



Government Furnished Property (GFP)

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Presented to:
2.0 Roundtable

Bruce Martin
Deputy Command Property Official
scm-spawar@navy.mil
(858) 537-8953



Agenda

- ▼ Purpose
- ▼ Background
- ▼ GFP Chart
- ▼ Categorization Chart
- ▼ Memo/Policy
- ▼ Contracting Officers
- ▼ 4.0 Actions
- ▼ COR Actions
- ▼ Back-up Slides





Purpose

Why are we here?



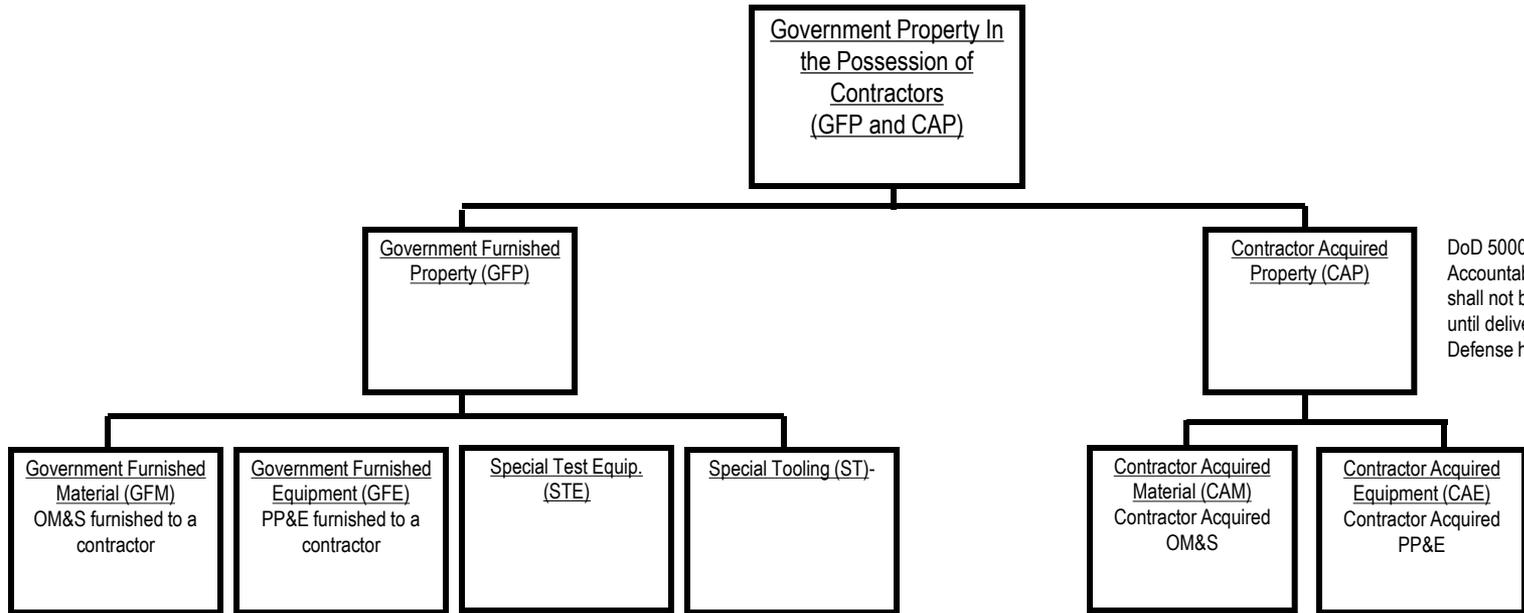
We are here to assist and guide SPAWAR Claimancy in understanding what GFP is and what goes into meeting reporting requirements.

Background

- ▼ **What happened; and who's responsible for what?**
 - Somewhere along the way the services lost visibility of GFP
 - Contractors are only responsible for tracking GFP in their possession
 - Government is suppose to parallel tracking of GFP in contractors possession



GFP/CAP Breakdown (FAR 52.245-1 and FAR 2.1)



DoD 5000.64 of 19 May 2011: Accountable property records shall not be established for CAP until delivery to the Department of Defense has occurred.

I really enjoy tracking GFP!



CAP IS NOT GFP!
Do not track CA.. until it is delivered (signed for) by the Government - it will no longer be CAP!

