



CONTRACT REVIEW BOARDS (CRB)

1. PURPOSE

The purpose of this document is to provide the SPAWAR claimancy policy and guidance on Contract Review Boards (CRBs).

2. POLICY

A CRB is an optional management technique for obtaining signatures at a level above the Contracting Officer. Both System Centers (Pacific and LANT) use this technique.

3. RESPONSIBILITIES

See Procedures, paragraph 4 below.

4. PROCEDURES

Procedures, including membership, actions requiring CRB approval, documentation, and presentations are unique to each systems center and can be found in the following documents:

- a. *HQ Specific:* Not applicable;
- b. *SSC CH Specific:* [Pre-Award Module 13, Contract Review Board Approvals](#); and
- c. *SSC PAC Specific:* [Internal Policy Memorandum \(IPM\) 10-002, Actions Requiring 2.0 Competency Lead or Local Peer Review \(LPR\) and Approval](#), dated 15 July 2010. (IPM 10-002 supersedes SSC PAC Contracts Standard Operating Procedure (CSOP) 122)

5. APPROVALS

Approvals are outlined within Site Specific documents in paragraph 4 above.

6. MISCELLANEOUS

None