. AUTHORITY (Data Acquisition Document No.) N/A **5. CONTRACT REFERENCE** SOW 4.1.3 **6. REQUIRING OFFICE** SPAWAR OR SPAWARSYSCEN

7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED SEE BLOCK #16.	10. FREQUENCY WEEKLY	12. DATE OF FIRST SUBMISSION SEE BLOCK #16.	14. DISTRIBUTION		
8. APP CODE N/A		11. AS OF DATE SEE BLK #16.	13. DATE IF SUBSEQUENT SUBM. SEE BLOCK #16.	a. ADDRESSEE		b. COPIES
					Draft	Final
					Reg	Repro

16. REMARKS

1. DATA ITEM A001 IS NOT USED.

5. SECTION 4.1.3 OF THE SOW ONLY REQUIRES THIS ITEM TO BE SUBMITTED IF A TASK ORDER STATES THAT A WEEKLY EARNED VALUE MANAGEMENT REPORT UPDATE IS NOT REQUIRED FOR A TASK OR SUB-TASK. WHEN SUBMITTED, THE WEEKLY PROGRESS REPORT SHALL, AT A MINIMUM, INCLUDE THE FOLLOWING ITEMS AND DATA:

A. PERCENTAGE OF WORK COMPLETED

B. PERCENTAGE OF FUNDS EXPENDED PER SHIP/SUB/SHORE COMMAND AND SYSTEM

C. UPDATES TO THE POA&M AND NARRATIVES TO EXPLAIN ANY VARIANCES

D. IF APPLICABLE, NOTIFICATION WHEN EXPENDED COSTS HAVE EXCEEDED 75% OF THE AMOUNT AUTHORIZED

E. IDENTIFICATION OF MAJOR PROBLEM AREAS INCLUDING TECHNICAL ISSUES, COST INCREASES OR SCHEDULE SLIPPAGES

IN THE ABSENCE OF GUIDANCE IN THE CDRL, SOW, OR TASK ORDER CONCERNING CONTENT AND CONTENT ARRANGEMENT (FORMAT) FOR VIEWING AND PRINTING, THE CONTRACTOR MAY UTILIZE ITS OWN FORMAT OR ANY COMMONLY ACCEPTED INDUSTRY FORMAT. UNLESS EFFECTIVE PRESENTATION WOULD BE DEGRADED OR SUBSEQUENT TASKING SPECIFICS OTHERWISE, THE INITIALLY USED FORMAT ARRANGEMENT SHALL BE USED FOR ALL SUBSEQUENT SUBMISSIONS. ALL DOCUMENTS SHALL USE 10 TO 12-POINT FONT SIZES. ONE OF THE FOLLOWING FONTS SHALL BE USED: COURIER NEW, TIMES NEW ROMAN, UNIVERS OR ARIAL. BOLD, SCRIPT OR ITALIC TEXT MAY BE USED FOR OCCASIONAL EMPHASIS, NOT FOR MORE THAN 20% OF THE DOCUMENT. PAGE MARGINS SHALL BE BETWEEN 1 AND 1.5 INCHES (INCLUSIVE). UNLESS GOVERNMENT GUIDANCE OR PERMISSION TO DO OTHERWISE IS PROVIDED, ALL DOCUMENTS SHALL BE DESIGNED TO BE PRINTED ON 8.5 BY 11 INCH PAPER. SEE THE LIST BELOW FOR ADDITIONAL REQUIREMENTS AND CLARIFICATION.

9. UNLESS OTHERWISE DIRECTED IN THE TASK ORDER, THE FOLLOWING DISTRIBUTION STATEMENT SHALL BE USED.

"DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 11/12/2009. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127, ATTENTION: SPAWAR 4.2. "

11. AS OF DATE SHALL BE NO EARLIER THAN SIX BUSINESS DAYS PRIOR TO THE REPORT DATE.

12. FIRST REPORT DUE ON THE FIRST FRIDAY FOLLOWING THE FIRST FULL WEEK AFTER THE TO AWARD DATE.

13. REPORT SHALL BE E-MAILED TO COR AND TO THE IMO'S (SHOWN IN BLOCK 14) OR POSTED TO THE SPAWAR IMO GLOBAL INSTALLATION CONTRACT WEB SITE NO LATER THAN CLOSE OF BUSINESS (COB) EVERY FRIDAY.

ELECTRONIC FORMAT REQUIRED. SEE SOW SECTION 6.2.

DD FORM 1423-1 FROM:
HTTP://NAWCTSD.NAVAIR.NAVY.MIL/RESOURCES/LIBRARY/ACQGUIDE/1423-1.DOC1. DATA ITEM A001 IS NOT USED.

15. TOTAL →

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2 **H. DATE** 24 JUNE 2010 **I. APPROVED BY** RICK ESAIAS, SPAWAR 2.1.1 **J. DATE** 24 JUNE 2010

CONTRACT DATA REQUIREMENTS LIST (CDRL)

A. CONTRACT LINE ITEM NO. 0006 & 0012		B. EXHIBIT A	C. CATEGORY: TDP <u>X</u> TM OTHER		
D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-		F. CONTRACTOR		

16. REMARKS (Continued)

10. FREQUENCY SHALL BE AS REQUIRED BY CIRCUMSTANCES (AS DESCRIBED ABOVE FOR LARS AND CORNS) OR AS SPECIFIED IN TASK ORDERS.

11. AS-OF DATE SHALL BE THE DOCUMENT DATE MARKED ON THE DOCUMENT OR SHALL BE SEPARATELY MARKED ON THE DOCUMENT BY A STATEMENT SIMILAR TO "DATA PROVIDED IS ACCURATE AS OF DD MMM 20XX."

12. AND DATE OF FIRST SUBMISSION SHALL BE AS REQUIRED BY CIRCUMSTANCES, THE SOW (E.G. SOW REQUIRES CORN SUBMITTAL WITHIN 48 HOURS OF THE CONTRACTOR BECOMING AWARE OF A SITUATION EXPECTED TO CAUSE A CHANGE TO THE COST OR REQUIREMENTS OF THE WORK COVERED BY THE TASK ORDER) OR AS SPECIFIED ON THE TASK ORDER.

13. UNLESS OTHERWISE SPECIFIED, SUBSEQUENT SUBMISSIONS SHALL BE PROVIDED TO THE ADDRESSEES IN BLOCK 14 WITHIN 15 DAYS OF RECEIPT OF REVIEW COMMENTS BY THE CONTRACTOR, WITH ALL VALID REVIEW COMMENTS INCORPORATED. SUBSEQUENT SUBMISSION OF CORN'S IS REQUIRED WITHIN 2 BUSINESS DAYS.

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A. CONTRACT LINE ITEM NO. 0006 & 0012 **B. EXHIBIT** A **C. CATEGORY:** TDP TM _____ OTHER MANAGEMENT REPORTS

D. SYSTEM/ITEM N/A **E. CONTRACT/PR NO.** N00039- **F. CONTRACTOR**

1. DATA ITEM NO. A004 **2. TITLE OF DATA ITEM** PROGRAM/PROJECT MANAGEMENT REPORTS **3. SUBTITLE** N/A

4. AUTHORITY (Data Acquisition Document No.) N/A **5. CONTRACT REFERENCE** SOW - SEE BLOCK #16. **6. REQUIRING OFFICE** SPAWAR OR SPAWARSYSCEN

7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED SEE BLOCK #16.	10. FREQUENCY SEE BLK #16.	12. DATE OF FIRST SUBMISSION SEE BLOCK #16.	14. DISTRIBUTION		
8. APP CODE N/A		11. AS OF DATE SEE BLK #16.	13. DATE IF SUBSEQUENT SUBM. SEE BLOCK #16.	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS