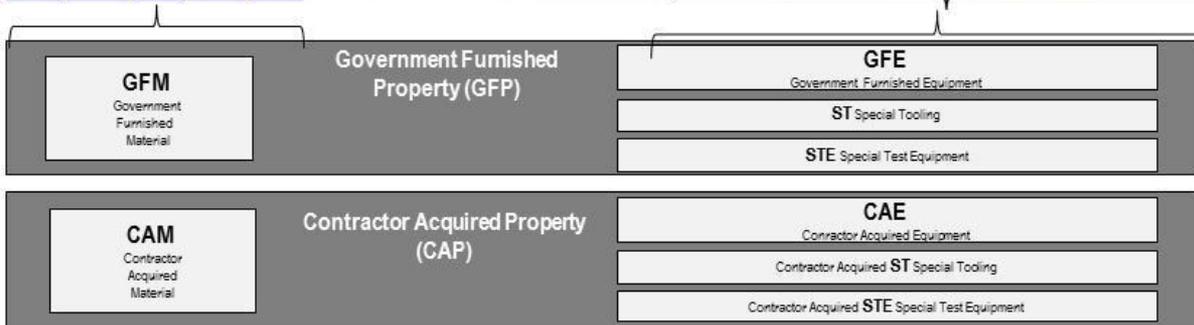
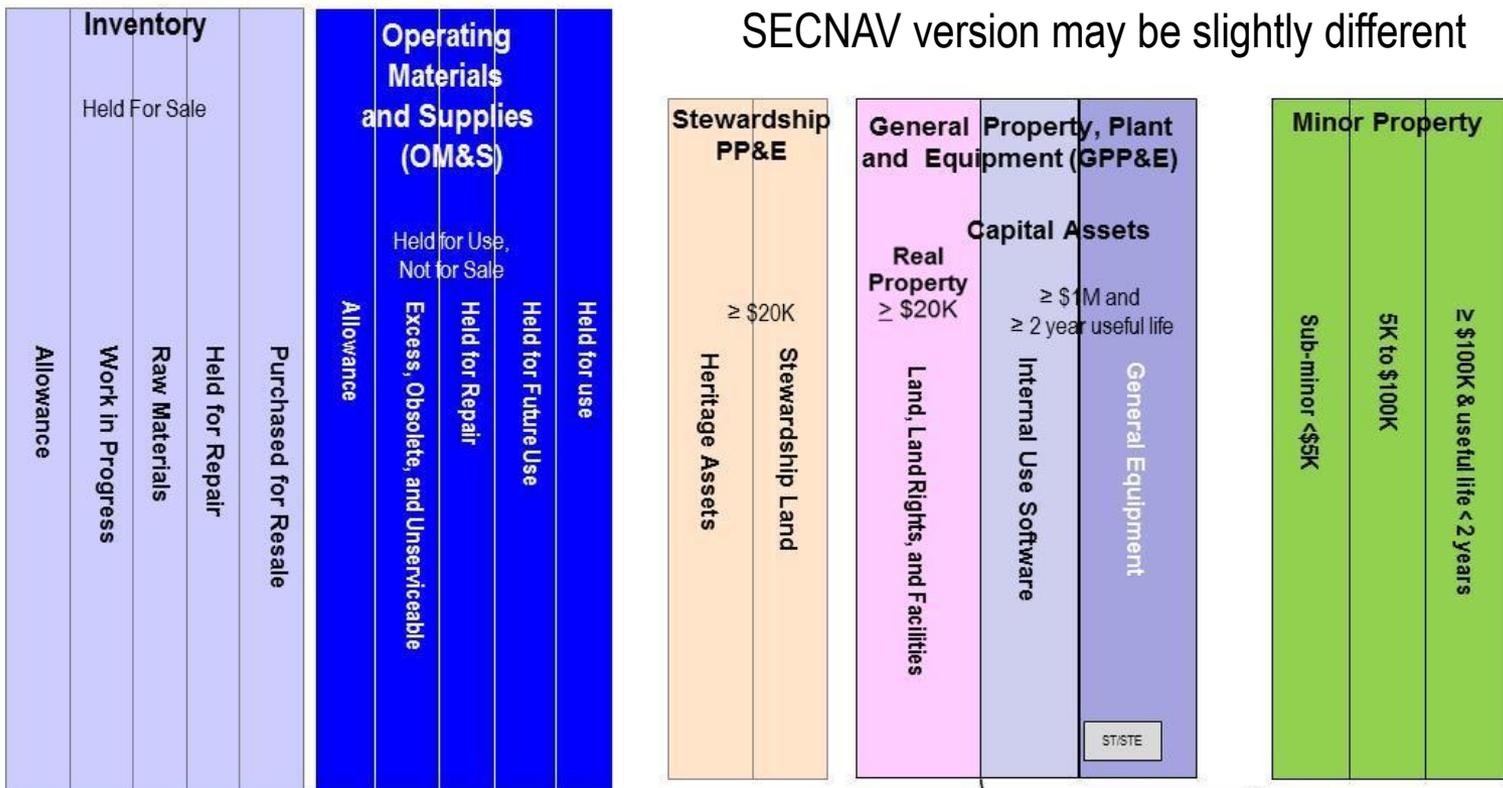


