



DEPARTMENT OF THE NAVY
SPACE AND NAVAL WARFARE SYSTEMS COMMAND
4301 PACIFIC HIGHWAY
SAN DIEGO, CA 92110-3127

4200
Ser 02/40
20 Dec 06

MEMORANDUM FOR CHIEFS OF THE CONTRACTING OFFICE FOR SPAWAR
SYSTEMS CENTERS SAN DIEGO AND CHARLESTON

Subj: DELEGATION OF AUTHORITY FOR PROCUREMENT MATTERS

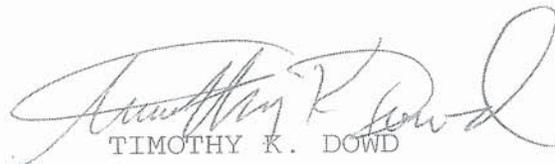
Ref: (a) SPAWAR memo 4200 Ser 02-41/06 dated 13 Mar 06

Encl: (1) HCA Delegations to Chiefs of Contracts

1. Reference (a) delegates Head of Contracting Activity (HCA) authority for procurement matters to the SPAWAR Director and Executive Director for Contracts. The delegation includes authority to re-delegate, consistent with law and regulation, subject to limitations set forth in reference (a).

2. In order to empower your activity to make acquisition decisions within its areas of responsibility and to maximize its ability to be responsive and adaptive to customer needs; it is necessary to ensure and appropriately broaden delegation of contracting authority. Accordingly, I re-delegate to you, as Director for Contracts, authority to act in all matters relating to contracting, subject to the limitations of reference (a) and the following additional exceptions: (i) matters which by law or regulation require the approval of a flag officer or member of the senior executive service, or field activity commander; and (ii) limitations set forth in Enclosure (1) hereto.

3. You are authorized to re-delegate this authority, except where law, regulation, or where Enclosure (1) prohibits delegation below the level of the Chief of the Contracting Office.


TIMOTHY K. DOWD
Director for Contracts

HCA Delegations to CCOs

Cite	Responsibility	Limitation
NMCARS 5201.304(4) (B) (c)	Approve changes to standard clauses that do not constitute deviations to FAR/DFARS/NMCARS	
NMCARS 5201.603-1	Select, appoint and terminate contracting officers	
FAR 1.602-3(b) (2)	Ratification of Unauthorized Commitments	Not lower than CCO
NMCARS 5217.171(3)	Authority to award multi-year contracts	
FAR 17.106-3(e) (f) (g)	Recurring costs in cancellation ceiling/annual and multi-year proposals/level unit prices in multi-year contracts	
DFARS 212.302(c)	Tailoring clauses inconsistent with customary commercial practice	
DFARS 217.7404-1	Approve Undefined Contract Actions	Not lower than CCO
DFARS 235.015-70(c)	Authorize special use allowance to educational institutions/approve other than special use allowance	
DFARS PGI 242.7100(4)	Authority to solicit voluntary refunds	
DFARS 205.502 (a)	Authority to approve publications of paid advertisements in newspapers	
NMCARS 5237.170-2(a) (1) / (b) (1)	Approve acquisition of services that are not performance-based/contracts or task orders issued by a non-DoD agency	Up to \$5,000,000
DFARS 225.103(a) (i) (B)	Approve determination for public interest exception after considering factors in 10 U.S.C. 2533	CCOs up to \$100K
DFARS 225.103(b) (i)	Approve determination that no domestic source is available	CCOs up to \$1,000,000

HCA Delegations to CCOs (con't)

Cite	Responsibility	Limitation
DFARS 225.7003(a)(2)	Approve determinations of waivers to 10 USC 2534 of certain foreign purchases	
DFARS 206.302-1(a)(2)(i)(1)	Entering into a contract of an unsolicited proposal without providing for full and open competition	No lower than CCO
DFARS 207.503(S-70)(1)	Contract performance of inherently governmental functions	
FAR 15.403-3(a)(4)	Approval of contractor's refusal to submit information other than cost or pricing data	