5. PMR DOCUMENTS SHALL BE SUBMITTED IN ACCORDANCE WITH SECTION 4.1.1 OF THE SOW. OTHER DOCUMENTS TO BE SUBMITTED WILL BE SPECIFIED IN INDIVIDUAL TASK ORDERS. ALL DOCUMENTS SHALL BE SUBMITTED IN ELECTRONIC FORMAT IN ACCORDANCE WITH THE GUIDANCE IN SECTION 6.2 OF THE SOW. IN THE ABSENCE OF GUIDANCE IN THE CDRL, SOW OR TASK ORDER CONCERNING CONTENT AND CONTENT ARRANGEMENT (FORMAT) FOR VIEWING AND PRINTING, THE CONTRACTOR MAY UTILIZE ITS OWN FORMAT OR ANY COMMONLY ACCEPTED INDUSTRY FORMAT. UNLESS EFFECTIVE PRESENTATION WOULD BE DEGRADED OR SUBSEQUENT TASKING SPECIFIES OTHERWISE, THE INITIALLY USED FORMAT ARRANGEMENT SHALL BE USED FOR ALL SUBSEQUENT SUBMISSIONS. ALL DOCUMENTS SHALL USE 10 TO 12-POINT FONT SIZES. ONE OF THE FOLLOWING FONTS SHALL BE USED: COURIER NEW, TIMES NEW ROMAN, UNIVERS OR ARIAL. BOLD, SCRIPT OR ITALIC TEXT MAY BE USED FOR OCCASIONAL EMPHASIS, NOT FOR MORE THAN 20% OF THE DOCUMENT. PAGE MARGINS SHALL BE BETWEEN 1 AND 1.5 INCHES (INCLUSIVE). UNLESS GOVERNMENT GUIDANCE OR PERMISSION TO DO OTHERWISE IS PROVIDED, ALL DOCUMENTS SHALL BE DESIGNED TO BE PRINTED ON 8.5 BY 11 INCH PAPER. SEE THE LIST BELOW FOR ADDITIONAL REQUIREMENTS AND CLARIFICATION.

A. PROJECT STATUS BRIEF, MILESTONE CHART, AND PRESENTATION CONTENT AND CONTENT ARRANGEMENT SHALL BE IN ACCORDANCE WITH THE CONTRACTOR'S FORMAT IN THE ABSENCE OF TASK ORDER GUIDANCE. PRESENTATIONS SHALL BE PROVIDED IN MICROSOFT POWERPOINT FORMAT. MILESTONE CHARTS SHALL BE PROVIDED IN MICROSOFT PROJECT FORMAT. SEE SOW SECTION 4.1.6.A.

B. RECOMMENDED AGENDAS AND SYSTEMS TO TRACK ACTION ITEMS AND REPORTING ACTION ITEM STATUS SHALL BE DEVELOPED IN ACCORDANCE WITH THE CONTRACTOR'S FORMAT IN THE ABSENCE OF TASK ORDER GUIDANCE. HOWEVER, IN THE ABSENCE OF TASK ORDER GUIDANCE, ACTION ITEM LISTS FROM TRACKING SYSTEMS/DATABASES SHALL BE PROVIDED ELECTRONICALLY IN A MICROSOFT EXCEL OR WORD TABLE FORMAT DESIGNED TO BE PRINTED AND READABLE ON 8.5 INCH BY 11 INCH PAPER FOR SIMPLE LISTS OR 11 INCH BY 17 INCH PAPER FOR COMPLEX LISTS. SEE SOW 4.1.6.B.

C. TRIP REPORTS SHALL CONTAIN THE ITEMS SHOWN IN ATTACHMENT (1) TO THIS CDRL. ADDITIONAL ITEMS MAY BE REQUIRED UNDER INDIVIDUAL TASK ORDERS. SEE SOW SECTION 4.1.6.D.

D. IN THE ABSENCE OF TASK ORDER GUIDANCE, PROGRAM PLANNING DOCUMENT INPUTS THAT DO NOT FIT INTO ANY OTHER DOCUMENT CATEGORY DISCUSSED IN THIS CDRL SHALL FOLLOW THE CONTRACTOR'S FORMAT. SEE SOW SECTION 4.1.6.F.

E. THE CONTRACTOR SHALL FOLLOW THE MOST RECENT EDITION OF THE ASSOCIATED PRESS STYLEBOOK EXCEPT AS NOTED IN THE U.S. NAVY STYLE GUIDE. THESE STANDARDS PROVIDE FUNDAMENTAL GUIDELINES ON SPELLING, GRAMMAR, PUNCTUATION AND USAGE. THE CONTRACTOR SHALL SPELL CHECK AND GRAMMAR CHECK ALL DOCUMENTATION PRIOR TO SUBMITTAL TO THE GOVERNMENT. SPELL CHECKING SHALL UTILIZE AVAILABLE AUTOMATED TOOLS, SUCH AS THE SPELLING CHECKER SUPPLIED WITH MICROSOFT OFFICE, COMBINED WITH THE EXPERTISE OF TECHNICAL PERSONNEL CAPABLE OF DISTINGUISHING TECHNICAL AND GOVERNMENT JARGON FROM MISPELLED WORDS.

9. UNLESS OTHERWISE DIRECTED IN THE TASK ORDER, THE FOLLOWING DISTRIBUTION STATEMENT SHALL BE USED.

"DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 11/12/2009. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO SPAWAR 4.2. "

15. TOTAL →

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2 **H. DATE** 24 JUN 2010 **I. APPROVED BY** RICK ESAIAS, SPAWAR 2.1.1 **J. DATE** 24 JUN 2010

CONTRACT DATA REQUIREMENTS LIST (CDRL)

A. CONTRACT LINE ITEM NO. 0006 & 0012		B. EXHIBIT A	C. CATEGORY: TDP TM OTHER MANAGEMENT REPORTS		
D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-		F. CONTRACTOR		

16. REMARKS *(Continued)*

10, 11, & 12. FREQUENCY, AS-OF DATE, AND DATE OF FIRST SUBMISSION SHALL BE AS REQUIRED BY TASK ORDER. IN THE ABSENCE OF TASK ORDER GUIDANCE, TRIP REPORTS SHALL BE SUBMITTED WITHIN FIVE WORKING DAYS OF RETURNING FROM TRAVEL, AND MEETING MINUTES SHALL BE PROVIDED WITHIN TWO WORKING DAYS OF THE END OF THE MEETING. IN THE ABSENCE OF TASK ORDER GUIDANCE, INITIAL PMR AGENDAS SHALL BE PROVIDED 30 WORKING DAYS IN ADVANCE OF EACH SCHEDULED PMR.

13. UNLESS OTHERWISE SPECIFIED SUBSEQUENT SUBMISSIONS SHALL BE PROVIDED WITHIN 15 DAYS OF RECEIPT OF REVIEW COMMENTS, WITH ALL VALID REVIEW COMMENTS INCORPORATED. FINAL PMR AGENDAS SHALL BE PROVIDED 10 WORKING DAYS IN ADVANCE OF THE PMR AND SHALL INCORPORATE ALL GOVERNMENT REVIEW COMMENTS PROVIDED TO THE CONTRACTOR MORE THAN 15 WORKING DAYS IN ADVANCE OF THE PMR.

CDRL A004 Attachment (1)
Trip Report Outline

1. Title of trip that indicates Purpose and Program(s) Affected:
2. Name of Contractor
3. Name and organization of person who prepared the report with contact information
4. Full explanation of the purpose of the trip
5. Duration: From : To:
6. List of person(s) making the trip:
7. Place(s)/ship(s)/submarines and other platforms visited with visit dates and key persons contacted:
8. Narrative summary of events at each location visited including a description of any problems encountered and actions taken to resolve them. Include references to related reports. Include photographs and test results as appropriate.
9. Conclusions and Recommendations:

Note: This format/outline shall not be used for Shore Site Survey Reports. Shore Site survey reports must follow the guidance provided in the SPAWAR Shore Installation Process Handbook.