Oh, no! And I was really looking forward to tracking CAP, but they're telling me I can't!



ASSET CATEGORIZATION CHART FOR GOVERNMENT PROPERTY – MARCH 2013 COLOR VERSION

SECNAV version may be slightly different



The Three Memos Requiring Tracking



▼ USD 1/7/2012

- Provides information on establishing a Validated GFE Baseline
- Provides Standard Data Elements from DoDI 5000.64
- Requires comparison of Government records with DoD IUID Registry
- Requires contract mod to adjust DoD IUID Registry as needed
- Requires inclusion of GFE / GFM into the Financial Improvement Program (same as FIAR)



Adobe Acrobat
Document

▼ OUSD 4/11/2012 – Implemented contract attachments: RGFP/SGFP “Smart” Forms

- Government to incorporate into Contract Writing System (PD2)
- Contracting Officer fills in top portion of forms to include forms in new solicitations to contractors with Attachment #, Contract # (or Enterprise Identifier #), Year, Procurement Instrument Code, Serialized Identifier, Order Number and Non-DoD Number data elements
- Contracting Officer sends forms electronically to contractor
- RGFP – Advise contractor to complete forms and return to Government at award
- SGFP – Advise contractor to complete forms and return to Government at award or delivery of GFP



Adobe Acrobat
Document

▼ Use SPAWAR Contracts Policy And Procedures Manual (SCPPM) as a guide.

▼ Comply with GFP CDRL A003 that requires the contractor to provide listings to the COR and scm-spawar@navy.mil.



Contracting Officers Actions

1. **Section I: Reference FAR 52.245-1 (GFP).**
http://www.acquisition.gov/far/html/52_245.html
2. **Section I: Add DFARS Clause 252.211.7007 (Reporting of GFP into IUID Registry)**
http://www.acq.osd.mil/dpap/pdi/uid/docs/DFARS_252.211-7007_Only.pdf
3. **Section J: Add sentence stating GFP is on the contract, citing attachment numbers.**
Note GFP Spreadsheet and Form Attachment Numbers.





GFP Reporting Requirements by 4.0

- ▼ **Current metrics from 4.0 show **\$182M** of SPAWAR-owned GFP is held by contractors**
- ▼ **SPAWAR and other SYSCOMs are required to provide Quarterly Reports to DASN(AP) which include**
 - Quantity of contracting actions awarded (4.0 take from EDA)
 - Quantity and % of those with GFP DFARS Clauses (4.0 EDA)
 - Quantity and % of those with GFP that have RGFP/SGFP Forms (4.0 EDA)
 - Data is obtained from automated tools (4.0 EDA/2.0 FPDS)
 - Quantity and % of correct records in the DoD IUID Registry (4.0 EDA/IUID Reg)
 - Quantity and % of correct records in the APSR (ERP) (4.0/ERP)





CORs at End of contract

▼ Disposition at Contract Close-out

- CORs ensure that GFP is dispositioned at the end of every contract (For audit trail; forward copy of proof of disposition to SCM-SPAWAR@navy.mil).
- See FAR Subpart 45.6 — Reporting, Reutilization, and Disposal.



Back-up Slides

Definitions: *GFE*

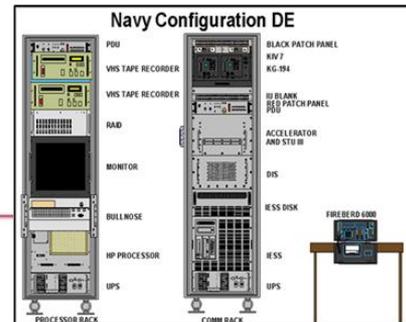
▼ Government Furnished Equipment

- Equipment used to help build something.
- Is retained by the “entity.” “Entity” in this case is the contractor, per the contract.
- Not intended for sale
- Does not ordinarily lose its identity or become a component part of another article when put into use.
- *Examples: Lathes, test sets, drill presses.*



