

**SPAWAR Purchase Card Policy Notice (S-PCPN)  
7 Sept 15 - S-PCPN 15-002**

**Effective Oct 1, 2015**

The micro-purchase base threshold of \$3,000 (FAR 2.101) has been increased to \$3,500.

The threshold for services subject to the Service Contract Labor Standards (formerly Service Contract Act of 1965) remains at \$2,500.  
The threshold for construction remains at \$2,000.

**PURPOSE:**

To inform purchase card program participants of change to micro-purchase threshold.

- (1) Cardholder letters of delegation will be updated to \$3,500 where applicable
- (2) Cardholders must return a signed acknowledgment before letter of delegation is in effect.
- (3) The increase in the micro-purchase threshold is effective Oct 1, 2015

**Recommendation:** The Letters of delegation should be distributed, signed acknowledgment returned NLT 1 Oct 2015.

If you have any questions regarding this PCPN, please contact the next hierarchy level in your purchase card chain of command.

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