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A. CONTRACT LINE ITEM NO. 1001-1004, 1007-1010			B. EXHIBIT A			C. CATEGORY: TDP TM OTHER REPORT																	
D. SYSTEM/ITEM N/A				E. CONTRACT/PR NO. N00039-				F. CONTRACTOR															
1. DATA ITEM NO. A008		2. TITLE OF DATA ITEM CLIN COMBINATION EFFICIENCIES DATA						3. SUBTITLE N/A				17. PRICE GROUP											
4. AUTHORITY (Data Acquisition Document No.) N/A				5. CONTRACT REFERENCE SEE BLOCK #16.				6. REQUIRING OFFICE SPAWAR					18. ESTIMATED TOTAL PRICE										
7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED SEE BLOCK #16.		10. FREQUENCY SEE BLK #16.		12. DATE OF FIRST SUBMISSION SEE BLOCK #16.			14. DISTRIBUTION															
8. APP CODE N/A			11. AS OF DATE SEE BLK #16.	13. DATE IF SUBSEQUENT SUBM. SEE BLOCK #16.			a. ADDRESSEE					b. COPIES											
									Draft	Final	Reg			Repro									
16. REMARKS 5. THE CONTRACTOR SHALL SUBMIT A REPORT DETAILING THE EFFICIENCIES DEMONSTRATED BY COMBINING THE LABOR AND ODC CLINS. THE FOLLOWING METRIC SHALL BE INCLUDED IN THE INITIAL REPORT: COST INFORMATION FOR THE BASIS OF THE CONTRACTOR'S PMO (OR EQUIVALENT) RATE, INCLUDING POOL AND BASE INFORMATION, FROM OCTOBER 2011 THROUGH THE DATE OF THE CLIN COMBINATION MODIFICATION AWARD. THE REPORTING PERIOD FOR THE FINAL REPORT SHALL BE 30 JUNE AND 31 DECEMBER FOR EACH YEAR OF THE CONTRACT THE FOLLOWING DATA SHALL BE INCLUDED IN THE FINAL REPORT: 1) PMO COSTS BY MONTH FOR EACH MONTH AFTER THE CLIN COMBINATION THROUGH 30 SEPTEMBER 2013. 2) EXAMPLES OF SAVINGS DURING THE REPORTING PERIOD RESULTING FROM INCENTIVIZED ODC NEGOTIATIONS DUE TO THE CLIN COMBINATION. 3) CONSOLIDATED NO-BID RATIONALE FOR THE REPORTING PERIOD. THE DATA (OR LACK THEREOF) GENERATED WILL BE USED TO DETERMINE IF THE COMBINATION OF THE LABOR AND ODC CLINS RESULTED IN EFFICIENCIES AND/OR SAVINGS. DOCUMENTS SHALL BE SUBMITTED IN ELECTRONIC FORMAT IN ACCORDANCE WITH THE GUIDANCE IN SECTION 6.2 OF THE SOW. DOCUMENTS SHALL USE 8 TO 12 POINT FONT SIZES. ONE OF THE FOLLOWING FONTS SHALL BE USED: COURIER NEW, TIMES NEW ROMAN, UNIVERS OR ARIAL. BOLD, SCRIPT OR ITALIC TEXT MAY BE USED FOR OCCASIONAL EMPHASIS, NOT FOR MORE THAN 20% OF THE DOCUMENT. PAGE MARGINS SHALL BE SUITABLE FOR PRINTING ON NMC1 PRINTERS. UNLESS GOVERNMENT GUIDANCE OR PERMISSION TO DO OTHERWISE IS PROVIDED, ALL DOCUMENTS SHALL BE DESIGNED TO BE PRINTED ON 8.5 BY 11 INCH OR 11 BY 17 INCH PAPER. SEE THE LIST BELOW FOR ADDITIONAL REQUIREMENTS AND CLARIFICATION. 9. UNLESS OTHERWISE DIRECTED, THE FOLLOWING DISTRIBUTION STATEMENT SHALL BE USED. "DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 11/12/2009. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO SPAWAR 4.2." 10. TWO SUBMISSIONS REQUIRED PER CONTRACT YEAR. ONE IS DUE 30 JUNE AND THE SECOND IS DUE 31 DECEMBER OF EACH CONTRACT YEAR. 11. DATE OF FIRST TASK ORDER USING A LABOR AND ODC CLIN 12. 30 JUNE 2014 13. 30 JUNE AND 31 DECEMBER UNTIL THE END OF THE CONTRACT CLOSE OUT PERIOD.												COR											
										LANT IMO													
										PAC IMO													
										SEE REMARKS.													
										HQ PCO													
																				15. TOTAL →			
										G. PREPARED BY MATTHEW FLEMING, SPAWAR 2.1.A4					H. DATE 11 FEB 2014		I. APPROVED BY RICK ESAIAS, SPAWAR 2.1.1			J. DATE 11 FEB 2014			

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A. CONTRACT LINE ITEM NO. 0006 & 0012 **B. EXHIBIT** A **C. CATEGORY:** TDP TM OTHER QA DOCUMENTATION

D. SYSTEM/ITEM N/A **E. CONTRACT/PR NO.** N00039- **F. CONTRACTOR**

1. DATA ITEM NO. A011 **2. TITLE OF DATA ITEM** MISCELLANEOUS QUALITY ASSURANCE DOCUMENTATION **3. SUBTITLE** N/A

4. AUTHORITY (Data Acquisition Document No.) N/A **5. CONTRACT REFERENCE** SOW - SEE BLOCK #16. **6. REQUIRING OFFICE** SPAWAR OR SPAWARSYSCEN

7. DD 250 REQ N/A **9. DIST STATEMENT REQUIRED** NO **10. FREQUENCY** SEE BLK #16. **12. DATE OF FIRST SUBMISSION** SEE BLOCK #16. **11. AS OF DATE** SEE BLK #16. **13. DATE IF SUBSEQUENT SUBM.** SEE BLOCK #16. **14. DISTRIBUTION**

16. REMARKS

5. THE DOCUMENTATION SHALL BE SUBMITTED IN ELECTRONIC FORMAT IN ACCORDANCE WITH THE GUIDANCE IN SECTION 6.2 OF THE SOW. (PRINTED QUALITY ASSURANCE (QA) WORKBOOKS ARE REQUIRED AS DETAILED BELOW.) ALL ELECTRONIC DOCUMENTS SHALL BE 100% LEGIBLE WHEN PRINTED ON 11 BY 17 INCH PAPER USING A 600 BY 600 DPI PRINTER. SEE THE LIST BELOW FOR ADDITIONAL REQUIREMENTS AND CLARIFICATION.

A. IDP QA CHECKLISTS SHALL MEET THE REQUIREMENTS OF SECTION 4.2.4.G OF THE SOW.

B. QA WORKBOOKS SHALL MEET THE REQUIREMENTS OF NAVSEA TS9090-310E AS REQUIRED BY SECTION 4.8.6 OF THE SOW.

C. SEE ATTACHMENT (1) FOR CALIBRATION RECORD REQUIREMENTS.

D. QUALIFICATION RECORDS SHALL BE IN THE CONTRACTOR'S FORMAT.

E. THE CONTRACTOR SHALL FOLLOW THE MOST RECENT EDITION OF THE ASSOCIATED PRESS STYLEBOOK EXCEPT AS NOTED IN THE U.S. NAVY STYLE GUIDE. THE CONTRACTOR SHALL SPELL AND GRAMMAR CHECK ALL DOCUMENTATION PRIOR TO SUBMITTAL TO THE GOVERNMENT.

10. AS REQUIRED BY THE TASK ORDER.

11. DATE THE CDRL ITEM IS SUBMITTED.

12. INITIAL SUBMITTALS SHALL MEET THE FOLLOWING REQUIREMENTS:

A. THE INITIAL SUBMITTAL OF IDP QA CHECKLISTS WILL BE PROVIDED WITHIN THREE MONTHS OF RECEIVING TASKING REQUIRING IDP DEVELOPMENT.

B. PRINTED QA WORKBOOKS SHALL BE PRESENTED TO THE GOVERNMENT AIT MANAGER (IDENTIFIED IN THE TASK ORDER OR IN OTHER CORRESPONDENCE TO THE CONTRACTOR'S PROGRAM MANAGER) FOR EACH AFLOAT INSTALLATION (IDENTIFIED BY TASK ORDER OR SUB-TASK) AT LEAST 5 BUSINESS DAYS IN ADVANCE OF THE INSTALLATION FOR SATISFACTORY REVIEW, AND SHALL BE AVAILABLE ONBOARD THE SHIP FOR GOVERNMENT INSPECTION AT ALL TIMES DURING THE INSTALLATION. (SEE TS9090-310E, SEC. 3.4.8.7.) ELECTRONIC COPIES OF THE WORKBOOK SHALL ALSO BE PROVIDED TO THE AIT MANAGER AND COR 5 BUSINESS DAYS IN ADVANCE OF THE INSTALLATION.

C. SEE SOW SECTION 4.8.4.1 FOR SUBMITTAL REQUIREMENTS FOR QUALIFICATION RECORDS (OF ELECTRICIANS, WELDERS, AND OTHER SPECIALIZED TRADES AND PROFESSIONS) AND FOR TEST AND MEASUREMENT EQUIPMENT CALIBRATION RECORDS.