Definitions: *GFM*

▼ Government Furnished Material



- Property that may be consumed or expended during the performance of a contract.
- Component parts of a higher assembly, or items that lose their individual identity through incorporation into an end item.
- Examples: Circuit cards, antennas that will be incorporated into end items for potential delivery back to the Government within the end item.
- GFM is Operating Materials and Supplies (OM&S) that have been furnished to a contractor. It's typically consumed/expended during the performance of a contract per the DoD 7000.14-R Financial Mgt Regulation, Chapter 4.
- GFM is not migrating into Navy ERP at this time, but rather is being tracked separately by CORs/TPOCs and centrally by SPAWARSCOM 4.3.2 in excel format.



Work with your financial POC to perform appropriate transactions to expense GFP, when applicable. IAW DoD FMR Vol 4 Chap 4, once expended (and expense is reported), reporting is no longer required.

Definitions: **ST**

- ▼ **Special Tools** - Tooling which are of such a specialized nature that without substantial modification or alteration their use is limited to the development or production of particular supplies or parts; such as; jigs, dies, fixtures, molds, patterns, taps, gauges, etc.



Definitions: *STE*

- ▼ Special Test Equipment - Single or multipurpose integrated test units engineered, designed, fabricated, or modified to accomplish special purpose testing in performing a contract.



Definitions: CAP

▼ Contractor Acquired Property (CAP), per DoDI 5000.64

- Property such as equipment or material acquired, fabricated, or otherwise provided by the Contractor for performing a contract, to which the Government has title.
- Consists of items not yet delivered to the Government by the Contractor
- Accountable property records shall not be established for CAP until delivery to DOD has occurred

CAP IS NOT GFP!
Do not track CAP
 until it is delivered
 (signed for) by the Government –
 it will no longer be CAP!



ATTACHMENT		GFP REPORT		FORMAT/	
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31	32	33	34	35	36
37	38	39	40	41	42
43	44	45	46	47	48
49	50	51	52	53	54
55	56	57	58	59	60
61	62	63	64	65	66
67	68	69	70	71	72
73	74	75	76	77	78
79	80	81	82	83	84
85	86	87	88	89	90
91	92	93	94	95	96
97	98	99	100	101	102

Definition: *GFI*



- ▼ **Government Furnished Information (GFI).** GFI lists and describes data and information in the possession of or acquired by the Government and made available to the contractor.
 - For training development contracts, proponents will most commonly provide the contractor with GFI in the form of outputs from the in-house performance of previous SAT phases. For example, if a proponent decides to contract out the development of a training course, the proponent would provide the contractor with the analysis and design data as critical inputs to the development phase.

References: *GFI*



- **DFAR 252.227-7025 Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends**
<http://www.acq.osd.mil/dpap/dars/dfars/html/current/252227.htm>
- **NAVSEAINST 4140.1A GFI Management System, 1990**
<http://www.navsea.navy.mil/NAVINST/04340-001A.pdf>
- **Defense Federal Acquisition Regulation Supplement; Government Support Contractor Access to Technical Data (DFARS Case 2009-D031)**
<https://www.federalregister.gov/articles/2011/03/02/2011-4531/defense-federal-acquisition-regulation-supplement-government-support-contractor-access-to-technical>

RGFP/SGFP “Smart Form”



- ▼ OUSD memo April 11, 2012 initially directed the use of pdf forms to capture GFP data. The Contracting Officer fills out the Header data as prescribed in the memo and forwards to the Contractor so the contractor can provide the remaining data.
- ▼ For the contractor, Instructions and excel file templates are on the web at <http://dodpt.com/uploads/file52b074d2d460f>. The excel files are easily selected on this page and converted into pdf forms for inclusion as attachments within contracting actions.
- ▼ The Requisitioned Government-furnished property Format is a listing of Government Property to be authorized for contractor requisition from DoD supply sources in accordance with the clause at FAR 52.251-1. The fillable PDF format for this attachment is available at PGI 245.103-72 (b).
- ▼ The Scheduled Government-furnished property format is a listing of Government property to be provided, including when major end items are being provided under a modification or upgrade contract; or when reparable are being provided under a repair, modification, or overhaul contract. The fillable PDF format for this attachment is available at DFARS PGI 245.103-72(c).
- ▼ The contractor fills in the data and returns to the Government at time of award or at time of receipt of GFP.

