DEPARTMENT OF THE NAVY

CHIEF INFORMATION OFFICER
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

8 June 2012

MEMORANDUM FOR DISTRIBUTION

Subj: MICROSOFT SOFTWARE ASSURANCE FOR MICROSOFT PRODUCTS

Ref: (a) SECNAVINST 5230.15, Information Management/Information Technology Policy for Fielding of Commercial Off The Shelf Software, of 10 April 2009
(b) UNSECNAV Memorandum of December 3, 2010, Subj: Department of the Navy (DON) Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment
(c) DON CIO Memorandum of 20 December 2010, Subj: Department of the Navy (DON) Information Technology (IT)/Cyberspace Efficiency Initiatives and Realignment Tasking
(d) ASN (RDA)/ASN (FM&C)/DON CIO Memorandum of Feb 22, 2012, Subj: Mandatory Use of Department of the Navy Enterprise Licensing Agreements
(e) DON CIO Memorandum of September 19, 2011, Subj: Release of Department of the Navy Enterprise Architecture Version 3.0.000
(f) Department of the Navy (DON) Chief Information Officer (CIO) Memorandum of 19 July 2011, Subj: Department of the Navy Information Technology Expenditure Approval Authorities (ITEAA)

The purpose of this memorandum is to further clarify the manner in which reference (a) applies to Microsoft products. Microsoft Software Assurance (SA) is provided under Microsoft's licensing model and provides features essential to prevent operational and security vulnerability risks posed by unsupported software (SW). The SA features include SW product support, SW product updates and other features for effective use of Microsoft operating systems and other server and desktop applications such as deployment planning services. With SA, the Department of the Navy (DON) will also have access to Windows 7 Enterprise with additional security and license rights for virtualization. Windows 7 Enterprise is available only to SA customers.

As part of the DON Information Technology (IT) efficiencies initiatives (references (b), (c) and (d)), the DON is migrating its Microsoft licensing into a DON-wide Microsoft Enterprise License Agreement (ELA). To facilitate DON-wide maintenance and life cycle support of the DON Microsoft technology environment and mitigate risks, all products licensed from Microsoft shall be supported by, and include, SA on an ongoing basis. Compliance will be monitored through the DON Enterprise Architecture reviews (reference (e)) as well as the DON Information Technology Expenditure Approval Authorities (ITEAA) processes initiated under reference (f).

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Additional policy guidance may be issued in the future to address other commercial off-the-shelf software licenses and software maintenance. Questions regarding this policy should be directed to Mr. Don Reiter, donald.reiter@navy.mil, phone (703) 695-1972.

Terry A. Halvorsen

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