D. SEE ATTACHMENT (1) FOR ADDITIONAL SUBMITTAL REQUIREMENTS FOR CALIBRATION RECORDS.

13. SUBSEQUENT SUBMITTALS SHALL MEET THE FOLLOWING REQUIREMENTS:

A. SUBMITTALS OF IDP QUALITY ASSURANCE CHECKLISTS ARE REQUIRED EACH TIME THAT A TASK ORDER IS RECEIVED FOR IDP DEVELOPMENT AFTER THE PREVIOUSLY SUBMITTED CHECKLIST HAS BEEN UPDATED.

B. ADDITIONAL SUBSEQUENT SUBMITTALS ARE NOT REQUIRED UNLESS ERRORS ARE FOUND BY THE GOVERNMENT. IN THOSE CASES, SUBSEQUENT SUBMISSIONS SHALL BE REQUIRED WITHIN 15 DAYS OF RECEIPT OF REVIEW COMMENTS.

14. DISTRIBUTION SHALL BE AS FOLLOWS:

A. IDP QA CHECKLISTS SHALL BE PROVIDED TO THE COR AND SPAWAR 4.2.1.2.

B. PRINTED AND ELECTRONIC COPIES OF QA WORKBOOKS SHALL BE MADE AVAILABLE TO THE AIT MANAGER AS STATED ABOVE IN THIS CDRL. AN ELECTRONIC COPY SHALL ALSO BE PROVIDED TO THE COR AND SPAWAR 4.2.1.1.

C. ELECTRONIC COPIES OF QUALIFICATION AND CALIBRATION RECORDS REQUIRED TO SUPPORT SEMI-ANNUAL AUDITS (SEE SOW SECTION 4.8.4.1.) SHALL BE PROVIDED TO THE COR AND TO ALL AUDIT TEAM MEMBERS IDENTIFIED IN THE E-MAIL PROVIDING THE AUDIT SCHEDULE TO THE CONTRACTOR (SEE SOW SECTION 4.8.4.2.).

14. ADDITIONAL DISTRIBUTION SHALL BE AS REQUIRED BY THE TASK ORDER.

15. TOTAL →

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2 **H. DATE** 24 JUN 2010 **I. APPROVED BY** RICK ESAIAS, SPAWAR 2.1.1 **J. DATE** 24 JUN 2010

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A. CONTRACT LINE ITEM NO. 0006 & 0012 **B. EXHIBIT** A **C. CATEGORY:** TDP TM OTHER TEST & INSPECTION REPORT

D. SYSTEM/ITEM N/A **E. CONTRACT/PR NO.** N00039- **F. CONTRACTOR**

1. DATA ITEM NO. A013 **2. TITLE OF DATA ITEM** TEST AND INSPECTION REPORT **3. SUBTITLE** N/A

4. AUTHORITY (Data Acquisition Document No.) N/A **5. CONTRACT REFERENCE** SOW - SEE BLOCK #16. **6. REQUIRING OFFICE** SPAWAR OR SPAWARSYSCEN

7. DD 250 REQ N/A **9. DIST STATEMENT REQUIRED** SEE BLOCK #16. **10. FREQUENCY** SEE BLK #16. **12. DATE OF FIRST SUBMISSION** SEE BLOCK #16. **14. DISTRIBUTION**
8. APP CODE N/A **11. AS OF DATE** SEE BLK #16. **13. DATE IF SUBSEQUENT SUBM.** SEE BLOCK #16. **14. DISTRIBUTION**
 a. ADDRESSEE b. COPIES
 Draft Reg Final
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16. REMARKS

5. THE DOCUMENTATION SHALL BE SUBMITTED IN ELECTRONIC FORMAT IN ACCORDANCE WITH THE GUIDANCE IN SECTION 6.2 OF THE SOW AND IN ACCORDANCE WITH SOW SECTION 4.2.6. IN ADDITION, ALL TEST REPORT ELECTRONIC FILES SHALL BE PROVIDED IN A DIGITALLY SIGNED ADOBE ACROBAT (PDF) OR MICROSOFT WORD (DOC) FILE. SEE THE LIST BELOW FOR ADDITIONAL REQUIREMENTS AND CLARIFICATION.

A. THIS CDRL APPLIES TO COMPLETED DOCUMENTS SHOWING TEST RESULTS. TEST DOCUMENTS SUBMITTED FOR REVIEW PRIOR TO ANY TESTING TAKING PLACE ARE COVERED BY A SEPARATE CDRL.

B. SOVT DOCUMENTATION (TEST PLANS) FOR SPECIFIC SYSTEM INSTALLATIONS AT SPECIFIC SITES/PLATFORMS SHALL BE APPROVED BY SPAWAR PRIOR TO EXECUTION (ACTUAL TESTING). TEST RESULTS RESULTING FROM EXECUTING UNAPPROVED SOVT DOCUMENTS ARE UNACCEPTABLE.

C. CONTRACTOR SHALL FOLLOW THE MOST RECENT EDITION OF THE ASSOCIATED PRESS STYLEBOOK EXCEPT AS NOTED IN THE U.S. NAVY STYLE GUIDE. THE GUIDES PROVIDE FUNDAMENTAL GUIDELINES ON SPELLING, GRAMMAR, PUNCTUATION AND USAGE. THE CONTRACTOR SHALL SPELL AND GRAMMAR CHECK ALL DOCUMENTATION PRIOR TO SUBMITTAL TO THE GOVERNMENT.

D. ORIGINAL TEST AND INSPECTION RESULTS, INCLUDING WRITTEN SOVT TEST RESULTS RECORDED BY THE CONTRACTOR, SHALL BE LEGIBLE AND IN INDELIBLE INK. ERASURES, WRITE-OVERS, WHITE-OUTS, DITTO MARKS, CONTINUATION ARROWS, SIGNATURE STAMPS, ETC., ARE NOT ACCEPTABLE ON TEST AND INSPECTION RECORDS. RECORD AND CERTIFICATION SIGNATURES AND INITIALS SHALL BE IN INDELIBLE INK. EACH SIGNATURE AND INITIAL SHALL BE ACCOMPANIED BY THE LEGIBLE NAME OF THE PERSON REPRESENTED PRINTED BY THAT PERSON IN INDELIBLE INK. THE CONTRACTOR SHALL CORRECT ERRORS IN RECORD KEEPING BY DRAWING A SINGLE LINE THROUGH THE ERROR, RECORDING THE CORRECT ENTRY, INITIALING, DATING, AND PRINTING THE NAME OF THE PERSON MAKING THE CORRECTION. WHEN ORIGINAL TEST RESULTS ARE RECORDED WITH PEN AND PAPER, THE PAPER DOCUMENT SHALL BE PROVIDED TO HELD BY THE CONTRACTOR FOR THE DURATION OF THE CONTRACT AND SHALL BE AVAILABLE FOR REVIEW DURING THE SEMI-ANNUAL QUALITY ASSURANCE AUDITS.

E. CLEARLY LEGIBLE CABLE INSPECTION RECORDS SHALL BE AVAILABLE NEAR THE WORK AND PROVIDED VIA E-MAIL WITHIN 2 WORK DAYS OF RECEIPT OF SPAWAR REQUEST OR AS SPECIFIED ON THE TASK ORDER. DOCUMENTS SHALL BE PROVIDED IN MICROSOFT EXCEL OR OR ADOBE ACROBAT FORMAT. THEY SHALL CONTAIN THE INFORMATION REQUIRED BY SOW SECTION 4.4.1.

9. UNLESS OTHERWISE DIRECTED IN THE TASK ORDER, DODD 5230.24 DISTRIBUTION STATEMENT D SHALL BE USED FOR TEST AT MILITARY LOCATIONS AND DISTRIBUTION STATEMENT C SHALL BE USED FOR TESTS AT OTHER US GOVERNMENT FACILITIES/PLATFORMS. THE REASON USED SHALL BE "ADMINISTRATIVE OR OPERATIONAL USE." THE DISTRIBUTION STATEMENT SHALL END WITH "OTHER REQUESTS SHALL BE REFERRED TO: COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127."