RGFP/SGFP "Smart Form"



Reset Form

Scheduled Government Furnished Property

Save

Attachment Number

Contract Number

DoD Enterprise Identifier - Year - Procurement Instrument Type Code - Serialized Identifier - Order Number

OR

Non-DoD Number

Serialized Items List

Add	Copy	Item#	Descr	CAGE	Marking Instr	Model #	NSN	Nomen	Part #	Part or Ident #	Qty	Serial #	Type Designator	Unique Item #	Unit Acq Cost	Unit of Measure	Use As Is	
X	#																	<input type="text"/>

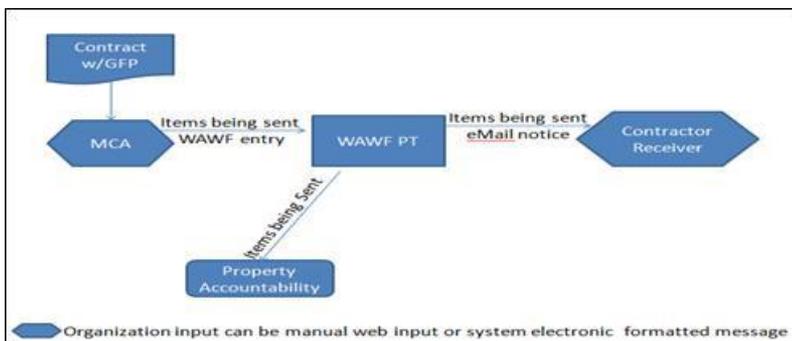
Non-Serialized Items List

Add	Copy	Item#	Descr	CAGE	Marking Instr	Model #	NSN	Nomen	Part #	Part or Ident #	Qty	Type Designator	Unit Acq Cost	Unit of Measure	Use As Is	
X	#															<input type="text"/>

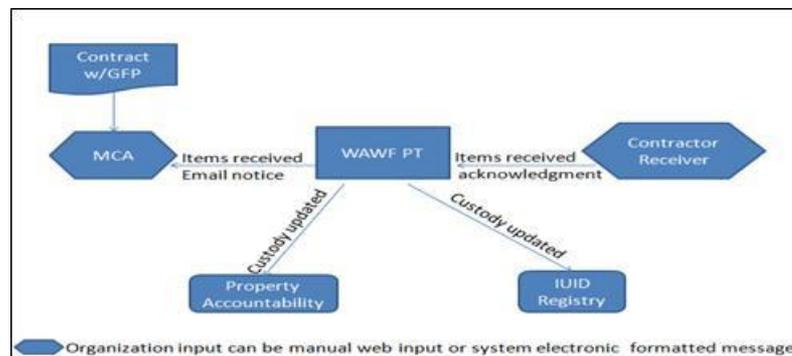
Wide Area Work Flow (WAWF) <https://wawf.eb.mil/> Property Transfer (PT) From Government to Contractor

- ▼ The DoD entity responsible for managing GFP, generally called the “Material Control Activity (MCA)” (for SPAWAR, this should be the COR), must have the role of Government Property Shipper established in the WAWF. It is also necessary that the Contractor receiving the GFP to have the WAWF role of Contractor Property Receiver established in the WAWF in order to receive notifications and to be able to access the folder to acknowledge receipt of the GFP.
- ▼ When items are ready to be shipped to the contractor, the MCA will coordinate with shipping personnel to request shipment and be advised when items have been shipped. Concurrently, the MCA (or delegate) will provide the GFP transfer data to WAWF either via the manual web interface or electronically from an automated system as illustrated below
 - Both UII'd items and/or non-UII'd items may be transferred as GFP via WAWF.
 - UII'd items must be present in the IUID Registry.
 - IUID-relevant items should be marked and registered by DoD before being transferred to a contractor as GFP. If that is not possible, DoD may use DFARs 252.245-7001 to require the contractor to mark GFP.
- ▼ When the items arrive, the contractor acknowledges receipt of the GFP in WAWF. The COR should receive an email that indicates receipt by the contractor. Unacceptable GFP can also be indicated via the WAWF.
- ▼ The receipt acknowledgement automatically triggers a message to the identified property system if our property system is set up to do this (potentially to both the government and contractor property system) and to the IUID Registry to update the custody record of the items as illustrated below. The status code in the IUID Registry goes from G to K.

