

## ANNEX 8—PEER REVIEW PROGRAM

- A. **Policy.** In accordance with NMCARS 5201.170 (DFARS 201.170) Peer Reviews, and Deputy Assistant Secretary of the Navy, Acquisition and Logistics Management (DASN(A&LM)) memorandum of March 26, 2009, DON peer reviews shall be performed on solicitations and contracts with estimated acquisition values of \$50,000,000 or more (inclusive of options).
- B. **Process.** Enclosure (1) of DASN(A&LM) memorandum dated March 26, 2009 describes the DON peer review process which applies to all Navy/Marine Corps Contracting Activities.
- C. **Reporting requirements.** In accordance with NMCARS 5201.170, Peer Reviews, DON contracting activities shall submit by the 25<sup>th</sup> day of every month, a rolling forecast of acquisitions valued \$250,000,000 or more (options inclusive) requiring peer reviews which provides the following information:
- Command/Buying Activity (include Location)
  - Peer Review Authority (DPAP, A&LM)
  - Program or contract action (Description)
  - Estimated value (Inclusive of options)
  - Competitive (Yes or No)
  - Anticipated Milestones (Dates) for the following:
    - Pre-Solicitation Review
    - Pre-BCM/PNM or Pre-BAFO Review
    - Post-BCM/PNM or Pre-Award Review
    - Post-Award Review (Services)
  - Required Award Date or Option Exercise Date
  - Buying Activity POC (Name/telephone number/electronic mail address)  
Comments (e.g. Identify ACAT or MAIS level, if applicable)

To standardize report submission, use the DON Peer Review Projections spreadsheet format available at the following DON website:

[https://acquisition.navy.mil/rda/home/policy\\_and\\_guidance/nmcars](https://acquisition.navy.mil/rda/home/policy_and_guidance/nmcars).

D. **Resources.** The following reference documents or resource tools support these procedures:

- Director, DPAP memorandum *Peer Reviews of Contracts for Supplies and Services* dated September 29, 2008.  
<http://www.acq.osd.mil/dpap/policy/policyvault/USA000820-08-DPAP.pdf>
- Department of Defense (DoD) Instruction 5000.02 *Operation of the Defense Acquisition System* dated December 8, 2008.  
<http://www.dtic.mil/whs/directives/corres/pdf/500002p.pdf>
- Director, DPAP memorandum *Review Criteria for the Acquisition of Services* dated February 18, 2009.  
<http://www.acq.osd.mil/dpap/policy/policyvault/USA002735-08-DPAP.pdf>
- DPAP Peer Review Resources Webpage, available at  
[http://www.acq.osd.mil/dpap/cpic/cp/peer\\_reviews.html](http://www.acq.osd.mil/dpap/cpic/cp/peer_reviews.html)
- Defense Federal Acquisition Regulation Supplement (DFARS) 201.170, Peer Reviews.  
[http://www.acq.osd.mil/dpap/dars/dfars/html/current/201\\_1.htm#201.170](http://www.acq.osd.mil/dpap/dars/dfars/html/current/201_1.htm#201.170)
- DFARS PGI 201.170 Peer Reviews.  
[http://www.acq.osd.mil/dpap/dars/pgi/frameset.htm?dfarsno=201\\_1&pgino=PGI201\\_1&dfarsanchor=201.170&pgianchor=201.170](http://www.acq.osd.mil/dpap/dars/pgi/frameset.htm?dfarsno=201_1&pgino=PGI201_1&dfarsanchor=201.170&pgianchor=201.170).
- DASN(A&LM) memorandum *Department of the Navy Peer Review Program* dated March 26, 2009. <https://acquisition.navy.mil/rda/content/view/full/6526>
- NMCARS Subparts 5201.170, Peer Reviews