10 AND 12. AS REQUIRED BY THE TASK ORDER.

11. DATE THE CDRL ITEM IS SUBMITTED.

13. SUBSEQUENT SUBMITTALS ARE NOT REQUIRED UNLESS ERRORS ARE DISCOVERED BY THE GOVERNMENT. WHEN ERRORS THAT DO NOT REQUIRE THE REPEAT OF TESTS OR INSPECTIONS (SUCH AS LACK OF ELECTRONIC SIGNATURES OR INDECIPHERABLE NOTES) ARE FOUND BY THE GOVERNMENT, SUBSEQUENT SUBMISSIONS SHALL BE PROVIDED TO THE GOVERNMENT WITH ALL CORRECTIONS INCORPORATED - WITHIN 10 BUSINESS DAYS OF RECEIPT OF REVIEW COMMENTS. WHEN ERRORS ARE DISCOVERED BY THE GOVERNMENT THAT REQUIRE THE REPEATING OF ANY TEST, ANY RESUBMITTAL REQUIREMENTS WILL BE DETERMINED ON A CASE-BY-CASE BASIS USING APPROPRIATE MEANS (E.G., CORN PROCESS).

14. ADDITIONAL DISTRIBUTION SHALL BE AS REQUIRED BY TASK ORDERS.

15. TOTAL →

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2 **H. DATE** 24 JUN 2010 **I. APPROVED BY** RICK ESAIAS, SPAWAR 2.1.1 **J. DATE** 29 JUN 2010

CONTRACT DATA REQUIREMENTS LIST (CDRL)

A. CONTRACT LINE ITEM NO. 0006 & 0012		B. EXHIBIT A	C. CATEGORY: TDP TM OTHER SAFETY DOCUMENTATION		
D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-		F. CONTRACTOR		

16. REMARKS (Continued)

9. UNLESS OTHERWISE DIRECTED IN THE TASK ORDER, AN APPROPRIATE DISTRIBUTION STATEMENT FROM DEPARTMENT OF DEFENSE DIRECTIVE 5230.24 SHALL BE USED. IT SHALL END WITH THE STATEMENT THAT "OTHER REQUESTS SHALL BE REFERRED TO: COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127"

10. AS REQUIRED BY THE TASK ORDER.
11. DATE THE CDRL ITEM IS SUBMITTED.

12. AS REQUIRED BY THE TASK ORDER OR BELOW.

- A. ACCIDENT NOTIFICATION DOCUMENTATION SHALL BE PROVIDED WITHIN 24 HOURS AS REQUIRED BY SOW SECTION 4.9.1.
- B. CONFINED SPACE ENTRY PLANS SHALL BE SUBMITTED NO LATER THAN 10 BUSINESS DAYS PRIOR TO THE FIRST SCHEDULED CONFINED SPACE ENTRY.
- C. FALL PROTECTION AND PREVENTION PLANS SHALL BE SUBMITTED NO LATER THAN 10 BUSINESS DAYS PRIOR TO THE FIRST SCHEDULED WORK THAT PRESENTS A FALL HAZARD REQUIRING THE PLANS.
- D. SAFETY PLANS WITH ACTIVITY HAZARD ANALYSES (AHA'S) SHALL BE SUBMITTED NO LATER THAN 10 BUSINESS DAYS PRIOR TO THE START OF THE FIRST SCHEDULED CONSTRUCTION WORK ON A MILITARY FACILITY.
- E. SAFETY PLANS THAT ARE REQUIRED TO MEET NAVSEA STANDARD ITEM 009-74 REQUIREMENTS SHALL BE SUBMITTED 10 BUSINESS DAYS PRIOR TO THE INITIAL PERFORMANCE OF WORK COVERED BY THE PLAN.
- F. DATA NEEDED TO OBTAIN AN ENERGIZED WORK PERMIT OR SAFE CLEARANCE FOR A SHORE FACILITY SHALL BE PROVIDED AT LEAST 30 DAYS PRIOR TO THE SCHEDULED START OF THE ENERGIZED WORK EXCEPT IN CASES WHERE THE NEED FOR THE ENERGIZED WORK OR SAFE CLEARANCE WAS IMPOSSIBLE TO PREDICT OR DEFINE 30 DAYS IN ADVANCE.

13. SUBSEQUENT SUBMITTALS ARE REQUIRED IF ERRORS ARE FOUND BY THE GOVERNMENT. IN THOSE CASES, SUBSEQUENT SUBMISSIONS SHALL BE PROVIDED TO THE GOVERNMENT – WITH ALL CORRECTIONS INCORPORATED – WITHIN 15 BUSINESS DAYS OF RECEIPT OF REVIEW COMMENTS. IN ADDITION, SUBSEQUENT SUBMITTALS ARE REQUIRED WITHIN TWO BUSINESS DAYS OF THE DAY ANY SUBMITTED PLAN IS UPDATED FOR ANY REASON OTHER THAN THE CORRECTION OF MINOR TYPOGRAPHICAL ERRORS. THESE UPDATES SHALL BE PROVIDED AS REQUIRED TO DOCUMENT NEW TECHNIQUES, COVER ADDITIONAL WORK, MEET NEW OR ADDITIONAL REQUIREMENTS, OR TO CORRECT ERRORS THAT COULD AFFECT SAFETY, COST, SCHEDULE, OR PRODUCT QUALITY.

14. DATA REQUIRED FOR ENERGIZED WORK PERMITS AND SAFE CLEARANCES FOR SHORE WORK SHALL BE PROVIDED TO THE PERMIT GRANTING AUTHORITY (AUTHORITY HAVING JURISDICTION) AND TO THE SPAWAR PROJECT ENGINEER HAVING COGNIZANCE OVER THE TASK.

CONTRACT DATA REQUIREMENTS LIST (CDRL)

A. CONTRACT LINE ITEM NO. 0006 & 0012	B. EXHIBIT A	C. CATEGORY: TDP TM OTHER CONFIGURATION SETTINGS		
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D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR
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16. REMARKS *(Continued)*

12. WHENEVER THE CONTRACTOR IS RESPONSIBLE FOR THE SOFTWARE OR FIRMWARE CONFIGURATION OF ANY PIECES OF EQUIPMENT BEING INSTALLED, THE CONTRACTOR SHALL PROVIDE FILES CONTAINING SOFTWARE CONFIGURATION INFORMATION, ALONG WITH WITH INSTRUCTIONS SUFFICIENT TO ALLOW THE OPERATORS TO RESTORE THE SYSTEM IN THE EVENT THAT THE INSTALLED FILES ARE LOST, CORRUPTED, OR ALTERED – PRIOR TO LEAVING THE INSTALLATION SITE.

13. SUBSEQUENT SUBMITTALS SHALL BE PROVIDED WITHIN TWO BUSINESS DAYS WHENEVER THE PREVIOUSLY PROVIDED CONFIGURATION SETTING ARE ALTERED BY THE CONTRACTOR.

14. TWO CD-ROM SETS SHALL BE PROVIDED TO THE RECEIVING ACTIVITY, AND TWO SHALL BE PROVIDED TO THE SPAWAR ON SITE GOVERNMENT REPRESENTATIVE OR SPAWAR PROJECT ENGINEER. A COPY OF THE DD-FORM 1149 OR OTHER RECEIPT DOCUMENT SHALL BE PROVIDED TO THE IMO FOR STORAGE IN THE SPAWAR INSTALLATION DOCUMENTATION REPOSITORY. (SEE SOW SECTION 4.4.4.4.)

CONTRACT DATA REQUIREMENTS LIST (CDRL)

(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.**

A. CONTRACT LINE ITEM NO. 0006 & 0012	B. EXHIBIT A	C. CATEGORY: TDP TM OTHER QA DOCUMENTATION		
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D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR
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1. DATA ITEM NO. A019	2. TITLE OF DATA ITEM QUALITY MANAGEMENT SYSTEM (QMS) DOCUMENTATION	3. SUBTITLE N/A
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4. AUTHORITY (Data Acquisition Document No.) N/A	5. CONTRACT REFERENCE SOW - SEE BLOCK #16.	6. REQUIRING OFFICE SPAWAR OR SPAWARSYSCEN
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED NO	10. FREQUENCY SEE BLK #16.	12. DATE OF FIRST SUBMISSION SEE BLOCK #16.	14. DISTRIBUTION		
8. APP CODE N/A		11. AS OF DATE SEE BLK #16.	13. DATE IF SUBSEQUENT SUBM. SEE BLOCK #16.	a. ADDRESSEE	b. COPIES	
					Draft	Final