Property Transfer from Government to Contractor



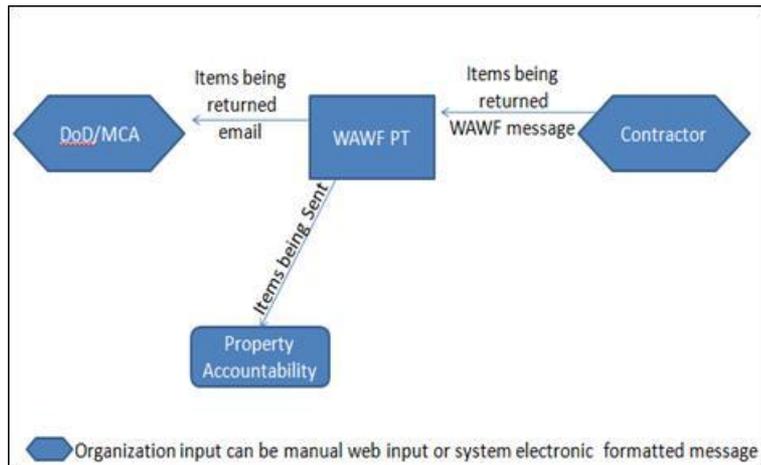
Acknowledgment from Contractor to Government



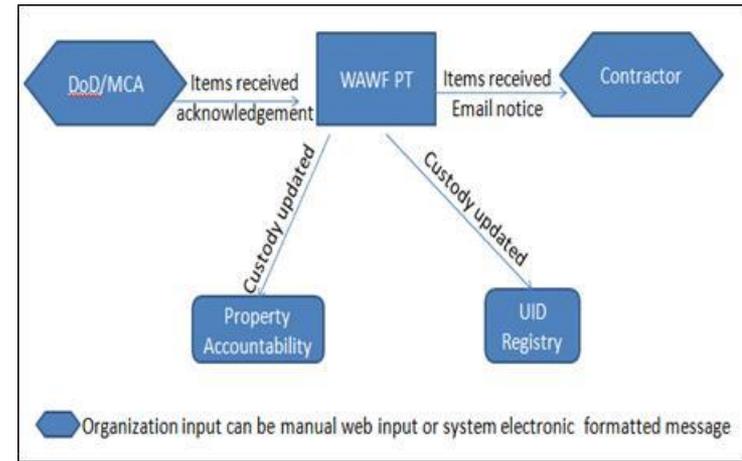
Wide Area Work Flow (WAWF) Property Transfer From Contractor to Government

- ▼ The WAWF Property Transfer (PT) capability is also used to return items from the Contractor to the Government.
- ▼ The Contractor must have the WAWF role of Contractor Property Shipper and the Material Control Activity (MCA) must have the role of Government Property Receiver. <https://wawf.eb.mil/>
- ▼ When items are shipped back to DoD, the Contractor enters the WAWF Property Transfer data into WAWF either via the web interface or in a properly formatted electronic message. The DoD recipient, usually the MCA, will receive email notice that the item is in route. When receipt is acknowledged by the DoD Government Property Receiver in WAWF, the item will be removed from Contractor custody in the IUID Registry and in the identified property system if the property system is set up to perform this action. The status code in the IUID Registry goes from K to G.

Property Transfer from Contractor to Government



Acknowledgment from Government to Contractor



WAWF Training is provided in the DAU 222 COR Training Class

- ▼ **CLC051 - Managing Government Property in the Possession of Contractors**
- ▼ **CLE040 - IUID Marking**
- ▼ **CLM047 - Fiscal and Physical Accountability and Management of DoD Equipment**
- ▼ **CLM040 - Proper Financial Treatment for Military Equipment**
- ▼ **CLM048 - Audit readiness Requirements for DoD Equipment**
- ▼ **CLM037 - Physical Inventories**
- ▼ **CLM039 - Foundations of Government Property**
- ▼ **CLM200 - Item Unique Identification (IUID)**





Summary

- ▼ Contact bruce.o.martin@navy.mil or andrea.adams.ctr@navy.mil if you would like assistance with understanding requirements or developing a strategy on sending Government Furnished Property (GFP) property to a contractor.
- ▼ Property ownership requires accountability and accounting.
- ▼ The key to success is understanding what GFP is, how to document it's trip to the contractor and how to track it
- ▼ Government Furnished Property (GFP) accountability is a requirement under the Financial Improvement and Audit Readiness Program. Assertion date is 9/30/2016. FIAR site at SPAWAR:
<https://wiki.spawar.navy.mil/confluence/display/HQ/1144+Financial+Analysis>



QUESTIONS?