16. REMARKS 5. THE DOCUMENTATION SHALL BE SUBMITTED IN ELECTRONIC FORMAT IN ACCORDANCE WITH THE GUIDANCE IN SECTION 6.2 OF THE SOW. ALL ELECTRONIC DOCUMENTS SHALL BE 100% LEGIBLE WHEN PRINTED ON 8.5 BY 11 INCH PAPER USING A 600 BY 600 DPI PRINTER. SEE THE LIST BELOW FOR ADDITIONAL REQUIREMENTS AND CLARIFICATION. A. THE QMS DOCUMENTATION SHALL INCLUDE QUALITY CONTROL DOCUMENTATION (QCD) TAILORED SPECIFICALLY TO THE CONDUCT OF SHORE INSTALLATIONS. SEE SIPH SECTION 6.2.2. B. THE QMS DOCUMENTATION SHALL INCLUDE A QUALITY POLICY STATEMENT AND STATEMENTS OF QUALITY OBJECTIVES. C. THE QMS SHALL INCLUDE A QUALITY MANUAL THAT CONTAINS THE MINIMUM CONTENT REQUIRED BY CLAUSE 4.2.2 OF ISO 9001:2008. 10. AS OFTEN AS DOCUMENTS ARE UPDATED. 11. DATE THE CDRL ITEM IS SUBMITTED. 12. THE INITIAL SUBMITTAL OF QMS DOCUMENTATION SHALL BE WITHIN 90 DAYS OF RECEIPT OF CONTRACT AWARD. 13. SUBSEQUENT SUBMITTALS OF QMS DOCUMENTATION ARE REQUIRED WITHIN TWO BUSINESS DAYS OF THE DOCUMENTS BEING REVISED BY THE CONTRACTOR. ADDITIONAL SUBSEQUENT SUBMITTALS ARE NOT REQUIRED UNLESS ERRORS ARE FOUND BY THE GOVERNMENT. IN THOSE CASES, SUBSEQUENT SUBMISSIONS SHALL BE REQUIRED WITH 15 DAYS OF RECEIPT OF REVIEW COMMENTS. 14. ADDITIONAL DISTRIBUTION SHALL BE AS REQUIRED BY THE TASK ORDER.	COR			
	LANT IMO			
	PAC IMO			
	SPAWAR 4.2.1		X	
	SEE BLOCK 16.			
15. TOTAL →				

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2	H. DATE 24 JUN 2010	I. APPROVED BY RICK ESAIAS, SPAWAR 2.1.1	J. DATE 24 JUN 2010
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CONTRACT DATA REQUIREMENTS LIST (CDRL)

(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO. 0006 & 0012	B. EXHIBIT A	C. CATEGORY: TDP TM OTHER MANPOWER REPORT		
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D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR
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1. DATA ITEM NO. A022	2. TITLE OF DATA ITEM CONTRACTOR'S MANPOWER REPORT	3. SUBTITLE N/A
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4. AUTHORITY (Data Acquisition Document No.) N/A	5. CONTRACT REFERENCE SOW - SEE BLOCK #16.	6. REQUIRING OFFICE SPAWAR OR SPAWARSYSCEN
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED NONE	10. FREQUENCY SEE BLK #16.	12. DATE OF FIRST SUBMISSION SEE BLOCK #16.	14. DISTRIBUTION		
8. APP CODE N/A		11. AS OF DATE SEE BLK #16.	13. DATE IF SUBSEQUENT SUBM. SEE BLOCK #16.	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

16. REMARKS 5. THE MANPOWER REPORT SHALL BE SUBMITTED IN ELECTRONIC FORMAT USING THE GOVERNMENT PROVIDED WEB-BASED FORM IN ACCORDANCE WITH SOW SECTION 4.1.8. 10. CONTRACTORS SHALL PROVIDE MANPOWER REPORTING DATA TWICE YEARLY IN JUNE AND DECEMBER. 11. SUBMISSION SHALL REFLECT BEST ESTIMATE OF EMPLOYEES' STATUS ON LAST WORKING DAY OF THE MONTH PRIOR TO REPORTING PERIOD. (I.E. 31 MAY 2010, 30 NOV 2010, ETC) 12. CONTRACTORS SHALL PROVIDE INFORMATION VIA A DATA ENTRY PORTAL WHICH WILL BE AVAILABLE FOR DATA ENTRY FOR 30 DAYS STARTING ON THE FIRST DAY OF EACH DECEMBER AND JUNE. DATA ENTRY IS DUE BY 1600 EASTERN TIME ON THE 15TH OF THE CORRESPONDING MONTH. 13. CONTRACTORS WILL BE NOTIFIED OF MISSING OR INCORRECT DATA BY THE FIRST WORKING DAY AFTER THE 15TH, AND WILL HAVE UNTIL THE 30TH TO FINALIZE INPUT. 14. CONTRACTOR SHALL ENTER DATA TO THE GOVERNMENT'S CNE WEB PORTAL. NO ADDITIONAL DISTRIBUTION BY THE CONTRACTOR IS REQUIRED.	CNE WEB SITE			
	LANT IMO			
	PAC IMO			
	SPAWAR 4.2.1			
	SEE BLOCK 16.			
	15. TOTAL →			

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2	H. DATE 24 JUN 2010	I. APPROVED BY RICK ESAIAS, SPAWAR 2.1.1	J. DATE 29 JUN 2010
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CONTRACT DATA REQUIREMENTS LIST (CDRL)

(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO. 0006 & 0012 **B. EXHIBIT** A **C. CATEGORY:** TDP TM _____ OTHER MONTHLY STATUS REPORT

D. SYSTEM/ITEM N/A **E. CONTRACT/PR NO.** N00039- **F. CONTRACTOR**

1. DATA ITEM NO. A023 **2. TITLE OF DATA ITEM** MONTHLY CONTRACT STATUS REPORT **3. SUBTITLE** N/A

4. AUTHORITY (Data Acquisition Document No.) N/A **5. CONTRACT REFERENCE** SOW - SEE BLOCK #16. **6. REQUIRING OFFICE** SPAWAR OR SPAWARSYSCEN

7. DD 250 REQ N/A **9. DIST STATEMENT REQUIRED** SEE BLOCK #16. **10. FREQUENCY** MONTHLY **11. AS OF DATE** SEE BLK #16. **12. DATE OF FIRST SUBMISSION** SEE BLOCK #16. **13. DATE IF SUBSEQUENT SUBM.** SEE BLOCK #16. **14. DISTRIBUTION**

16. REMARKS

5. THE CONTRACTOR SHALL PROVIDE A MONTHLY REPORT THAT CONSISTS OF SEPARATE LOGISTICS AND PERSONNEL DATABASES THAT MEET THE FOLLOWING REQUIREMENTS.

A. UNLESS EFFECTIVE PRESENTATION WOULD BE DEGRADED OR SUBSEQUENT TASKING SPECIFIES OTHERWISE, THE INITIALLY USED DATABASE REPORT FORMAT ARRANGEMENTS SHALL BE AVAILABLE FOR ALL SUBSEQUENT DATABASE SUBMISSIONS.

B. MONTHLY LOGISTICS STATUS DATA (SEE SOW SECTIONS 4.2.9 & 4.3.1) SHALL BE PROVIDED ELECTRONICALLY IN A MICROSOFT ACCESS DATABASE FORMAT WITH ALL REPORTS DESIGNED TO BE PRINTED AND READABLE ON 8.5 INCH BY 11 INCH OR 11 INCH BY 17 INCH PAPER. A SPLIT (TWO-FILE) DATABASE MAY BE SUBMITTED TO WORK AROUND ACCESS DATABASE SIZE LIMITATIONS.

C. THE LOGISTIC STATUS REPORT DATABASE SHALL PROVIDE INVENTORY LISTS THAT CONTAIN THE SAME DESCRIPTIONS, SUPPLIER INFORMATION, NSN, UNIT (OF ISSUE OR MEASURE), AND PART NUMBER INFORMATION PROVIDED ON THE MASTER PARTS LISTS AND BILL OF MATERIALS USED FOR INSTALLATION DRAWINGS. THE DATABASE SHALL PROVIDE CONVENIENT REPORTING OF THE QUANTITIES OF GOVERNMENT PROVIDED AND CONTRACTOR ACQUIRED PROPERTY ON HAND AND CONSUMED OR DISPOSED OF THAT MONTH BY:

- 1) TASK ORDERS AND SUBTASKS (IF APPLICABLE)
- 2) MANUFACTURER AND PART NUMBER
- 3) ITEM DESCRIPTION
- 4) COST
- 5) HAZARDOUS MATERIAL CATEGORY
- 6) ITEM STORAGE, CONSUMPTION, IN-TRANSIT-TO, OR DISPOSITION LOCATIONS
- 7) DISPOSITION AND CONSUMPTION STATUS
- 8) CONSUMPTION LOCATION

D. THE MONTHLY PERSONNEL STATUS REPORT SHALL BE A MICROSOFT ACCESS COMPATIBLE DATABASE THAT LISTS ALL PERSONNEL CHARGED TO THE CONTRACT DURING THE MONTH OR CURRENTLY AVAILABLE WITH THEIR:

- 1) SECURITY CLEARANCE STATUS (NONE, CONFIDENTIAL, SECRET, OR TOP SECRET WITH EXPIRATION DATE)
- 2) PROFESSIONAL LICENSES
- 3) INFORMATION ASSURANCE (IA) TRAINING AND CERTIFICATIONS HELD AS REQUIRED BY SOW SECTION 4.11.4
- 4) IT POSITION CATEGORY
- 5) CONTRACT PERSONNEL QUALIFICATIONS DOCUMENT CATEGORY OR CATEGORIES

9. THE FOLLOWING DISTRIBUTION STATEMENT SHALL BE USED ON ALL PRINTABLE DATABASE REPORTS AND ON ANY REMOVABLE MEDIA (E.G., CD OR DVD) CONTAINING THE REPORT IN WHOLE OR PART.

"DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 11/12/2009. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127, ATTENTION: SPAWAR 4.2.

11. THE END THE MONTH PRIOR TO THE REPORT SUBMITTAL DATE.

12. FIRST REPORT DUE ON THE SECOND FRIDAY FOLLOWING THE FIRST FULL MONTH AFTER THE TASK ORDER AWARD DATE.

13. REPORT SHALL BE OR POSTED TO THE SPAWAR IMO GLOBAL INSTALLATION CONTRACT WEB SITE NO LATER THAN CLOSE OF BUSINESS (COB) OF THE SECOND FRIDAY OF THE MONTH.

15. TOTAL →

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

G. PREPARED BY JIM O'NEILL, SPAWAR 4.2.1.2 **H. DATE** 8 JUL 2010 **I. APPROVED BY** RICK ESAIAS, SPAWAR 2.1.1 **J. DATE** 8 JUL 2010

CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.**

A. CONTRACT LINE ITEM NO. 0012	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER <u>EVM Report</u>
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D. SYSTEM/ITEM N/A	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR
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1. DATA ITEM NO. A024	2. TITLE OF DATA ITEM Integrated Program Management Report (IPMR)	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81861	5. CONTRACT REFERENCE SOW 4.1	6. REQUIRING OFFICE
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7. DD 250 REQ N/A	9. DIST STATEMENT REQUIRED	10. FREQUENCY *SEE BLK 16	12. DATE OF FIRST SUBMISSION *SEE BLK 16	14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE *SEE BLK 16	13. DATE OF SUBSEQUENT SUBMISSION *SEE BLK 16	a. ADDRESSEE		b. COPIES	
				Draft	Final		
					Reg	Repro	

<p>16. REMARKS</p> <p>BLOCK 4: The contractor shall deliver a monthly Integrated Program Management Report (IPMR) in accordance with DI-MGMT-81861 requirements except or as modified or defined by the following instructions:</p> <p>General Instructions, Sections 1 through 3.1 apply:</p> <ul style="list-style-type: none"> • Formats 1-7 are mandatory for task orders or contracts with a price >\$50M (including known modifications in then-year dollars) • Formats 1, 5, 6, and 7 are mandatory for task orders >\$20M and < \$50M. • 2.1.1.1 All costs in IPMR formats shall be reported in whole dollar units (no decimals) to support XML transmission guidelines. • The "as of" date on the monthly submittal will follow the contractor's accounting period . • 2.4 If EVMS flow down to subcontractors is required, subcontractor cost and schedule data shall be integrated into the Prime contractor's IPMR. Copies of the subcontractor IPMR's shall be attached to the Prime contractor's monthly IPMR submittal. Subcontractor data shall not lag in performance periods. <p>• Format 1, Work Breakdown Structure, Paragraph 3.2 (mandatory for all task orders >\$20M)</p> <ul style="list-style-type: none"> • Two versions of Format 1 are required. One in Dollars. One in Hours. • For both versions: • 2.2.2/3.2.4.1 Format 1 CPR reporting levels will be at Level 3 of the CWBS for management and support activities. Reporting levels will be adjusted in conjunction with the IBR based on program risk as the program Responsibility Assignment Matrix is reviewed. • In Format 1, Dollars Version: • Labor dollars shall be differentiated from material and ODC dollars at the reportable CWBS element. • 3.3.1.2 Cost of Money (COM) costs shall be included at the CWBS level in block 8a of the IPMR Format 1 if the vendor's accounting system allows. Corresponding non-additive COM entries shall also be made in Block 8b of the IPMR Format 1. • 3.3.1.3 G&A costs shall be included at the CWBS level block in 8a of the IPMR Format 1 if the vendor's accounting system allows. Corresponding non-additive G&A entries will also be made in Block 8c of the IPMR Format 1. 	<p>15. TOTAL</p> <p>COR Gov Portal</p>
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G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

A. CONTRACT LINE ITEM NO. 0012	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
D. SYSTEM/ITEM	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR

16. REMARKS *(Continued)*

- **Format 2, OBS, Paragraph 3.3 applies (optional application at > \$20M < \$50M threshold, mandatory application > \$50M):**
- 3.3.1.1 Format 2 CPR reporting levels will follow the contractor's internal management structure (OBS) or the Program IPT structure.
- 3.3.1.1.2/3 Format 2 data shall provide standalone visibility for subcontractor efforts as well as material procurement.
- Cost of Money (COM)/G&A to follow the same methodology as Format 1.

- **Formats 3 and 4. All DI-MGMT-81862, Paragraph 3.4 and 3.5 requirements apply (optional application at > \$20M < \$50M threshold, mandatory application > \$50M):**
- Formats 3 and 4 shall include identical forecast periods. Forecast periods shall be monthly for at least six months, quarterly for at least two quarters, and then quarterly, semi-annually, or annually to completion. All groupings will be consistent with the Government fiscal year
- 3.5.1 Format 4 shall be reported in hours and equivalent months.
- 3.4.1.10 The planned completion date and estimated completion date shall equal the corresponding baseline and forecast completion dates in the Format 6. Any differences resulting in an OTS shall be reviewed and approved by the Government prior to incorporation into the PMR or the IPMR.
- 3.4.2.2 All changes to the PMB from the prior month will be explained in Format 5 and entered into Format 3, block 6b. Significant changes (+/- 5%) to the PMB in any given month shall be detailed by control account in Block 6.b of the Format 3. All other changes shall be summarized and discussed in Format 5.
- 3.5.1.4 For Format 4 columns (4) Through (14) - Forecast (Non-Cumulative), the staffing forecast shall reflect the same staffing estimate used as the basis for the EAC reported in Column (15) on Format 1.
- 3.5.1.5 For Format 4 column (15) - Forecast at Completion, the estimate shall be consistent with the reported in Column (15) of Block 8.e of Format 1. Any significant change in the total number of equivalent months at completion of the contract (i.e., Column (15) Total) shall be explained in Format 5.

- **Format 5. All DI-MGMT-81861, Paragraph 3.6 Requirements apply (Mandatory > \$20M):**
- 3.6.10.2.2 Initial reporting elements shall be at Level 4. Pending review of the CWBS structure and the Responsibility Assignment Matrix (RAM) during IBR preparations, lower level reporting may be required for high risk areas at no additional cost to the Government.
- 3.6.10.2.3 Initially, the variance analysis pool will be determine by the Contractor. The 15 reportable variances will be determined based on dollar value , then by program risk. If after this selection process, there are not 15 variances to discuss, the contractor will discuss WBS elements with emerging trends which will soon lead to threshold breach. If after this cycle of selection there are not 15 reportable variances to discuss, the Contractor will so state in the Format 5.
- 3.610.2.4.3/4 The contractor is not prohibited from providing more analysis as warranted by cost/schedule performance issues, nor is the government prohibited from requiring more than 15 WBS elements to cover emerging trends. Neither situation represents a constructive change and/or additional cost to the Government. Additional analysis is intended to be temporary and can be requested via email from the Government COR.
- 3.6.10.2.1 Initial thresholds are:
 - Current Month Cost: +/- 5% and \$50k
 - Current Month Schedule: +/- 5% and \$50k
 - Cumulative Cost: +/- 10% and \$75k
 - Cumulative Schedule: +/-10% and \$75k
 - Variance at Completion: +/- 10% and \$75k
- **Thresholds:** Initial thresholds will be reviewed when the Government reviews the Contractor's Responsibility Assignment Matrix (RAM) in preparation for the IBR. Only at that time, when Control Account dollar values are disclosed, can variance thresholds be right-sized for the task order or contract. At the IBR, the initial variance thresholds above may be adjusted based on RAM analysis. The thresholds will be periodically reviewed by the Government and Contractor during the performance of the contract to ensure the analysis is providing proactive insight to the cost and schedule performance on the task order or contract.

- **Format 5. Continued:**

- Current Month variances are to be explained separately from cumulative variances, and cost variances are to be explained separately from schedule variances. Variance at Completion analysis is to be included as defined above.
- Variance explanations for each CWBS element shall address the technical cause, the near-term impact to the reporting element, the impact to other elements and the overall program, and the corrective action plan established to adjudicate the issue. The corrective action plans are to be updated in each submittal if the variance is reported for more than one month.
- Schedule variance narratives shall also identify the significant missed milestones, impact to major milestones, and expected recovery dates.
- In addition to variance analyses, Format 5 shall also include analysis of the topics described in paragraphs 3.6.1-3.6.9.

- **Format 6. All DI-MGMT-81861, Paragraph 3.7 Requirements Apply (Mandatory > \$20M):**

- The IMS shall employ a primary numbering system consistent with the Government CWBS and the resulting contractor extended CWBS.
- 3.7.1.3.7.8 The Government may reserve fields and/or require the contractor to use certain fields for specific information. The required reserved fields, at this time, in addition to those in 3.7.1.3.7.3 are SOW Paragraph #, EV% Complete, Physical % Complete, Risk #
- The IMS shall employ additional nomenclature and numbering systems that facilitate ready traceability to the IMP (if applicable), Functional/Organizational elements (i.e., IPTs), contract Performance Work Statement (PWS) paragraphs, and other significant organizational or management elements. The IMS shall have resources assigned to each task and leveled across the project.
- 3.7.1.1.1 The Prime IMS shall include the efforts for all activities, including subcontractor and supplier efforts. Prime contractors are responsible for flowing down EVMS Requirements, and/or integrating IMS requirements contained in the prime contract to all subcontractors when applicable. The subcontractor Format 6 shall be attached to the Prime's submittal of Format 6.
- 3.7.1.3.6 Schedule Risk Assessments (SRA) shall be submitted as part of the IBR artifact delivery as an attachment to the IMS and quarterly thereafter or in conjunction with agreed-upon program milestones.

- **Format 7. All DI-MGMT-81861, Paragraph 3.8 Requirements Apply (Mandatory >\$20M):**

- 3.8.1 Time phased data shall be consistent with the reporting levels in Format 1. The format will be due with the first IMPR submittal, quarterly thereafter.

BLOCK 10-13: The first submission of the IPMR is due within Twelve (12) days after the end of the first full accounting period following contract award. Subsequent submissions will be made NLT 12 working days after the close of the contractor's accounting month. All formats are required monthly, except the SRA contained in Format 6 and Format 7. Those will be received quarterly or in conjunction with agreed-upon program milestones discussed at the Post Award Conference.

BLOCK 14: DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 03/05/2014. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO COMMANDER, SPACE AND NAVALWARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127, ATTENTION: SPAWAR FRD Code 220.

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

A. CONTRACT LINE ITEM NO. 0012	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
D. SYSTEM/ITEM	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR

16. REMARKS *(Continued)*

BLOCK 14: The Contractor shall utilize the existing Government Integrated Digital Environment (IDE) for soft copy distribution of data items via upload to the Government Portal. Any deliverables containing classified or sensitive information shall be submitted in Compact Disk to the COR using appropriate means. The contractor shall format all IPMR deliverables for Electronic Data Interchange (EDI) in accordance with the instructions contained in DI-MGMT 81861 (most recently approved version). This requires Formats 1-4 be submitted in an electronically readable form factor matching the ANSI X-12 839 Transaction set, or XML equivalent. TRN and wlnsight XML files are acceptable. Wlnsight is the preferred format for electronic delivery of CPR formats 1-4. In addition, the submission shall include one human readable (but non-pdf) backup (XLS, DOC, etc.) of Formats 1-4. Format 5 shall be submitted in a human readable form factor. The same human readable file may be used for Formats 1-5 (for example, a single XLS file with all five formats). Microsoft Project 2007 or later format shall be used for Format 6 submissions. Submissions shall not include macros, program executables, embedded objects or external links. In addition to the monthly CPR, periodic submission of a history file that contains the EV data from inception to date is required. The wlnsight equivalent to this is the WSA backup file. The history file will be submitted on an annual basis and after any major contract internal replan or government approved formal reprogramming (OTB/OTS).

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

A. CONTRACT LINE ITEM NO. 0012	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
D. SYSTEM/ITEM	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR

16. REMARKS *(Continued)*

BLOCK 13: The date of any subsequent IBRs shall occur as soon as feasible but NLT dates to be mutually agreed upon following Government notification of its intent to convene an IBR. At this time, only One (1) IBR is planned, however, subsequent IBR(s) would be required if the program experiences major changes in requirements in the SOO/SOW/PWS (via contract modifications), a shift in major milestone events, major changes to the baseline, re-planning, or OTS/OTB.

BLOCK 14 All artifacts delivered to the Government electronically shall be formatted to print on letter or 11x17" sized paper without manipulation by the Government. DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 03/05/2014. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO COMMANDER, SPACE AND NAVALWARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127, ATTENTION: SPAWAR FRD Code 220.

CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

A. CONTRACT LINE ITEM NO. 0012	B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____
D. SYSTEM/ITEM	E. CONTRACT/PR NO. N00039-	F. CONTRACTOR

16. REMARKS *(Continued)*

Following the initial agreed CWBS, the Contractor shall provide any updates to the CWBS to maintain the CWBS's accuracy. The updated CWBS shall reflect any Government approved evolutionary CWBS and associated CWBS Dictionary element additions and/or major revisions during the period of performance. All revised CWBS documents shall be submitted no more frequent than monthly and within 12 days following Government's request to update the CWBS. Updated CWBS submissions shall be submitted with change log describing the necessary modification for each submitted revision.

BLOCK 14: DISTRIBUTION STATEMENT B. DISTRIBUTION AUTHORIZED TO U.S. GOVERNMENT AGENCIES ONLY FOR ADMINISTRATIVE OR OPERATIONAL USE. DATE OF DETERMINATION: 03/05/2014. OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO COMMANDER, SPACE AND NAVALWARFARE SYSTEMS COMMAND, 4301 PACIFIC HIGHWAY, SAN DIEGO CALIFORNIA 92110-3127, ATTENTION: SPAWAR FRD Code 220.

INSTRUCTIONS FOR COMPLETING DD FORM 1423

(See DoD 5010.12-M for detailed instructions.)

FOR GOVERNMENT PERSONNEL

Item A. Self-explanatory.

Item B. Self-explanatory.

Item C. Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.

Item D. Enter name of system/item being acquired that data will support.

Item E. Self-explanatory (to be filled in after contract award).

Item F. Self-explanatory (to be filled in after contract award).

Item G. Signature of preparer of CDRL.

Item H. Date CDRL was prepared.

Item I. Signature of CDRL approval authority.

Item J. Date CDRL was approved.

Item 1. See DoD FAR Supplement Subpart 4.71 for proper numbering.

Item 2. Enter title as it appears on data acquisition document cited in Item 4.

Item 3. Enter subtitle of data item for further definition of data item (optional entry).

Item 4. Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.

Item 5. Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).

Item 6. Enter technical office responsible for ensuring adequacy of the data item.

Item 7. Specify requirement for inspection/acceptance of the data item by the Government.

Item 8. Specify requirement for approval of a draft before preparation of the final data item.

Item 9. For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).

Item 10. Specify number of times data items are to be delivered.

Item 11. Specify as-of date of data item, when applicable.

Item 12. Specify when first submittal is required.

Item 13. Specify when subsequent submittals are required, when applicable.

Item 14. Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.

Item 15. Enter total number of draft/final copies to be delivered.

Item 16. Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

FOR THE CONTRACTOR

Item 17. Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

Item 18. For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.